

**City Council Meeting Minutes  
August 15, 2018**

The Regular Council meeting of the Douglas City Council was held on Monday, August 15, 2018, at 5:30 p.m. in the Council Chambers of City Hall at 101 N. 4<sup>th</sup> Street, Douglas, Wyoming.

**CALL TO ORDER/PLEDGE OF ALLEGIANCE/ROLL CALL:** Mayor pro tem Kingery called the meeting to order and led the assembly in the Pledge of Allegiance. Upon roll call the following were present:

Mayor pro tem:	Leroy Kingery
Council Members:	John Bartling
	Rene´ Kemper
	Monty Gilbreath

**Others Present:**

City Administrator	Jonathan Teichert
City Attorney	Heather Duncan-Malone
City Clerk	Karen Rimmer
City Treasurer	Mary Nicol
Chief of Police	Ron Casalenda
Public Works Director	John Harbarger
Community Dev. Director	Clara Chaffin
IT Director	Gary Schwarz

**Disclosures by City Councilmembers:** Mayor pro tem Kingery asked for disclosures of any conflicts of interest for Council members; there were none.

**Consent Agenda:** Councilmember Bartling moved to approve the Consent Agenda as presented: Item 2.I. Corrections, Additions, and Approval of Agenda for August 15, 2018; Item 2.II. Consideration of Resolutions and Ordinance by Title Only; Item 2.III. Warrant Register, July FY2019; 2.IV. Minutes, Regular City Council Meeting, July 23, 2018; Item 2.V. Minutes, Council Work Session, July 23, 2018; Item 2.V. Minutes, Council Work Session, July 26, 2018. Councilmember Kemper seconded; no discussion and motion approved 4-0.

**Public Comments:** None.

**Council Items:** Item 4.I. Resolution 1972, Adopting an Amendment to Section G of the Employee Handbook for the Employees of the City of Douglas, Wyoming, Regarding the Acceptance of Gifts and Gratuities: Councilmember Gilbreath moved to approve Resolution 1972 as presented; seconded by Councilmember Bartling; no discussion and motion approved 4-0. Item 4.II. Resolution 1973, Adopting an Amendment the Guidelines for Conduct of Elected Officials of the City of Douglas: Councilmember Kemper moved to approve Resolution 1973 as presented; seconded by Councilmember Gilbreath. Brief discussion followed including an overview of this change and how this policy and the one for employees now follow Wyoming State Statutes; no further discussion and motion

approved 4-0. **Item 4.III. Resolution 1974, Creating a Complete Count Committee to Promote Education, Awareness, and Participation in the 2020 United States Census:** Councilmember Bartling moved to approve Resolution 1974 as presented; seconded by Councilmember Gilbreath. Following a brief overview of this item, motion approved 4-0. **Item 4.IV. Resolution 1975, Authorizing the Submittal of Application with the United States Department of Agriculture (USDA), Rural Development, to Finance a Portion of the Little Boxelder Spring Transmission Line Replacement Project:** Councilmember Kemper moved to approve Resolution 1975 as presented; seconded by Councilmember Gilbreath. Administrator Teichert provided an overview of this item including purpose and cost savings; no further discussion and motion approved 4-0. **Item 4.V. Bid Recommendation, Bulk Fuel for City Vehicles, FY2019:** Councilmember Gilbreath moved to approve bid for bulk fuel from Homax Oil, Inc. as presented and further authorize the City Administrator to sign all associated documents; seconded by Councilmember Kemper. Following brief discussion regarding this bid process, motion approved 4-0. **Item 4.VI. Bid Recommendation, New Specified 2019 Cab, Chassis, and Refuse Compaction Body:** Councilmember Bartling moved to accept the bid from Jack's Truck and Equipment in the amount of 174,221.00 as presented, and further authorize the City Administrator to sign all associated documents; Councilmember Gilbreath seconded. Following brief discussion of this bid process, motion approved 4-0.

**Council Information: Item 5.I. Treasurer's Report, July 2018; Item 5.II. Minutes, Regular Douglas Historic Preservation Commission, July 18, 2018:** No discussion and no action taken.

**Adjourn:** Councilmember Kemper moved to adjourn the regular meeting; Councilmember Bartling seconded; no discussion and motion approved 4-0. Regular meeting adjourned at 5:42 p.m.

**ATTEST:**

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Karen Rimmer, City Clerk  
Published: August 22, 2018

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Bruce A. Jones, Mayor