

**City Council Meeting Minutes  
June 11, 2018**

The Regular Council meeting of the Douglas City Council was held on Monday, June 11, 2018, at 5:30 p.m. in the Council Chambers of City Hall at 101 N. 4<sup>th</sup> Street, Douglas, Wyoming.

**CALL TO ORDER/PLEDGE OF ALLEGIANCE/ROLL CALL:** Mayor Jones called the meeting to order and led the assembly in the Pledge of Allegiance. Upon roll call the following were present:

Mayor:	Bruce A. Jones
Council Members:	Leroy Kingery
	John Bartling
	Rene´ Kemper
	Monty Gilbreath

**Others Present:**

City Administrator	Jonathan Teichert
City Attorney	Heather Duncan-Malone
City Clerk	Karen Rimmer
City Treasurer	Mary Nicol
Police Chief	Ron Casalenda
Public Works Director	John Harbarger
Community Dev. Director	Clara Chaffin
IT Director	Gary Schwarz

**Disclosures by City Councilmembers:** Mayor Jones asked for disclosures of any conflicts of interest for Council members; there were none.

**Consent Agenda:** Councilmember Bartling moved to approve the Consent Agenda as presented: Item 2.I. Corrections, Additions, and Approval of Agenda for June 11, 2018; Item 2.II. Consideration of Resolutions and Ordinance by Title Only; Item 2.III. Warrant Register, May 2018; Item 2.IV. Minutes, Regular City Council Meeting, May 29, 2018; Item 2.V. Minutes, Council Study Session, June 4, 2018. Councilmember Gilbreath seconded; no discussion and motion approved 5-0.

**Presentations to Council/Public Hearings:** **Item 3.I. Show Cause Hearing, Sales Tax Delinquency: TBK Club, LLC D/B/A Douglas Community Club 19th Hole:** Mayor Jones opened the show cause hearing; Clerk Rimmer presented evidence from the City of Douglas including the dates of the notification from the Wyoming Liquor Division for the liquor hold and release; verification from the Department of Revenue that sales taxes had been paid via certified funds; and staff recommendation to take no further action at this time due to this being the first such violation for this licensee and the taxes being paid. Margie Taggart, owner of TBK Club, LLC, approached Council and presented her evidence, including an explanation of how the violation occurred and steps she has taken to ensure that this doesn't occur again.

No further questions from Council; show cause hearing closed, and no further action taken.

**Public Comments:** None.

**Council Items:** **Item 5.I. Ordinance 995, Amending Section 16.4.5.2 of the Douglas Municipal Code - Unified Land Development Code, Third and Final Reading:** Councilmember Kemper moved to approve and adopt Ordinance 995 on third and final reading as presented; seconded by Councilmember Kingery. Following an explanation from Director Chaffin regarding the meaning of the exponent numbers within the table, which refer to unchanged footnotes, motion approved 5-0. **Item 5.II. Ordinance 996, Changing the Zoning of 115 South Riverbend Drive (Part of the Northwest Quarter of the Southwest Quarter, Section 8, Township 32, Range 71) Within the City of Douglas from MH-2 Mobile Home Park to B-2 General Business, Second Reading:** Councilmember Gilbreath moved to approve Ordinance 996 on second reading as presented; seconded by Councilmember Bartling; no discussion and motion approved 5-0. **Item 5.III. Master Customer Agreement Between the City of Douglas and DMI Software Corp. for the Use of CMI Software:** Councilmember Kingery moved to approve the agreement as presented; seconded by Councilmember Kemper; no discussion and motion approved 5-0.

**Tabled Items:** **6.I. Amendment to License Number TSL-3787-161205 from Tri-State Generation and Transmission Association, Inc., for the Little Boxelder Transmission Line Project:** Councilmember Kemper moved to remove this item from the table; seconded by Councilmember Gilbreath; no discussion and motion approved 5-0. Councilmember Bartling moved to direct the City Attorney to draft a letter on behalf of the City of Douglas to Tri-State Generation regarding the license agreement; Councilmember Kingery seconded; no discussion and motion approved 5-0.

**Council Information:** **Item 7.I. Council Memo, Notice of Liquor License Compliance Failures, as of May 2018;** **Item 7.II. Minutes, Douglas Historic Preservation Commission, May 16, 2018 Regular Meeting:** Discussion of Jackalope Days and First Thursday and how well done the events were; Casper Troopers were also great. Opening of the Cemetery Kiosk was mentioned; it is now available to use. Thanks to Kenny Simonton for all his work on this project. City Clerk Rimmer requested direction from Mayor and Council regarding the scheduled show cause hearing for the June 25, 2018 regular Council meeting as she would like to include both issues - compliance and sales tax delinquency - in the same show cause hearing. Mayor and Council so directed; the Clerk will notify the licensee via certified letter. No action taken.

**Adjourn:** Councilmember Bartling moved to adjourn the regular meeting; Councilmember Kingery seconded; no discussion and motion approved 5-0. Regular meeting adjourned at 5:47 p.m.

**ATTEST:**

---

Karen Rimmer, City Clerk  
Published: June 20, 2018

---

Bruce A. Jones, Mayor