



Douglas Planning and Zoning Commission

January 15, 2018

City of Douglas-Council Chambers

101 North 4th Street

Douglas, Wyoming 82633

Call To Order

Vice Chairman Johnston called the Douglas Planning and Zoning Commission to order at 5:30 P.M. In response to the Vice Chairman's request for roll call, the following were found present:

Members Present: Jay Hancock
Carol Johnston
Blake Palmer
Becky Renstrom
Robin Velasquez

City Staff Present: Sherri Mullinnix, Planning Technician
Gary Schwarz, IT Director

Agenda

Vice Chairman Johnston introduced the agenda. Commissioner Renstrom moved to accept the agenda. Commissioner Hancock seconded the motion, and the motion carried 5-0.

Minutes

Vice Chairman Johnston introduced the minutes of the November 20, 2017 meeting. Commissioner Renstrom made a motion to accept the minutes. Commissioner Hancock seconded. The motion carried 5-0.

Planning & Zoning Matters

A. SUB 01-18: Application to Vacate and Replat Wilson Subdivision, Block 2, Lots 45-50 as Wilson Subdivision, Block 2, Lots 55-59

Vice Chairman Johnston opened the public hearing at 5:32 P.M. and introduced the item, inviting staff to speak to the request. Mullinnix reviewed the application by the property owner, K & R Construction, to replat the lots to allow one lot to be of sufficient size to allow for the construction of a single family residence by meeting the minimum lot frontage of sixty (60) feet and minimum size of five thousand (5,000) square feet. The request was in compliance with the R-2 Medium Density zoning requirements and the Douglas Master Plan; and the history of the subdivision's previous replats was summarized. Staff's recommendation was to approve the vacation and replat request.

Vice Chairman Johnston called on the applicant, Ron McNare of K & R Construction for comment. Mr. McNare explained the request was initiated by an individual desiring a single family home at the

location, and that the replat would allow for the resulting four additional lots to be slightly larger in size as the replat would be eliminating one lot. Additionally, he informed the Commission of his intention to present a revised replat to the City Council including a ten (10) foot drainage easement running along the rear of all of the lots and draining to the north on to Shoshone Drive to avoid any future drainage issues resulting from the topography of the area. Vice Chairman Johnston called for public comment. There being none, the public hearing was closed at 5:38 P.M. and Vice Chairman Johnston called for a motion. Commissioner Hancock made a motion to recommend approval of the vacation and replat to the City Council, and the motion was seconded by Commissioner Velasquez. There being no further discussion, Vice Chairman Johnston called for the vote and the motion carried 5-0.

Other Business

A. Election of Chairman and Vice Chairman

Vice Chairman Johnston called for nominations for the position of Chairman. Commissioner Renstrom nominated Vice Chairman Johnston, and the motion was seconded by Commissioner Hancock. There being no further nominations, the vote was called for and Vice Chairman Johnston was elected unanimously. Chairman Johnston called for nominations for Vice Chairman. Commissioner Velasquez nominated Commissioner Hancock and the motion was seconded by Commissioner Palmer. There being no further nominations, the vote was called for and Commissioner Hancock was elected unanimously.

Adjournment

There being no other business, Chairman Johnston called for a motion to adjourn. Commissioner Renstrom made said motion, and it was seconded by Commissioner Hancock. The motion passed 5-0, and Chairman Johnston adjourned the meeting at 5:41 P.M.

Vice Chairman, Planning and Zoning Commission

Planning Commission, Secretary