

**City Council Meeting Minutes  
March 9, 2020**

The regular meeting of the Douglas City Council was held on Monday, March 9, 2020, at 5:30 p.m. in the Council Chambers of City Hall at 101 N. 4<sup>th</sup> Street, Douglas, Wyoming.

**CALL TO ORDER/PLEDGE OF ALLEGIANCE/ROLL CALL:** Mayor Kemper called the meeting to order and led the assembly in the Pledge of Allegiance. Upon roll call the following were present:

Mayor: René Kemper  
Council Members: Monty Gilbreath  
Karl E. Hertz

**Others Present:**

City Administrator Jonathan Teichert  
City Attorney Heather Duncan-Malone  
City Treasurer Mary Nicol  
Police Chief Ron Casalenda  
Public Works Director John Harbarger  
Community Dev. Director Clara Chaffin  
IT Director Gary Schwarz

**Disclosures by City Councilmembers:** Mayor Kemper asked for disclosures of any conflicts of interest for Council Members; there were none.

**Consent Agenda:**

Councilmember Hertz moved to approve the Consent Agenda as presented: **Item 2.I. Corrections, Additions, and Approval of Agenda for March 9, 2020; Item 2.II. Consideration of Resolutions and Ordinance by Title Only; Item 2.III. Minutes, Regular City Council Meeting, February 24, 2020; 2.IV. Minutes, City Council Work Session, February 20, 2020; 2.V. Warrant Register February 2020:** Councilmember Gilbreath seconded; no discussion; motion approved 3-0.

**Public Comments:** None.

**Council Action Items:**

**Item 4.I. Ordinance 1003: Rezone, Twin Buttes Ministry Partners - Old EWC; Second Reading:** Councilmember Gilbreath moved to approve Ordinance 1003 on second reading as presented. Councilmember Hertz seconded; no discussion; motion approved 3-0.

**Item 4.II. Revised Bid Recommendation, One New 2020 1 Ton Specified Cab & Cassis w/Dump Box:** Councilmember Gilbreath

49 moved to approve the bid as presented and accept the bid from  
50 Freemont Motors Casper in the amount of \$39,751.00 and further  
51 authorize the City Administrator to sign all associated  
52 documentation. Councilmember Hertz seconded; no discussion;  
53 motion approved 3-0.

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55 **Item 4.III. Resolution 2032: Authorizing the Submission of a**  
56 **Grant Proposal to the Office of Justice Programs, Community**  
57 **Oriented Policing Services Requesting Funding for a Youth Day**  
58 **Law Enforcement Mentoring Program:** Councilmember Hertz moved to  
59 approve Resolution 2032 as presented. Councilmember Gilbreath  
60 seconded; Chief Casalenda provided a summary of the request;  
61 motion approved 3-0.

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63 **Department Reports:**

64 **Item 5.I. Administrative Services Department/Treasurer:** Mary  
65 Nicol reported the upcoming budget and program changes.

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67 **Item 5.II. Community Development Department:** Clara Chaffin  
68 reported trailers being parked on the streets with review of  
69 requirements; RMLI and code trainings and questions on potential  
70 new businesses.

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72 **Item 5.III. Police Department:** Ron Casalenda reported on  
73 Juvenile Justice certification; tough books updates; go live  
74 tomorrow with new communications software; new officer swearing  
75 in and basic training; proclamation coming forward and status of  
76 new patrol cars and rifles.

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78 **Item 5.IV. Public Works:** John Harbarger reported on the Little  
79 Boxelder Spring, Bartling Park and Riverside Park bathrooms and  
80 Oak Street projects.

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82 **Item 5.V. City Administrator:** Jonathan Teichert reported on  
83 the Business Council meeting; Census and WAM Convention Awards.

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85 **Council Information:**

86 **Item 6.I. Community Service Contract Quarterly Reports,**  
87 **December 31, 2019.**

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89 **Item 6.II. Douglas Historic Preservation Commission Minutes,**  
90 **February 19, 2020.**

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92 **Executive Session:** None.

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94 **Adjourn:** Councilmember Hertz moved to adjourn the regular  
95 Council meeting. Councilmember Gilbreath seconded; no

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97 discussion; motion approved 3-0. Regular meeting adjourned at  
98 5:47 p.m.

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100 **ATTEST:**

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Mary Nicol, Deputy City Clerk

104 Publish: March 18, 2020

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René Kemper, Mayor