

**Study Session  
Douglas City Council  
February 13, 2017**

A Study Session of the Douglas City Council was held on Monday, February 13, 2017, at 4:15 p.m. in the Council Chambers, 101 N. 4th Street, Douglas, Wyoming. Mayor Jones called the meeting to order. Those present were:

<b>Mayor and Council:</b>	Bruce A. Jones, Mayor; Councilmembers Leroy Kingery; John Bartling; Rene´ Kemper; and Monty Gilbreath
<b>Others Present:</b>	Tony Tolstedt, City Administrator; Mary Nicol, City Treasurer; John Harbarger, Public Works Director; Brandon Frye, Parks & Recreation Supervisor; Karen Rimmer, City Clerk; Sandra Mudd, Reporter, Douglas Budget

Administrator Tolstedt provided an overview of the documented information provided regarding operation of the Douglas Municipal Pool and stressed that the City's priorities are pool and patron safety first and costs secondary. The following was discussed at length: net costs of operation and cost comparison of seasons; comparison between local and out of state operators, costs, and safety aspects; analysis of city-operation and probable cost savings (approximately \$18,000 with appropriate staffing numbers); admission fees and season passes; number of days of operation; hours of operation; and additional programming, including lap swim, family night swim, parties, club swimming, and lessons. Payroll, job descriptions, wages, and staffing were also discussed, including recruitment; pool operator/manager and supervision (Parks Supervisor); head lifeguard(s); lifeguards; cashier(s); and the need for manager to become a certified pool operator as testing can be conducted by a non-certified staff member, but adjustments can only be made by a certified pool operator, of which the City currently has two. The lifeguard station map was discussed as was concessions and pool capacity. Staff answered questions from Mayor and Council, and there was lengthy discussion regarding the Junior Lifeguard Program; marketing and advertising; Douglas Rec Center schedule and programming; and the Wyoming State Fair and 2017 Solar Eclipse and the impact of these events on the pool and the ability to staff appropriately. Staff emphasized that there is a learning curve for the City in operation of the pool as the City has not operated the pool but one time over a number of decades, and this season should be kept fairly simplistic in order to

accommodate for the lack of expertise in this area. The Study Session was adjourned at 5:13 p.m. **No Council or Commission action was taken.**

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Karen Rimmer, City Clerk