



## **Douglas Planning and Zoning Commission**

August 17, 2020

City of Douglas-Council Chambers

101 North 4<sup>th</sup> Street

Douglas, Wyoming 82633

### **Call To Order**

Chairman Hancock called the Douglas Planning and Zoning Commission to order at 5:30 P.M. In response to the Chairman's request for roll call, the following were found present:

**Members Present:** Jay Hancock  
Carol Johnston  
Robin Velasquez  
Becky Renstrom  
Blake Palmer

**City Staff Present:** Clara Chaffin, Community Development Director  
Sherri Mullinnix, Planning Technician  
Gary Schwarz, IT Director

### **Agenda**

Chairman Hancock introduced the agenda. Commissioner Velasquez moved to accept the agenda. Commissioner Renstrom seconded the motion, and the motion carried 4-0.

### **Minutes**

Chairman Hancock introduced the minutes of the June 15, 2020, meeting. Commissioner Palmer made a motion to accept the minutes. Commissioner Velasquez seconded. The motion carried 4-0.

**Note: At this time Commissioner Johnston joined the meeting.**

### **Planning & Zoning Matters**

#### **A. DEV 02-20 Application by Blueline Development, Inc. for a Type B Development of Two (2) Multi-Family Apartment Buildings at 800 West Richards Street (Meadow Acres #3, Block 8, Lot 2) in a B-1 Local Business Zone**

Chairman Hancock opened the public hearing at 5:31. Director Chaffin reviewed the location, zoning data, surrounding land uses, description of the site, and compliance with the Douglas Master Plan. Staff analysis included mitigating issues addressed by the City Engineer. Chaffin

recommended approval of the development. Brooke Bulgrin, representing Inberg-Miller for the applicant spoke regarding the proposed placement of the project's sewer line; and responded to commissioners' questions relating to drainage retention ponds and adjacent wetlands. There being no public comment, Chairman Hancock closed the public hearing at 5:40 and called for a motion. Commissioner Renstrom moved to recommend approval to the City Council and Commissioner Palmer seconded the motion. With no discussion, the motion passed 5-0.

### **Other Business**

#### **A. Appointments to the Downtown Douglas Historic District Review Panel**

Chairman Hancock introduced the item and the Commission decided by consensus to reappoint the current members: Commissioners Renstrom and Velasquez.

### **Staff Report - City Council Action on Forwarded Items**

#### **A. CUP 05-20 Application by the Douglas Senior Center for an Electronic Message Display Sign at 340 1st Street West (Original Town of Douglas, Part of Outlot C, Part of Lot 2)**

At the Chairman's request, Director Chaffin reported that the item had been approved by the City Council as recommended by the Commission and would soon be under construction.

### **Adjournment**

There being no other business, Chairman Hancock called for a motion to adjourn the meeting. A motion to adjourn was made by Commissioner Renstrom and seconded by Commissioner Velasquez. With a unanimous vote of 5-0, Chairman Hancock adjourned the meeting at 5:43.

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**Chairman, Planning and Zoning Commission**

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**Planning Commission, Secretary**