

**City Council Meeting Minutes  
January 8, 2018**

The Regular Council meeting of the Douglas City Council was held on Monday, January 8, 2018, at 5:30 p.m. in the Council Chambers of City Hall at 101 N. 4<sup>th</sup> Street, Douglas, Wyoming.

**CALL TO ORDER/PLEDGE OF ALLEGIANCE/ROLL CALL:** Mayor Jones called the meeting to order and led the assembly in the Pledge of Allegiance. Upon roll call the following were present:

Mayor:	Bruce A. Jones
Council Members:	Leroy Kingery
	John Bartling
	Rene´ Kemper
	Monty Gilbreath

**Others Present:**

Interim City Admin/City Clerk	Karen Rimmer
City Attorney	Eric K. Nelson
City Treasurer	Mary Nicol
Chief of Police	Ron Casalenda
Public Works Director	John Harbarger
Community Dev. Director	Clara Chaffin
IT Director	Gary Schwarz

**Disclosures by City Councilmembers:** Mayor Jones asked for disclosures of any conflicts of interest for Council members; there were none.

**Consent Agenda:** Councilmember Bartling moved to approve the Consent Agenda as presented: Item 2.I. Corrections, Additions, and Approval of Agenda for January 8, 2018; Item 2.II. Consideration of Resolutions and Ordinance by Title Only; Item 2.III. Warrant Register, December 2017; Item 2.IV. Minutes, Regular City Council Meeting, December 11, 2017; Item 2.V. Minutes, Special Council Meeting, December 12, 2017; Item 2.VI. Minutes, Special Council Meeting, December 13, 2017; Item 2.VII. Minutes, Special Council Meeting, December 26, 2017; Item 2.VIII. Minutes, Special Council Meeting, January 3, 2018; 2.IX. Minutes, Special Council Meeting, January 4, 2018; 2.X. Converse County Joint Justice Center, Ratification of Century Link Amendment, Installation of Copper Lines. Councilmember Kemper seconded; no discussion and motion approved 5-0.

**Public Comments:** Jacquelyn Pollock approached Council with questions about her dismissal from the Converse County Tourism Board as a City appointment. Mayor Jones explained that the discussion occurring in executive session could not be shared publicly.

**Application for Special Permits/Appointments to Boards and Commissions:** Item 4.I. E-911 Joint Powers Board, 2018 City Councilmember Appointments: Councilmember Bartling moved to move

to appoint Leroy Kingery and Rene Kemper to the Joint Powers Board as voting members from Jan. 20, 2018, to Dec. 31, 2018; Councilmember Kemper seconded; no discussion and motion approved 5-0. Councilmember Kemper moved to appoint John Bartling as the alternate voting member from Jan. 20, 2018, to Dec. 31, 2018; seconded by Councilmember Gilbreath; no discussion and motion approved 5-0. **Item 4.II. Wyoming Community Gas Board, 2018 City Councilmember Appointments:** Councilmember Bartling moved to appoint Monty Gilbreath to the Wyoming Community Gas Board from Jan. 8, 2018 to Dec. 31, 2018; seconded by Councilmember Kemper; no discussion and motion approved 5-0. Councilmember Kemper moved to appoint Leroy Kingery to the Wyoming Community Gas Board from Jan. 8, 2018 to Dec. 31, 2018; Councilmember Gilbreath seconded; no discussion and motion approved 5-0.

**Council Items:** **Item 5.I. Ordinance 993, Revising Title 12 of Douglas Municipal Code Regarding the Repair and Maintenance of Certain Public Property:** Councilmember Kingey moved to approve Ordinance 993 as presented on first reading; seconded by Councilmember Gilbreath. Discussion of a proposed change followed, which will be presented at second reading. No further discussion and motion approved 5-0. **Item 5.II. Ordinance 994 Amending Chapter 13.10.010 of the Douglas Municipal Code Clarifying the Requirements for Separate Water Connections for Individual Residences and Property Owners:** Councilmember Kemper moved to approve Ordinance 994 as presented on first reading; seconded by Councilmember Kingery. Following discussion, motion approved 5-0. **Item 5.III. Bid Recommendation, New 2018 Specified Pickup, Utility Maintenance and Distribution Department:** Councilmember Bartling moved to reject all bids and re-advertise the vehicle as recommended; Councilmember Kingery seconded. Director Harbarger explained why all bids were recommended to be rejected, which is due to a change in the specifications which not all bidders were aware of; this recommendation is in the interest of ensuring equity in the bidding process. No further discussion and motion approved 5-0. **Item 5.IV. Converse County Joint Justice Center:** **i. Bid Recommendation, Instrumentation Technology Services Agreement:** Councilmember Kemper moved to award both the bid for network hardware services in the amount of \$106,694.04, and the bid for server storage hardware in the amount of \$84,505.20, to Ptolemy Data Systems, for a total amount of \$191,199.24, and further authorize the interim city administrator to sign all associated documentation; seconded by Councilmember Bartling. Following discussion, motion approved 5-0. **ii. Change Order Request No. 113, Time Extension and General Conditions:** Councilmember Gilbreath moved to approve COR #113 as presented and authorize the time extension for substantial completion of 45 days (February 22, 2018), and further authorize

payment of the City's proportionate share in the amount of \$8,840.00. Following lengthy discussion, including explanations for the needed extension by both Hal Hutchinson, Owner's Representative, and city staff, motion approved 4-1 with Councilmember Kingery opposing the motion. **iii. Potential Amendment, Century Link, Special Construction Proposal:** Councilmember Kemper moved to approve the potential amendment for Century Link; Councilmember Kingery seconded. Lengthy discussion followed, including Council's feeling that this cost should not be added on due to previous conversations and delays that are not the fault of the owners; the need to not delay and keep this project moving; and potential scheduling delays if not approved. No further discussion and motion approved 3-2 with Councilmembers Kingery and Gilbreath opposing the motion. **Item 5.V. Contract, City Attorney Services, Between the City of Douglas and Heather Duncan-Malone:** Councilmember Kemper moved to approve the contract for City Attorney services as presented; seconded by Councilmember Gilbreath; no discussion and motion approved 5-0. Interim Administrator Rimmer officially swore in Ms. Duncan-Malone as the City Attorney. Everyone thanked Eric Nelson for his years of service and help during his tenure.

**Council Information: Item 6.I. Sales Tax Report, December 2017; Item 6.II. Treasurer's Report, November 2017; Item 6.III. Dashboards, November 2017; Item 6.IV. Minutes, Converse County Tourism Board Meeting, December 21, 2017:** No discussion and no action taken.

**Adjourn:** Councilmember Bartling moved to adjourn the regular meeting; Councilmember Kingery seconded; no discussion and motion approved 5-0. Regular meeting adjourned at 6:19 p.m.

**ATTEST:**

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Karen Rimmer, City Clerk  
Published: January 17, 2018

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Bruce A. Jones, Mayor