

**City Council Meeting Minutes
January 23, 2017**

The Regular Council meeting of the Douglas City Council was held on Monday, January 23, 2017, at 5:30 p.m. in the Council Chambers of City Hall at 101 N. 4th Street, Douglas, Wyoming.

CALL TO ORDER/PLEDGE OF ALLEGIANCE/ROLL CALL: Mayor Jones called the meeting to order and led the assembly in the Pledge of Allegiance. Upon roll call the following were present:

Mayor:	Bruce A. Jones
Council Members:	Leroy Kingery
	John Bartling
	Monty Gilbreath

Others Present:

City Administrator	Tony Tolstedt
City Attorney	Eric K. Nelson
City Treasurer	Mary Nicol
City Clerk	Karen Rimmer
Chief of Police	Ron Casalenda
Public Works Director	John Harbarger
Community Dev. Director	Clara Chaffin
IT Director	Gary Schwarz

Disclosures by City Councilmembers: Mayor Jones asked for disclosures of any conflicts of interest for Council members; there were none.

Consent Agenda: Councilman Bartling moved to approve the Consent Agenda as presented: Corrections, Additions, and Approval of Agenda for January 23, 2017; Consideration of Resolutions and Ordinances by Title Only; Minutes, Regular City Council Meeting, January 9, 2017; Minutes, Council Study Session, January 9, 2017; Acceptance of Audited Financial Statements, FY2016. Councilman Gilbreath seconded; no discussion and motion approved 4-0.

Presentation for Council/Public Hearings: Item 3.I. Council Update, The Enterprise and Main Street Douglas: Karl Hertz, Daniel York, and Deb Gorsuch all approached Council and provided updates on The Enterprise and Main Street Douglas, including an overview and historical perspective; ongoing events; membership and membership drive; economic development; façade grant program updates; upcoming committees; alternative funding sources and fundraising; and successes and obstacles. Presenting members also answered questions from Mayor and Council.

Public Comments: None.

Applications for Special Permits/Appointments to Boards and Committees: Item 5.I. Pawnbroker's License, Douglas Pawn: Councilman Kingery moved to approve the pawnbroker's license for Douglas Pawn for a term of March 1, 2017, to February 28, 2018;

seconded by Councilman Bartling; no discussion and motion approved 4-0.

Council Items: Item 6.I. Ordinance 987, Modifying Sections 13.36.060 D and 13.36.070 of the Douglas Municipal Code for Building Sewers and Connections, and Section 13.40.010 of the Douglas Municipal Code for Use of Public Sewers, Second Reading: Councilman Gilbreath moved to approve Ordinance 987 on second reading as presented; Councilman Kingery seconded; no discussion and motion approved 4-0. **Item 6.II. Resolution 1925, Approving the Submittal of a Mineral Royalties Grant (MRG) for the 2017 Miscellaneous Water Project, Poplar and North 7th Streets:** Councilman Bartling moved to approve Resolution 1925 and the MRG Grant application as presented, and to authorize the City Administrator to act on behalf of the City on all matters pertaining to this project; seconded by Councilman Gilbreath; no discussion and motion approved 4-0. **Item 6.III. Converse County Joint Justice Center, Joint Powers Agreement Between the City of Douglas and Converse County:** Councilman Kingery moved to approve the Joint Powers Agreement for the Justice Center as presented, and to authorize the City Administrator to make minor changes as necessary; Councilman Bartling seconded. Following a brief overview of this item, motion approved 4-0. **Item 6.IV. Appointments to Converse County Joint Justice Center Joint Powers Board:** Mayor Jones recommended appointing Councilman Bartling, Councilman Kingery, and Councilwoman Kemper to the Joint Powers Board. Councilman Gilbreath moved to appoint Councilman Bartling to the CCJJC Joint Powers Board for a three year term, January 23, 2017, to January 31, 2020; seconded by Councilman Kingery; no discussion and motion approved 4-0. Councilman Bartling moved to appoint Councilman Kingery to the CCJJC Joint Powers Board for a one year term, January 23, 2017, to January 31, 2018; seconded by Councilman Gilbreath; no discussion and motion approved 4-0. Councilman Kingery moved to appoint Councilwoman Kemper to the CCJJC Joint Powers Board for a one year term, January 23, 2017, to January 31, 2018; seconded by Councilman Bartling; no discussion and motion approved 4-0. Brief discussion ensued regarding terms on this board compared to length of term in office; no further action was taken on this item. **Item 6.V. Agreement Between the City of Douglas and Community Builders, Inc. (CBI) for Facilitation of Board Training and Strategic Planning Process:** Councilman Gilbreath moved to approve the contract with CBI as presented; Councilman Kingery seconded; no discussion and motion approved 4-0. **Item 6.VI. Underground Right-of-Way Easement Between the City of Douglas and Rocky Mountain Power (RMP) for an Underground Electric Power Transmission Line:** Councilman Bartling moved to approve the underground right-of-way easement with RMP as

presented; seconded by Councilman Gilbreath. Following brief discussion, motion approved 4-0. **Item 6.VII. Douglas Liquors LLC, D/B/A Douglas Discount Liquors and Tobacco, Request for Additional Drive-up Window, 1812 E. Richards Street:** Councilman Kingery moved to approve the drive up window for Douglas Liquors LLC as presented; seconded by Councilman Bartling. Following brief discussion, motion approved 4-0.

Council Information: Item 7.I. Sales Tax Report, January 2017; Item 7.II. Treasurer's Report, December 2016; Item 7.III. Quarterly Financial Report, December 2016; Item 7.IV. Dashboards, December 2016: No discussion of informational items. Mayor Jones provided a brief overview of the status of Bills currently moving through legislature that affect municipalities. Councilman Kingery commented for the record that sales tax numbers are again low and a conservative approach by the City will continue.

Executive Session: Item 8.I. Potential Litigation and Site Selection or Purchase of Real Estate, per W.S. §16-4-405: Councilman Bartling moved to recess into Executive Session for the purpose of considering litigation to which our governing body is or may be a party, per W.S. §16-4-405(a)(iii), and to consider the site selection or purchase of real estate, in accordance with W.S. §16-4-405(a)(vii); Councilman Gilbreath seconded. No discussion and motion approved 4-0; regular City Council meeting recessed at 6:19 p.m. and reconvened at 7:14 p.m.

Adjourn: Councilman Kingery moved to adjourn the regular City Council meeting; seconded by Councilman Gilbreath; no discussion and motion approved 4-0. Regular Council meeting adjourned at 7:15 p.m.

ATTEST:

Karen Rimmer, City Clerk
Published: February 1, 2017

Bruce A. Jones, Mayor