

**City Council Meeting Minutes
February 13, 2017**

The Regular Council meeting of the Douglas City Council was held on Monday, February 13, 2017, at 5:30 p.m. in the Council Chambers of City Hall at 101 N. 4th Street, Douglas, Wyoming.

CALL TO ORDER/PLEDGE OF ALLEGIANCE/ROLL CALL: Mayor Jones called the meeting to order and led the assembly in the Pledge of Allegiance. Upon roll call the following were present:

Mayor:	Bruce A. Jones
Council Members:	Leroy Kingery
	John Bartling
	Rene´ Kemper
	Monty Gilbreath

Others Present:

City Administrator	Tony Tolstedt
City Attorney	Eric K. Nelson
City Treasurer	Mary Nicol
City Clerk	Karen Rimmer
Chief of Police	Ron Casalenda
Public Works Director	John Harbarger
Community Dev. Director	Clara Chaffin
IT Director	Gary Schwarz

Disclosures by City Councilmembers: Mayor Jones asked for disclosures of any conflicts of interest for Council members; Councilmember Kemper declared a conflict and stated she would abstain from voting on the Warrant Register due to payment to Youth Development Services being included within the list of payments to be approved.

Consent Agenda: Mayor Jones stated that Item 3.I., Douglas Police Department Awards and Recognition Presentation, would be moved to Item 5.VIII., prior to action on the K-9 Policy and Procedures Revisions. Councilmember Bartling moved to approve the Consent Agenda: Corrections, Additions, and Approval of Agenda for February 13, 2017; Consideration of Resolutions and Ordinances by Title Only; Minutes, Regular City Council Meeting, January 23, 2017; Minutes, Council Study Session, January 23, 2017; Financial Disclosure Statements, 2017; and Correction to Terms for Converse County Joint Justice Center, Joint Powers Board: Councilmember Leroy Kingery and Councilmember Rene´ Kemper, two year terms expiring on January 31, 2019 vs. one year terms expiring on January 31, 2018. Councilmember Gilbreath seconded; no discussion and motion approved 4-0 with Councilmember Kemper abstaining.

Presentation for Council/Public Hearings: Item 3.I. Council Update, Human Resource Council (HRC)/Community Service Block Grant Program (CSBG): Bob Shinmori approached Council and provided updates on the HRC and CSBG programs including the

following: demographics, education, number, and household type of those served; types of requests fulfilled; comparisons between 2016 and 2017 (to date) of services requested and provided; and success in leveraging funds and services for their clients from outside funding sources. Mr. Shinmori expressed gratitude towards the Council and the City, in particular to Councilmembers Kingery and Kemper. Councilmember Kingery has stepped down as the city-appointed CSBG Board member; Mr. Shinmori requested that Councilmember Kemper be the new city appointment for this board. Councilmember Kingery moved to appoint Councilmember Kemper to the CSBG Board; Councilmember Gilbreath seconded; no discussion and motion approved 5-0.

Public Comments: None.

Council Items: **Item 5.I. Ordinance 987, Modifying Sections 13.36.060 D and 13.36.070 of the Douglas Municipal Code for Building Sewers and Connections, and Section 13.40.010 of the Douglas Municipal Code for Use of Public Sewers, Third and Final Reading:** Councilmember Kemper moved to approve and adopt Ordinance 987 on third and final reading as presented; Councilmember Gilbreath seconded; following discussion regarding lack of comments received in favor or opposition of this ordinance, motion approved 5-0. **Item 5.II. Ordinance 988, Amending Chapter 8.08.020 of the Douglas Municipal Code to Allow for Staff Authorization of Fireworks Displays, First Reading:** Councilmember Gilbreath moved to approve Ordinance 988 on first reading as presented; seconded by Councilmember Kingery; no discussion and motion approved 5-0. **Item 5.III. Resolution 1926, Authorizing the City of Douglas, Wyoming Through the City Attorney to Commence Condemnation Proceedings to Obtain Easements Located Along the Proposed Little Boxelder Spring Transmission Pipeline for the Construction and Maintenance of Said Pipeline to the City of Douglas, Wyoming:** Councilmember Bartling moved to approve Resolution 1926 as presented, and to further authorize the City Administrator and City Attorney to execute all necessary documents; Councilmember Kingery seconded; no discussion and motion approved 5-0. **Item 5.IV. Resolution 1927, Designating Depositories for Depositing of Public Funds for the City of Douglas, Wyoming:** Councilmember Kingery moved to approve Resolution 1927 as presented; Councilmember Bartling seconded; no discussion and motion approved 5-0. **Item 5.V. Resolution 1928, Authorizing the Submission of a Federal Mineral Royalty Capital Construction Account Grant Application to the State Loan and Investment Board on Behalf of the Governing Body for the City of Douglas for Miscellaneous Improvements to the Douglas Waste Water Treatment Plant:** Councilmember Kemper moved to approve Resolution 1928 as presented; Councilmember Gilbreath seconded. Discussion ensued regarding the need for these repairs

and the amount of Mineral Royalty Grant funds that the City has applied for in 2017 (\$1.2 million); no further discussion and motion approved 5-0. **Item 5.VI. Perpetual Right-of-Way Easements for Little Boxelder Spring Water Transmission Line Project:** 1. Hoff, Shawn E.; Hoff, Charles H.; Hoff, Karl G.; 2. Murphy, James C.; 3. Wagonhound Land and Livestock, LLC; and 4. Wagonhound Land and Livestock, LLC: Councilmember Bartling moved to approve all of the right-of-way easements for the Little Boxelder Spring Transmission Line Project as presented and further authorize the City Administrator to make minor changes and corrections as necessary; seconded by Councilmember Kingery; no discussion and motion approved 5-0. **Item 5.VII. License Agreement Between the City of Douglas and Tri-State Generation and Transmission Association, Inc., for Construction, Operation, and Maintenance of the Water Transmission Line Along Tri-State Easements:** Councilmember Kingery moved to approve the license agreement with Tri-State as presented; seconded by Councilmember Bartling; no discussion and motion approved 5-0. It was determined at this point that the Police Department presentation would be the last item. **Item 5.VIII. Douglas Police Department Policy and Procedure Revisions, K-9-01, K-9 Operations:** Councilmember Kemper moved to approve the K-9 policy and procedure revisions as presented; Councilmember Gilbreath seconded; no discussion and motion approved 5-0. **Item 5.IV. Douglas Police Department Awards and Recognition Presentation:** Douglas Police Officer/SRO Bryan Kelley read letters detailing specific events and the outstanding work and efforts of several members of the Douglas Police Department, Converse County Sheriff's Department, and Wyoming Highway Patrol. Those individuals were: Douglas Police Dispatcher Shelby Weeks, who received the "Exceptional Duty Ribbon"; Douglas Police Officer Michael Ableman, who received the "Life Saving Ribbon"; and Douglas Police Sergeant Matthew Schmidt; Douglas Police Officers Gregory Hachtel, Michael Ableman and Thomas Jones; Converse County Sheriff's Office Corporal Mark Dexter and Deputy Trevor Wright; and Wyoming Highway Patrol Trooper Howard Parkin, who each received the "Gallantry Star Citation". Special thanks were also given to our local Emergency Medical Services personnel and Douglas Fire Department personnel. These brave men and women received a standing ovation from Mayor, Council, and all staff and audience members present.

Adjourn: Councilmember Kemper moved to adjourn the regular City Council meeting; seconded by Councilmember Gilbreath; no discussion and motion approved 5-0. Regular Council meeting adjourned at 6:05 p.m.

ATTEST:

Karen Rimmer, City Clerk
Published: February 22, 2017

Bruce A. Jones, Mayor