

**Study Session
Douglas City Council
January 23, 2017**

A Study Session of the Douglas City Council was held on Monday, January 23, 2017, at 4:45 p.m. in the Council Chambers, 101 N. 4th Street, Douglas, Wyoming. Mayor Jones called the meeting to order. Those present were:

Mayor and Council: Bruce A. Jones, Mayor; Councilmembers Leroy Kingery; John Bartling; and Monty Gilbreath
Others Present: Tony Tolstedt, City Administrator; Eric K. Nelson, City Attorney; Karen Rimmer, City Clerk

Administrator Tolstedt provided an overview of the Converse County Joint Justice Center Joint Powers Agreement, which is on the regular meeting agenda tonight for approval and board appointments. He explained that this agreement is the "broad strokes" concept and detailed items will be included within the forthcoming bylaws. Attorney Nelson added that this agreement tracks what is required by the Wyoming Attorney General's office as well as what is being used successfully throughout the state. The agreement was reviewed in detail and discussion highlights included: any City representative can serve on the Board, not just Council members; no substantive action may be taken until the Attorney General's office approves this agreement, at which time the Joint Powers Board becomes a legal entity; appointments may be recommended by the Mayor and voted on by Council as a whole; removal of board members; potential alternate board members and proxy votes; special meetings; powers of the Board and how the bylaws will dictate some of these powers; ownership percentages and allocation of expenses for the facility; items that will be covered within the bylaws (e.g. grounds and general maintenance, snow removal, IT services, payments and invoicing, etc.); voting requirements on certain major issues; the seven-member Committee consisting of public safety representatives with specialized experience and training who will advise the Director of the facility regarding day to day operations; preparation of other draft documents by the city for review (e.g. job descriptions, pay scales, bylaws, etc.); Phase I and changes to the Joint Powers Agreement; municipal court; Glenrock deciding to rejoin and their buy-in requirements; and next steps, which include preparation of the bylaws and hiring a Director for the facility. Administrator Tolstedt and Attorney Nelson answered questions from Mayor

and Council. The Study Session was adjourned at 5:18 p.m. **No Council or Commission action was taken.**

Karen Rimmer, City Clerk