

City Council Meeting Minutes
May 11, 2020

The regular meeting of the Douglas City Council was held on Monday, May 11, 2020 at 5:30 p.m. in the Council Chambers of the City Hall at 101 N. 4th Street, Douglas, Wyoming.

CALL TO ORDER/PLEDGE OF ALLEGIANCE/ROLL CALL: Mayor Kemper called the meeting to order and led the assembly in the Pledge of Allegiance.

Roll Call was taken with the following City Council members present: Mayor René Kemper, Councilperson John Bartling, Councilperson, Monty Gilbreath, Councilperson Kim Pexton, Councilperson Karl Hertz.

Also Present: City Administrator, Jonathan Teichert; City Clerk, Chaz Schumacher; IT Director, Gary Schwarz. Via Conference Call: City Attorney, Heather Duncan-Malone.

Disclosures by City Councilmembers: Mayor Kemper asked for disclosures of conflicts of interest for Council Members; there were none.

Consent Agenda: Councilperson Bartling moved to approve the Consent Agenda as presented: **Item 2a. Corrections, Additions, and Approval of Agenda - May 11, 2020; Item 2b. Warrant Register - April 2020 - Total Amount Approved \$814,528.90; Item 2c. Minutes, Regular City Council Meeting - April 13, 2020; Item 2d. Minutes, City Council Work Session - April 13, 2020; Item 2e. Minutes, Joint Converse County Commissioners & City of Douglas Council Meeting, Aid to Others - April 23, 2020; 2f. Minutes, City Council Budget Work Session - May 6, 2020; 2g. Minutes, City Council Budget Work Session - May 7, 2020;** Councilperson Gilbreath seconded; no discussion; motion carried 5-0.

Public Comments: None

Presentations: Item 4a. Hannah Swanbom, Program Manager for ACT Work Ready Communities, presented via conference call, providing the Council with information about the program and the benefits and impacts it can have within the community. Brief discussion followed and the Council thanked her for the information.

Proclamations: **Item 5a. Proclamation, Municipal Clerks Week, May 3-9, 2020.** Councilperson Pexton read the proclamation designating May 3-9 as Municipal Clerks Week. **Item 5b. Proclamation, Arbor Day, May 15, 2020.** Councilperson Gilbreath read the proclamation designating May 15 as Arbor Day in the City of Douglas. Gilbreath stated that Converse County School District #1 would be planting 10 evergreens in the batter's eye at Nida Field in honor of the Wayne Spilmick Memorial. **Item 5c. Proclamation, National Peace Officers' Memorial Day & National Police Week, May 11-17, 2020.** Councilperson Hertz read the proclamation designating May 15th as National Peace Officers Memorial Day and the week of May 11-17 as National Police Week.

Council Action Items: **Item 6a. Bid Award Recommendation - 5th Street Project:** Councilperson Pexton moved to approve the bid as presented and accept the bid from Croell, Inc. in the amount of \$772,415.00, and further authorize the City Administrator to sign all associated documentation. Councilperson Hertz seconded. Motion carried 5-0.

Item 6b. Bid Award Recommendation - DCC Fairway Aerator: Councilperson Gilbreath moved to approve the bid as presented and accept the bid from Midland Implements Co. in the amount of \$5,499.00, and further authorize the City Administrator to sign all associated documentation. Councilperson Bartling seconded. Motion carried 5-0. **Item 6c. Bid**

Award Recommendation - DCC Fertilizer Applicator: Councilperson Bartling moved to approve the bid as presented and accept the bid from Stotz Equipment in the amount of \$6,100.00, and further authorize the City Administrator to sign all associated documentation. Councilperson Pexton seconded. Motion carried 5-0. **Item 6d. Bid Award Recommendation**

- Cemetery UTV: Councilperson Hertz moved to approve the bid as presented and accept the bid from Midland Implements Co. in the amount of \$30,120.00, and further authorize the City Administrator to sign all associated documentation. Councilperson Gilbreath seconded. Motion carried 5-0. **Council Information - Non Action Items: Item 7a.**

Department Reports: Administrative Services Department/City Treasurer, City Clerk, Community Development Department, Police Department, Public Works Department, City Administrator; Item 7b. Converse County Library Board Meeting Minutes - April 23, 2020; Item 7c. Dashboards - March 2020; Item 7d. Quarterly Financial - March 2020; Item 7e. Treasurer's Report - March 2020; Item 7f. Aid to Others Quarterly Reports - Third Quarter FY2020.

Executive Session: Councilperson Pexton moved to recess into Executive Session for the purpose of considering the appointment, employment, right to practice, dismissal, complaints or charges against a public officer, professional person or employee, in accordance with W.S. §16-4-405(a)(ii); seconded by Councilperson Bartling; no discussion; motion approved 5-0. Regular Council meeting recessed at 5:53 p.m. Councilperson Bartling moved to reconvene the regular meeting; seconded by Councilperson Hertz; no discussion; motion approved 5-0. Regular Council meeting reconvened at 6:51 p.m.

Adjourn: Councilperson Pexton moved to adjourn the regular Council meeting; Councilperson Bartling seconded; no discussion; motion carried 5-0. Regular meeting adjourned at 6:52 p.m.

ATTEST:

Chaz Schumacher, City Clerk
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René Kemper, Mayor