

**City Council Meeting Minutes  
February 24, 2020**

The regular meeting of the Douglas City Council was held on Monday, February 24, 2020, at 5:30 p.m. in the Council Chambers of City Hall at 101 N. 4<sup>th</sup> Street, Douglas, Wyoming.

**CALL TO ORDER/PLEDGE OF ALLEGIANCE/ROLL CALL:** Mayor Kemper called the meeting to order and led the assembly in the Pledge of Allegiance. Upon roll call the following were present:

Mayor:	René Kemper
Council Members:	John Bartling
	Monty Gilbreath
	Kim Pexton
	Karl E. Hertz

**Others Present:**

City Administrator	Jonathan Teichert
City Attorney	Heather Duncan-Malone
City Treasurer	Mary Nicol
Police Chief	Ron Casalenda
Public Works Director	John Harbarger
Community Dev. Director	Clara Chaffin
IT Director	Gary Schwarz

**Disclosures by City Councilmembers:** Mayor Kemper asked for disclosures of any conflicts of interest for Council Members; there were none.

**Consent Agenda:**

Councilmember Bartling moved to approve the Consent Agenda as presented: **Item 2.I. Corrections, Additions, and Approval of Agenda for February 24, 2020; Item 2.II. Consideration of Resolutions and Ordinance by Title Only; Item 2.III. Minutes, Regular City Council Meeting, February 10, 2020; 2.IV. Minutes, City Council Work Session, February 6, 2020; 2.V. Minutes, Planning and Zoning Commission Meeting February 18, 2020:** Councilmember Gilbreath seconded; no discussion; motion approved 5-0.

**Public Comments:** None.

**Presentations to Council/Public Hearings:**

**Item 4.I. Public Hearing, Liquor License Renewal Applications, License Term April 1,2020, to March 31, 2021: Licensee Applicants with No Violations During 2019-2020 License Term. 1. Beggar, LLC, DBA The Liquor Cabinet (Retail); 2. CIB, LLC, DBA College Inn (Retail); 3. Depot, (The) LLC, DBA The Depot (Restaurant); 4. Douglas Liquors, LLC, DBA Douglas Discount**

48 Liquors and Tobacco (Retail); 5. Four Seasons Chinese  
49 Restaurant, DBA Four Seasons Chinese Restaurant (Restaurant); 6.  
50 GMRG ACQ 1, LLC, DBA Pizza Hut 035922 (Restaurant); 7. Gurwinder  
51 Singh Dhaliwal, DBA Chutes Restaurant and Bar (Retail); 8. H-4-  
52 U, Inc., DBA Plains Trading Post (Retail); 9. Headstrong, LLC,  
53 DBA Headstrong Brewery (Retail); 10. Headstrong, LLC, DBA  
54 Headstrong Brewery (Microbrewery); 11. House of Pinz, Inc., DBA  
55 House of Pinz (Retail); 12. Kota, LLC, DBA White Wolf Saloon  
56 (Retail); 13. Moose Lodge No. 602, DBA Moose Lodge (Limited  
57 Retail "Club"); 14. Round Rock Entertainment, LLC, DBA LaBonte  
58 Bar (Retail); 15. Samuel Mares Post No. 8, DBA American Legion  
59 (Limited Retail "Club"); 16. Sapporao WY II, LLC, DBA Sapporo  
60 Steak and Sushi (Bar & Grill); 17. Sunset Liquor, Inc., DBA  
61 Sunset Liquor (Retail); 18. TBK Club, LLC, DBA Douglas Community  
62 Club 19<sup>th</sup> Hole (Retail); 19. Underwood Ventures, Inc., DBA  
63 Northgate Liquor and Lounge (Retail): Mayor Kemper opened the  
64 public hearing; Administrator Teichert provided the staff  
65 report; no comments from applicants; no comments in favor or  
66 opposition of the applications; public hearing closed.  
67 Councilmember Hertz moved to approve the microbrewery liquor  
68 license for Headstrong, LLC, DBA Headstrong Brewery for the next  
69 license term of April 1, 2020, to March 31, 2021, contingent  
70 upon written verification received by the Clerk no later than  
71 March 30, 2020, at 5:00 p.m. that a minimum of 50 barrels of  
72 malt beverages were produced for the 2019-2020 license term.  
73 Councilmember Bartling seconded; no discussion; motion approved  
74 5-0. Councilmember Hertz moved to approve all other liquor  
75 license renewal applications as presented for the next license  
76 term of April 1, 2020, to March 31, 2021, for those licensees  
77 with no violations. Councilmember Pexton seconded; brief  
78 comments from Council; motion approved 5-0.

79  
80 **Item 4.II. Public Hearing: Liquor License Renewal**  
81 **Applications, License Term April 1, 2020, to March 31, 2021:**  
82 **Licensee Applicants with Violations During 2019-2020 License**  
83 **Term: 1. Friendz, LLC, DBA Friendz (Restaurant); 2. Los**  
84 **Espinosa, Inc. DBA La Costa Mexican Restaurant (Restaurant); 3.**  
85 **P&Z, Inc. DBA Double D Liquors (Retail); Three Boys, Inc., DBA**  
86 **The Waterhole (Retail):** Mayor Kemper opened public hearing;  
87 Administrator Teichert provided the staff report and answered  
88 questions from Council; no comments from applicants; no  
89 comments in favor or opposition of the liquor license renewal  
90 applications; public hearing closed. Councilmember Bartling  
91 moved to approve all other liquor license renewal applications  
92 as presented for the next license term of April 1, 2020, to  
93 March 31, 2021, for those licensee with violations.

94 Councilmember Gilbreath seconded; no discussion; motion approved  
95 5-0.

96

97 **Item 4.III. Public Hearing, Resolution 2026, CUP for Hardware**  
98 **Hank - Electronic Sign:** Mayor Kemper opened public hearing;  
99 Director Chaffin provided the staff report and answered  
100 questions from Council; no comments from applicant; no comments  
101 in favor or opposition of the application; public hearing  
102 closed. Councilmember Pexton moved to approve Resolution 2026 as  
103 presented. Councilmember Hertz seconded; no discussion; motion  
104 approved 5-0.

105

106 **4.IV. Public Hearing, Resolution 2027, CUP for Werner, Short-**  
107 **term Rental:** Mayor Kemper opened the public hearing; Director  
108 Chaffin provided the staff report and answered questions from  
109 Council. Connie Werner, applicant, addressed Council with  
110 information on processes used for the rental and answered  
111 questions from Council. Tom Miller, addressed Council with  
112 concerns regarding the application. Public hearing closed.  
113 Councilmember Gilbreath moved to approve Resolution 2027 as  
114 presented. Councilmember Pexton seconded; following discussion;  
115 motion approved 4-1; with Councilmember Bartling opposing the  
116 motion.

117

118 **4.V. Public Hearing: Resolution 2028, CUP for Bauman, Short-**  
119 **term Rental:** Mayor Kemper opened public hearing; Director  
120 Chaffin provided the staff report; no comments from applicant;  
121 no comments in favor or opposition of the application; public  
122 hearing closed. Councilmember Gilbreath moved to approve  
123 Resolution 2028 as presented. Councilmember Bartling seconded;  
124 no discussion; motion approved 5-0.

125

126 **4.VI. Public Hearing: Resolution 2029, Budd Minor Subdivision:**  
127 Mayor Kemper opened public hearing; Director Chaffin provided  
128 staff report; brief comments from Council; no comments from  
129 applicant; no comments in favor or opposition of the  
130 application; public hearing closed. Councilmember Bartling  
131 moved to approve Resolution 2029 as presented. Councilmember  
132 Pexton seconded; no discussion; motion approved 5-0.

133

134 **4.VII. Public Hearing: Ordinance 1003, Rezone, Twin Buttes**  
135 **Ministry Partners - Old EWC:** Mayor Kemper opened public  
136 hearing. Director Chaffin provided staff report. Brett Reese,  
137 applicant, addressed Council regarding the project. Brief  
138 comments from Council regarding the project. No comments in  
139 favor or opposition of the application; public hearing closed.  
140 Councilmember Gilbreath moved to approve Ordinance 1003 on first

141 reading as presented. Councilmember Bartling seconded; no  
142 discussion; motion approved 5-0.

143

144 **4.VIII. Public Hearing: FY 2020 Budget Amendments:** Mayor  
145 Kemper opened public hearing. Administrator Teichert provided  
146 staff report; no comments in favor or opposition of the  
147 amendments; public hearing closed. Councilmember Hertz moved to  
148 approve the budget amendment for FY 2020 in the amount of  
149 \$1,000,000.00 for the Boys & Girls Club Capital Construction.  
150 Councilmember Pexton seconded; no discussion; motion approved 5-  
151 0.

152

153 **Council Action Items:**

154 **Item 4.I. Bid Recommendation, New Bartling Park Shelter:**  
155 Councilmember Bartling moved to approve the bid as presented and  
156 accept the bid from TDS Construction in the amount of  
157 \$87,730.10, and further authorize the City Administrator to sign  
158 all associated documentation. Councilmember Gilbreath seconded;  
159 brief comments; motion approved 5-0.

160

161 **Item 4.II. Bid Recommendation, Lower Keith Rider Pond**  
162 **Improvements:** Councilmember Hertz move to approve the bid as  
163 presented and accept the bid from Russell Construction in the  
164 amount of \$69,925.00 and further authorize the City  
165 Administrator to sign all associated documentation.  
166 Councilmember Gilbreath seconded; no discussion; motion approved  
167 5-0.

168

169 **Item 4.III. Bid Recommendation, New Specified Triplex Greens**  
170 **Mower:** Councilmember Pexton moved to approve the bid as  
171 presented and accept the bid from Midland Implement Co in the  
172 amount of \$40,000.00 and further authorize the City  
173 Administrator to sign all associated documentation.  
174 Councilmember Bartling seconded; no discussion; motion approved  
175 5-0.

176

177 **Item 4.IV. Bid Recommendation, One New Specified AWD 2020**  
178 **Midsize SUV, Community Dev Dept:** Councilmember Hertz moved to  
179 approve the bid as presented and accept the bid from Freemont  
180 Motors-Riverton in the amount of \$29,303.00 and further  
181 authorize the City Administrator to sign all associated  
182 documentation. Councilmember Pexton seconded; no discussion;  
183 motion approved 5-0.

184

185 **Item 4.V. Bid Recommendation, Oak Street Improvements 2020:**  
186 Councilmember Bartling moved to approve the bid as presented and  
187 accept the bid from Knife River in the amount of \$873,929.00 and

188 further authorize the City Administrator to sign all associated  
189 documentation. Councilmember Hertz seconded; no discussion;  
190 motion approved 5-0.

191

192 **Item 4.VI. Resolution 2030 Authorizing Submission of a Federal**  
193 **Mineral Royalty Capital Construction Account Grant Application**  
194 **to the State Loan and Investment Board on Behalf of the**  
195 **governing Body for the City of Douglas:** Councilmember Gilbreath  
196 moved to approve Resolution 2030 as presented. Councilmember  
197 Hertz seconded; no discussion; motion carried 5-0.

198

199 **Item 4.VII. Resolution 2031 Supporting the Submittal of a**  
200 **Business Ready Community Grant to the Wyoming Business Council**  
201 **for Infrastructure to the John Lambert Subdivision:**  
202 Councilmember Gilbreath moved to approve Resolution 2031 as  
203 presented. Councilmember Pexton seconded; no discussion; motion  
204 carried 5-0.

205

206 **Council Information:**

207 **Item 6.I. Treasurer's Report, January 2020.**

208 **Item 6.II. Dashboards, January 2020.** Brief Council comments.

209

210 **Executive Session:** None.

211

212 **Adjourn:** Councilmember Bartling moved to adjourn the regular  
213 Council meeting. Councilmember Hertz seconded; no discussion;  
214 motion approved 5-0. Regular meeting adjourned at 6:27 p.m.

215

216 **ATTEST:**

217

218

219 \_\_\_\_\_  
Mary Nicol, Deputy City Clerk

\_\_\_\_\_

220 Publish: March 11, 2020