

**City Council Meeting Minutes
April 9, 2018**

The Regular Council meeting of the Douglas City Council was held on Monday, April 9, 2018, at 5:30 p.m. in the Council Chambers of City Hall at 101 N. 4th Street, Douglas, Wyoming.

CALL TO ORDER/PLEDGE OF ALLEGIANCE/ROLL CALL: Mayor Jones called the meeting to order and led the assembly in the Pledge of Allegiance. Upon roll call the following were present:

Mayor:	Bruce A. Jones
Council Members:	Leroy Kingery
	John Bartling
	Rene´ Kemper
	Monty Gilbreath

Others Present:

Interim City Admin/City Clerk	Karen Rimmer
City Attorney	Heather Duncan-Malone
City Treasurer	Mary Nicol
Police Chief	Ron Casalenda
Public Works Director	John Harbarger
Community Dev. Director	Clara Chaffin
IT Director	Gary Schwarz

Disclosures by City Councilmembers: Mayor Jones asked for disclosures of any conflicts of interest for Council members; there were none.

Consent Agenda: Councilmember Bartling moved to approve the Consent Agenda as presented: Item 2.I. Corrections, Additions, and Approval of Agenda for April 9, 2018; Item 2.II. Consideration of Resolutions and Ordinance by Title Only; Item 2.III. Warrant Register, March 2018; Item 2.IV. Minutes, Regular City Council Meeting, March 26, 2018. Councilmember Kemper seconded; no discussion and motion approved 5-0.

Proclamations/Special Recognitions: Item 3.I. Proclamation, National Telecommunicators Week 2018: Councilmember Bartling read the proclamation designating April 8 - 14, 2018, as National Telecommunicators Week, and Council thanked all telecommunicator staff for their dedication.

Presentations to Council/Public Hearings: Item 4.I. Show Cause Hearing, Sales Tax Delinquency, Douglas Liquors LLC, D/B/A Douglas Discount Liquors and Tobacco: Mayor Jones opened the public hearing; the City Clerk provided the staff report, including an overview of sales tax laws relating to the sale of liquor; history of this license holder; when the delinquency occurred; status of the account; and staff recommendation, which was for no further action to be taken as the account is paid in full and the liquor hold has been released by the Wyoming Liquor Division. Norita Trussell, owner of Douglas Liquors, LLC,

approached Council to explain the incident and answer any questions. There were no questions from Council and public hearing closed. No further action was taken.

Public Comments: None.

Council Items: **Item 6.I. Converse County Joint Justice Center, Approval of Quote from Wireless Advanced Communications (WAC) for Radio Communications System Improvements:** Councilmember Kemper moved to approve the quote from WAC as presented and authorize the expenditure of the City's proportionate share in the amount of \$16,392.84, or 50% of the total, with the understanding that this amount will be paid out of the remaining SLIB Consensus funding and then the remaining contingency account for this project; seconded by Councilmember Bartling. Following discussion clarifying the funding of this expenditure, motion approved 5-0. **Item 6.II. Converse County Joint Justice Center, Change Order Request No. 138, Concrete Pad for Motorola Radio Hut:** Councilmember Gilbreath moved to approve COR #138 as presented and authorize the expenditure of the City's proportionate share in the amount of \$4,253.50, or 50% of the total cost; seconded by Councilmember Kingery; no discussion and motion approved 5-0. **Item 6.III. Pipeline License Agreement Between the City of Douglas and BNSF Railway Company for a Sewer Pipeline, S. 2nd Street and Elm Street:** Councilmember Kingery moved to approve the license agreement as presented and further elect to provide in Railroad Protection Liability Insurance; seconded by Councilmember Kemper. Discussion ensued regarding the additional insurance is required during construction and the City would make this a requirement of the bid process and construction of the project. No further discussion and motion approved 5-0.

Council Information: **Item 7.I. Minutes, Regular Meeting Douglas Historic Preservation Commission, March 21, 2018; Item 7.II. Converse County Visitor's Center Summary of Visitor Tracking, 2017:** No discussion and no action taken. Council discussed upcoming events, including The Enterprise Awards Banquet on April 13, 2018, and the Annual Hockey Club Fundraising Event/Dinner on April 14, 2018. The Converse County Joint Justice Center open house is scheduled for April 26, 2018. The skate park was discussed, and the public encouraged to go by and see the amazing work and progress by Evergreen Skateparks.

Adjourn: Councilmember Kemper moved to adjourn the regular meeting; Councilmember Kingery seconded; no discussion and motion approved 3-0. Regular meeting adjourned at 5:44 p.m.

ATTEST:

Karen Rimmer, City Clerk

Bruce A. Jones, Mayor

Published: April 18, 2018