

1 **City Council Meeting Minutes**
2 **July 27, 2020**

3 The regular meeting of the Douglas City Council was held on Monday, July 27, 2020 at 5:30 p.m. in the
4 Council Chambers of the City Hall at 101 N. 4th Street, Douglas, Wyoming.

5
6 **CALL TO ORDER/PLEDGE OF ALLEGIANCE/ROLL CALL:** Mayor Kemper called the meeting to order and
7 led the assembly in the Pledge of Allegiance.

8 **Roll Call was taken with the following City Council members present:** Mayor René Kemper,
9 Councilperson John Bartling, Councilperson Karl Hertz, Councilperson Monty Gilbreath, and
10 Councilperson Kim Pexton.

11 **Also present:** City Administrator, Jonathan Teichert; City Attorney, Heather Duncan-Malone; City Clerk,
12 Chaz Schumacher; IT Director, Gary Schwarz.

13 **Disclosures by City Councilmembers:** Mayor Kemper asked for disclosures or conflicts of interest for
14 Council members. Councilperson Gilbreath stated he would be abstaining from agenda item 5b. Mayor
15 Kemper stated she would be abstaining from agenda item 5c as it is a contract with her employer.

16
17 **Consent Agenda:**

18 ***Item 2a. Corrections, Additions, and Approval of Agenda – July 27, 2020***

19 ***Item 2b. Minutes, Regular City Council Meeting – July 13, 2020***

20 ***Item 2c. Minutes, City Council Work Session – July 16, 2020***

21 ***Item 2d. Minutes, Special City Council Meeting – July 23, 2020***

22 ***Item 2e. Minutes, City Council Work Session – July 23, 2020***

23 ***Item 2f. Warrant Register – Year End 2020***

24
25 **Public Comments:**

26 Ron McNare, Citizen of Douglas, WY – Mr. McNare expressed his concerns with the City accepting the
27 charitable gift donation from Meadow Acres 1234, LLC and requested the Council to delay accepting the
28 donation.

29
30 **Public Hearings:**

31 ***a. Show Cause Hearing: Sales Tax Delinquency, Gurwinder Singh Dhaliwal DBA: Chutes***
32 ***Restaurant and Bar***

33 Mayor Kemper opened the show cause hearing at approximately 5:34 p.m.; Clerk Schumacher provided
34 an overview of the delinquency notice received, it's quick resolution, and that no further action is being
35 requested; Gurwinder Singh Dhaliwal apologized to the Council for the oversight and noted his quick
36 resolution of the delinquency; no discussion followed; the show cause hearing closed at approximately
37 5:35 p.m. No Action Taken.

38
39 ***b. Public Hearing: Transfer Retail Liquor License, Sunset Liquor, Inc. DBA Sunset Liquor to Homax***
40 ***Oil Sales, Inc. DBA Sunset Liquor***

41 Mayor Kemper opened the public hearing at approximately 5:36 p.m.; Clerk Schumacher provided an
42 overview of the Retail Liquor License Transfer, noting the transfer is a result of the business ownership
43 changing, the background check required for the owners is still pending and staff would request the
44 approval to be contingent on the report being received; no discussion followed, public hearing closed at

45 approximately 5:37 p.m. Councilperson Pexton moved, seconded by Councilperson Hertz to approve
46 the transfer of the retail liquor license from Sunset Liquors, Inc. to Homax Oil Sales, Inc., effective
47 August 4, 2020, contingent upon satisfactory criminal background received by the Clerk. Motion
48 carried 5-0.

49

50 **Council Action Items:**

51 *Item 5a. Resolution No. 2042, a Resolution Establishing an Open Container District Within the Local*
52 *Downtown Historic District and Guidelines for Enforcement Within Said District*

53 Councilperson Pexton moved, seconded by Councilperson Bartling to approve Resolution No. 2042, a
54 Resolution Establishing an Open Container District Within the Local Downtown Historic District and
55 Guidelines for Enforcement Within Said District, no discussion. Motion carried 5-0.

56

57 *Item 5b. Funding Agreement for Contract for Services for July 2020-June 2021 Fiscal Year: Converse*
58 *County School District #1 – Recreation Board*

59 Councilperson Bartling moved, seconded by Councilperson Pexton to approve the Funding Agreement
60 for Converse County School District #1 – Recreation Board for the July 2020-June 2021 Fiscal Year as
61 presented, no discussion. Motion carried 4-0-1, Councilperson Gilbreath abstaining.

62

63 *Item 5c. Funding Agreement for Contract for Services for July 2020-June 2021 Fiscal Year: Youth*
64 *Development Services*

65 Councilperson Hertz moved, seconded by Councilperson Gilbreath to approve the Funding Agreement
66 for Youth Development Services for the July 2020-June 2021 Fiscal Year as presented, no discussion.
67 Motion carried 4-0-1, Mayor Kemper abstaining.

68

69 *Item 5d. Memorandum of Understanding Between the City of Douglas and Converse County School*
70 *District #1 for a School Resource Officer Program*

71 Councilperson Gilbreath moved, seconded by Councilperson Hertz to approve the Memorandum of
72 Understanding Between the City of Douglas and Converse County School District #1 for a School
73 Resource Officer Program, no discussion. Motion carried 5-0.

74

75 *Item 5e. Bid Award Recommendation – Cedar Street Improvements Project*

76 Councilperson Pexton moved, seconded by Councilperson Gilbreath to approve the bid as presented
77 and to accept the bid from Ramshorn Construction, in the amount of \$893,513.00, and further
78 authorize the City Administrator to sign all associated documentation, no discussion. Motion carried
79 5-0.

80

81 *Item 5f. Bid Award Recommendation – South Wind River Drive Project*

82 Councilperson Bartling moved, seconded by Councilperson Gilbreath to approve the bid as presented
83 and to accept the bid from Croell, Inc., in the amount of \$704,831.90, and further authorize the City
84 Administrator to sign all associated documentation, no discussion. Motion carried 5-0.

85

86 *Item 5g. Charitable Gift Agreement Between the City of Douglas and Meadow Acres 1234, LLC*

87 Councilperson Bartling moved, seconded by Councilperson Hertz to approve the Charitable Gift
88 Agreement Between the City of Douglas and Meadow Acres 1234, LLC, no discussion. Motion carried
89 5-0.

90

91 **Council Information: Non-Action Items:**

92 *a. Minutes, Douglas Historic Preservation Commission – July 15, 2020*

93 *b. Dashboards – June 2020*

94

95 **Executive Session:** None.

96

97 **Adjourn:**

98 Councilperson Pexton moved, seconded by Councilperson Bartling to adjourn the Regular City Council
99 meeting. Motion carried 5-0. Meeting adjourned at approximately 5:43 p.m.

100

101 **ATTEST:**

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Chaz Schumacher, City Clerk

106 Published August 5, 2020

René Kemper, Mayor