



## **Douglas Planning and Zoning Commission**

September 17, 2018

City of Douglas-Council Chambers

101 North 4<sup>th</sup> Street

Douglas, Wyoming 82633

### **Call To Order**

Chairman Johnston called the Douglas Planning and Zoning Commission to order at 5:30 P.M. In response to the Chairman's request for roll call, the following were found present:

**Members Present:** Jay Hancock  
Blake Palmer  
Carol Johnston  
Robin Velasquez  
Becky Renstrom

**City Staff Present:** Clara Chaffin, Community Development Director  
Sherri Mullinnix, Planning Technician  
Gary Schwarz, IT Director

### **Agenda**

Chairman Johnston introduced the agenda. Commissioner Renstrom moved to accept the agenda. Commissioner Velasquez seconded the motion, and the motion carried 5-0.

### **Minutes**

Chairman Johnston introduced the minutes of the June 18, 2018, meeting. Commissioner Hancock made a motion to accept the minutes. Commissioner Palmer seconded. The motion carried 5-0.

### **Planning & Zoning Matters**

#### **A. Application to Vacate and Replat Fairview Addition, Block 48, Lots 16-25 and 53 as Fairview Addition, Block 48, Lots 54-56**

Chairman Johnston opened the public hearing at 5:32 P.M. and introduced the item, inviting staff to speak to the application. Director Chaffin explained the owner's wish to replat this portion of the Fairview Addition to allow for the construction of an accessory structure to the existing single family residence on one lot and the creation of two additional lots of sufficient size for additional single family residences. The proposed replat met the expectation for the Bartling Park/Golf Course Subarea of the East Richards District. Chaffin elaborated on the history of the parcels in regard to their previous zoning, and explained the preferred use and the resulting improved assessed value in the area. The staff recommended approval of the replat request.

There being no applicant or members of the public in attendance, Chairman Johnston closed the public hearing at 5:35 P.M.

Commissioner Renstrom made a motion to recommend approval to the City Council and Commissioner Hancock seconded. There being no discussion, Chairman Johnston called for the vote, and the motion passed unanimously 5-0.

**Other Business:**

**A. Confirm Appointments (2) to the Douglas Historic District Review Panel.**

- 1. Becky Renstrom**
- 2. Robin Velasquez**

Chairman Johnston requested a motion approving the appointment of Becky Renstrom and Robin Velasquez to the Downtown Douglas Historic District Review Panel, as previously determined by an email canvas of the Commission. Commissioner Palmer made the motion confirming the appointments, and Commissioners Hancock seconded. The vote passed 5-0

**Adjournment**

There being no other business, Chairman Johnston called for a motion to adjourn. Commissioner Hancock made said motion, and it was seconded by Commissioner Renstrom. The motion passed 5-0, and Chairman Johnston adjourned the meeting at 5:37 P.M.

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**Chairman, Planning and Zoning Commission**

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**Planning Commission, Secretary**