

**City Council Meeting Minutes
July 23, 2018**

The Regular Council meeting of the Douglas City Council was held on Monday, July 9, 2018, at 5:30 p.m. in the Council Chambers of City Hall at 101 N. 4th Street, Douglas, Wyoming.

CALL TO ORDER/PLEDGE OF ALLEGIANCE/ROLL CALL: Mayor Jones called the meeting to order and led the assembly in the Pledge of Allegiance. Upon roll call the following were present:

Mayor:	Bruce A. Jones
Council Members:	Leroy Kingery
	Rene´ Kemper
	John Bartling
	Monty Gilbreath

Others Present:

City Administrator	Jonathan Teichert
City Attorney	Heather Duncan-Malone
City Clerk	Karen Rimmer
City Treasurer	Mary Nicol
Chief of Police	Ron Casalenda
Public Works Director	John Harbarger
Community Dev. Director	Clara Chaffin
IT Director	Gary Schwarz

Disclosures by City Councilmembers: Mayor Jones asked for disclosures of any conflicts of interest for Council members; there were none.

Consent Agenda: Councilmember Gilbreath moved to approve the Consent Agenda as presented: Item 2.I. Corrections, Additions, and Approval of Agenda for July 23, 2018; Item 2.II. Consideration of Resolutions and Ordinance by Title Only; Item 2.III. Warrant Register, Final FY2018; 2.IV. Minutes, Regular City Council Meeting, July 9, 2018; Item 2.V. Minutes, Council Study Session, July 9, 2018. Councilmember Kingery seconded; no discussion and motion approved 5-0.

Presentations to Council/Public Hearings: Item 3.I. **Council Presentation and Progress Report, Main Street Douglas, Deb Gorsuch:** Deb Gorsuch, Main Street Douglas Chairperson, provided Council with a progress report on various Main Street Douglas projects including "Jack's Park, downtown flowers, and upcoming Farmers' Markets in Jackalope Square. No action was taken.

Public Comments: None.

Council Items: Item 5.I. Ordinance 997, Changing the Zoning of Northgate Development Subdivision, Block 11, Lot 2 and Block 17, Lot 1 From MH-2 Mobile Home Park to PLI-Planned Light Industrial and Block 16, Lots 1-8 and Block 17, Lot 2 from MH-2 Mobile Home Park To R-2 Medium Density Residential, Third and Final Reading: Councilmember Kemper moved to approve and adopt Ordinance 997 on

third and final reading as presented; seconded by Councilmember Kingery. Discussion followed regarding subsequent development of Antelope Creek Drive and what triggers this; following final comments and clarification, motion approved 5-0. **Item 5.II. Request from VZ Properties, LLC, for Private Wastewater Disposal Facility (Septic System) at Lot 2, Block 11, Northgate Subdivision, Douglas, Wyoming:** Councilmember Bartling moved to approve the request from VZ Properties, LLC for a septic system to be installed at Lot 2, Block 11, Northgate Subdivision as presented; seconded by Councilmember Kingery. Discussion followed regarding location of the septic system and regulations, both of which are managed by the Converse County Sanitarium, as well as City rules and regulations regarding allowing septic systems within city limits. Following final comments and clarifications, no further discussion and motion approved 5-0. **Item 5.III. Resolution 1970, Authorizing Submittal of a Grant Application to the US Department of Justice Community Oriented Policing Services (COPS) Office for School Violence Prevention Program (SVPP) Funding:** Councilmember Kemper moved to approve Resolution 1970 as presented; seconded by Councilmember Bartling; no discussion and motion approved 5-0. **Item 5.IV. Resolution 1971, Authorizing the Douglas Police Department to Submit the 2018 Grant Applications for Underage Drinking Enforcement Programs and Alcohol and Tobacco Compliance Checks:** Councilmember Gilbreath moved to approve Resolution 1971 as presented; seconded by Councilmember Kingery; no discussion and motion approved 5-0. **Item 5.V. Contract for Professional Services Between the City of Douglas, Wyoming and Inberg-Miller Engineers for a Transportation Alternatives Program (TAP) Grant Pathway Project:** Councilmember Bartling moved to approve the contract for professional services as presented for the TAP Grant Pathway Project; seconded by Councilmember Kemper. Following brief discussion regarding this project, motion approved 5-0. **Item 5.VI. Lease Agreement Between the City of Douglas, Wyoming and Father Hubbard's Cupboard, 130 S. 3rd Street:** Councilmember Kingery moved to approve the lease agreement as presented for a term from July 24, 2018 to July 31, 2021; Councilmember Bartling seconded; no discussion and motion approved 5-0.

Council Information: Item 6.I. Sales Tax Report, July 2018; Item 6.II. Minutes, Regular Converse County Joint Justice Center Joint Powers Board Meeting, July 5, 2018: No discussion and no action taken. Council discussed the upcoming NEWY Congressional Tour and the Wyoming State Fair and Parades. Council commended the Girls Softball Team for winning State; to the SKILS USA high school team for winning nationals; and the StoryWalk feature provided by the Converse County Library and the City of Douglas.

The Chief of Police and Fire Chief were thanked for providing an escort for the Girls Softball team.

Adjourn: Councilmember Bartling moved to adjourn the regular meeting; Councilmember Kemper seconded; no discussion and motion approved 5-0. Regular meeting adjourned at 5:56 p.m.

ATTEST:

Karen Rimmer, City Clerk
Published: August 1, 2018

Bruce A. Jones, Mayor