

**City Council Meeting Minutes  
February 12, 2018**

The Regular Council meeting of the Douglas City Council was held on Monday, February 12, 2018, at 5:30 p.m. in the Council Chambers of City Hall at 101 N. 4<sup>th</sup> Street, Douglas, Wyoming.

**CALL TO ORDER/PLEDGE OF ALLEGIANCE/ROLL CALL:** Mayor pro tem Kingery called the meeting to order and led the assembly in the Pledge of Allegiance. Upon roll call the following were present:

Mayor pro tem:	Leroy Kingery
Council Members:	John Bartling
	Rene´ Kemper
	Monty Gilbreath

**Others Present:**

Interim City Admin/City Clerk	Karen Rimmer
City Attorney	Heather Duncan-Malone
City Treasurer	Mary Nicol
Police Chief	Ron Casalenda
Public Works Director	John Harbarger
Community Dev. Director	Clara Chaffin
IT Director	Gary Schwarz

**Disclosures by City Councilmembers:** Mayor pro tem Kingery asked for disclosures of any conflicts of interest for Council members; Councilmember Gilbreath stated a conflict with the Douglas Youth Recreation Commission payment on the warrant register and would abstain from voting on this item.

**Consent Agenda:** Councilmember Bartling moved to approve the Consent Agenda as presented with the exception of the monthly payment for the Douglas Youth Recreation Commission: Item 2.I. Corrections, Additions, and Approval of Agenda for February 12, 2018; Item 2.II. Consideration of Resolutions and Ordinance by Title Only; Item 2.III. Warrant Register, January 2018; Item 2.IV. Minutes, Regular City Council Meeting, January 22, 2018; Item 2.V. Minutes, Council Study Session Meeting, February 5, 2018; Item 2.VI. Acceptance of Financial Disclosures, 2018; Item 2.VII. Correction to Numbering, Resolution 1948 to 1948-A, Requesting One City-Council Appointed Position on the Wyoming State Fair Board; Item 2.VIII. Correction to Numbering, Resolution 1949 to 1949-A, Vacating Wilson Subdivision, Block 2, Lots 45-50 and Replatting as Wilson Subdivision, Block 2, Lots 55-59. Councilmember Kemper seconded; no discussion and motion approved 4-0. Following discussion, Councilmember Bartling moved and Councilmember Kemper seconded to approve the payment to Douglas Youth Recreation Commission; motion approved 3-0 with Councilmember Gilbreath abstaining.

**Presentations for Council/Public Hearings: Item 3.I. Council Update, Main Street Douglas:** Deb Gorsuch, Main Street Douglas

Chairperson, approached Council and provided several updates on the organizations activities, including Jack's Park; downtown flower program; Jackalope Days Car Show/Brewfest; and assistance with First Thursdays. They are excited about the City's streetscape plans and requested being included on the Jackalope Days Committee.

**Public Comments:** None.

**Applications for Special Permits/Appointments to Boards and Committees:** **Item 5.I. Pawnbroker's License Renewal, Douglas Pawn, March 1, 2018, to February 28, 2019:** Councilmember Kemper moved to approve the pawnbroker application for Douglas Pawn for the term of March 1, 2018, to February 28, 2019; Councilmember Bartling seconded; no discussion and motion approved 4-0.

**Council Items:** **Item 6.I. Ordinance 993, Removing From, Adding To, or Creating Sections 12.04.005, 12.04.040, 12.04.050, 12.04.060, 12.04.090, and 12.04.100 of the Douglas Municipal Code Pertaining to Excavation, Improvements, Repairs and Maintenance of Public Property, Third and Final Reading:** Councilmember Gilbreath moved to approve and adopt Ordinance 993 as presented on third and final reading; seconded by Councilmember Bartling; no discussion and motion approved 4-0.

**Item 6.II. Ordinance 994 Amending Chapter 13.10.010 of the Douglas Municipal Code Clarifying the Requirements for Separate Water Connections for Individual Residences, Commercial Businesses, and Property Owners, Third and Final Reading:** Councilmember Bartling moved to approve and adopt Ordinance 994 as presented on third and final reading; seconded by Councilmember Gilbreath; no discussion and motion approved 4-0.

**Item 6.III. Resolution 1952, Designating Depositories for Depositing of Public Funds for the City of Douglas, Wyoming:** Councilmember Kemper moved approve Resolution 1952 as presented; Councilmember Gilbreath seconded. Following a brief overview of this item, motion approved 4-0.

**Item 6.IV. Resolution 1953, Adopting Updated Policies and Procedures for the Douglas Police Department Pertaining to Naloxone ("Narcan") Carry and Administration:** Councilmember Gilbreath moved to approve Resolution 1953 as presented; seconded by Councilmember Bartling. Chief Casalenda approached Council and provided an overview of this item and answered Council questions. No further discussion and motion approved 4-0.

**Item 6.V. Converse County Joint Justice Center Agreement Between the City of Douglas, the Converse County Commissioners and Ptolemy Data Systems for Consulting Services, Network Configuration and Equipment Provisioning:** Councilmember Kemper moved to approve the agreement with Ptolemy Data Systems as presented; seconded by Councilmember Gilbreath. Following brief discussion, motion approved 4-0.

**Item 6.VI. Bid Recommendation, New 2018 Specified**

**One-ton Pickup, Utility Collection and Distribution Department:** Councilmember Bartling moved to award the bid to Spradley Barr Motors for the 2018 Ford F350 in the amount of \$37,899.00 and further authorize the interim city administrator to sign all associated documentation; seconded by Councilmember Kemper; no discussion and motion approved 4-0. **Item 6.VII. Converse County Joint Justice Center, Compensation Adjustment for GSG Architecture, Inc.:** Councilmember Gilbreath moved to approve the expenditure of an additional \$21,856.00, the City's proportionate share, to GSG Architecture as requested due to additional services rendered; Councilmember Bartling seconded. Discussion and explanation of this item ensued, including details on the specific items performed and staff's recommendation to approve. No further discussion and motion approved 4-0.

**Council Information: Item 7.I. Minutes, Converse County Tourism Board Meeting, January 18, 2018:** No discussion and no action taken. Per a citizen request prior to this meeting, Council discussed the most recent amount of sales taxes received by the City, which is approximately \$1.3 million. Staff and Council noted that these reports are also posted online with the Council packets each month. Council also discussed their desire to hear public input, questions, concerns, and ideas. They talked about priorities to continue to improve the city's infrastructure in these times of increased tax revenues. Council and staff also commended Main Street Douglas and The Enterprise for their continued work to make improvements to our community in various ways.

**Adjourn:** Councilmember Gilbreath moved to adjourn the regular meeting; Councilmember Bartling seconded; no discussion and motion approved 4-0. Regular meeting adjourned at 6:00 p.m.

**ATTEST:**

\_\_\_\_\_  
Karen Rimmer, City Clerk  
tem

\_\_\_\_\_  
Leroy V. Kingery, Mayor pro

Published: February 21, 2018