

**City Council Meeting Minutes  
July 9, 2018**

The Regular Council meeting of the Douglas City Council was held on Monday, July 9, 2018, at 5:30 p.m. in the Council Chambers of City Hall at 101 N. 4<sup>th</sup> Street, Douglas, Wyoming.

**CALL TO ORDER/PLEDGE OF ALLEGIANCE/ROLL CALL:** Mayor Jones called the meeting to order and led the assembly in the Pledge of Allegiance. Upon roll call the following were present:

Mayor:	Bruce A. Jones
Council Members:	Leroy Kingery
	Rene´ Kemper
	John Bartling

**Others Present:**

City Administrator	Jonathan Teichert
City Attorney	Heather Duncan-Malone
City Clerk	Karen Rimmer
City Treasurer	Mary Nicol
Chief of Police	Ron Casalenda
Public Works Director	John Harbarger
Community Dev. Director	Clara Chaffin
IT Director	Gary Schwarz

**Disclosures by City Councilmembers:** Mayor Jones asked for disclosures of any conflicts of interest for Council members; the following were declared: Mayor Jones declared a conflict with the Community Service Grant Agreement for the Laramie Peak Humane Society; Councilmember Kemper declared a conflict with the Community Service Grant Agreement for Youth Development Services; both will recuse from voting on these items respectively.

**Consent Agenda:** Councilmember Bartling moved to approve the Consent Agenda as presented: Item 2.I. Corrections, Additions, and Approval of Agenda for July 9, 2018; Item 2.II. Consideration of Resolutions and Ordinance by Title Only; Item 2.III. Warrant Register, June 2018; 2.IV. Minutes, Regular City Council Meeting, June 25, 2018; Item 2.V. Minutes, Council Study Session, June 25, 2018. Councilmember Kingery seconded; no discussion and motion approved 4-0.

**Presentations to Council/Public Hearings:** **Item 3.I. Council Presentation, Service Line Warranties of America, Justin Steinbugl and Tara Quinn:** Tara Quinn and Justin Steinbugl presented Mayor and Council with an update on the Service Line Warranty program within Douglas, including the following: the number of customers and repairs to date; cost savings to customers; amount of funds distributed to the City; customer testimonials; service enhancements, increases for coverages, and

customer service improvements; contractor updates; and community involvement. No action was taken.

**Public Comments:** None.

**Council Items:** Item 5.I. Ordinance 997, Changing the Zoning of Northgate Development Subdivision, Block 11, Lot 2 and Block 17, Lot 1 From MH-2 Mobile Home Park to PLI-Planned Light Industrial and Block 16, Lots 1-8 and Block 17, Lot 2 from MH-2 Mobile Home Park To R-2 Medium Density Residential, Second Reading: Councilmember Kemper moved to approve Ordinance 997 on second reading as presented; seconded by Councilmember Kingery; no discussion and motion approved 4-0. Item 5.II. Community Service Grant Agreements: a. Boys and Girls Club of Douglas; b. Converse Area New Development Organization (CANDO) D/B/A The Enterprise; c. Children's Advocacy Project; d. Converse County Aging Services/Douglas Senior Center; e. Converse Hope Center; f. Douglas Community Club; g. Douglas Youth Hockey; h. Fire Suppression Authority; i. Helping Hands Ministries, Inc.; j. Here to Help Foundation of Wyoming; k. Human Resource Council D/B/A Community Service Block Grant (CSBG); l. King's Portion; m. Solutions for Life; n. Wyoming Child and Family Development: Councilmember Kingery moved to approve the Community Service Grant Agreements listed as presented.; seconded by Councilmember Bartling; no discussion and motion approved 4-0. Item 5.III. Community Service Grant Agreement, Converse County School District #1 (CCSD#1) Recreation Board, FY2019: Councilmember Bartling moved to approve the Community Service Grant Agreement for the CCSD#1/Rec Center as presented; seconded by Councilmember Kemper; no discussion and motion approved 4-0. Item 5.IV. Community Service Grant Agreement, Laramie Peak Humane Society, FY2019: Councilmember Kemper moved to approve the Community Service Grant Agreement for the Laramie Peak Humane Society as presented; seconded by Councilmember Bartling; no discussion and motion approved 3-0 with Mayor Jones abstaining from the vote. Item 5.V. Community Service Grant Agreement, Youth Development Services, FY2019: Councilmember Kingery moved to approve the Community Service Grant Agreement for Youth Development Services as presented; seconded by Councilmember Bartling; no discussion and motion approved 3-0 with Councilmember Kemper abstaining from the vote. Item 5.VI. Memorandum of Understanding Between City of Douglas, Wyoming and the Converse County School District #1 for School Resource Officers, 2018-2019 School Year: Councilmember Kemper moved to approve the SRO Agreement for the 2018-2019 school year as presented; Councilmember Kingery seconded; following brief discussion, motion approved 4-0. Item 5.VII. Lease Agreement Between the City of Douglas and Converse Area New Development Organization (CANDO) D/B/A The Enterprise, 130 South 3rd Street:

Councilmember Bartling moved to approve the lease agreement as presented; Councilmember Kingery seconded. Councilmember Kingery moved to amend the main motion and change the term of this lease from a one-year lease to a three-year lease. Amendment seconded by Councilmember Kemper; no discussion on the amendment and motion approved 4-0. Main motion: no further discussion and motion approved 4-0 as amended. **Item 5.VIII. Change of Regular City Council Meeting Date from Monday, August 13, 2018, to Wednesday, August 15th, 5:30 p.m.:** Councilmember Kingery moved to approve the date change for the August 13, 2018 regular Council meeting to August 15, 2018, as requested; seconded by Councilmember Kemper. Following an explanation by Mayor Jones of the need for this change, which is due to the upcoming 2018 NEWY Congressional Tour, motion approved 4-0.

**Council Information: Item 6.I. Minutes, Regular Converse County Tourism Board Meeting, June 21, 2018:** No discussion and no action taken.

**Adjourn:** Councilmember Kemper moved to adjourn the regular meeting; Councilmember Kingery seconded; no discussion and motion approved 4-0. Regular meeting adjourned at 5:55 p.m.

**ATTEST:**

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Karen Rimmer, City Clerk  
Published: July 18, 2018

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Bruce A. Jones, Mayor