



## **Douglas Planning and Zoning Commission**

September 21, 2020

City of Douglas-Council Chambers

101 North 4<sup>th</sup> Street

Douglas, Wyoming 82633

### **Call To Order**

Chairman Hancock called the Douglas Planning and Zoning Commission to order at 5:30 P.M. In response to the Chairman's request for roll call, the following were found present:

**Members Present:** Jay Hancock  
Robin Velasquez  
Becky Renstrom  
Blake Palmer

**Member Absent:** Carol Johnston

**City Staff Present:** Clara Chaffin, Community Development Director  
Sherri Mullinnix, Planning Technician  
Gary Schwarz, IT Director

### **Agenda**

Chairman Hancock introduced the agenda. Commissioner Renstrom moved to accept the agenda. Commissioner Velasquez seconded the motion, and the motion carried 4-0.

### **Minutes**

Chairman Hancock introduced the minutes of the August 17, 2020, meeting. Commissioner Palmer made a motion to accept the minutes. Commissioner Renstrom seconded. The motion carried 4-0.

### **Planning & Zoning Matters**

#### **A. CUP 07-20 Application by Eric and Kara Koss for a Conditional Use Permit to Operate a Short-Term Rental at 320 S. 5<sup>th</sup> Street (Original Town of Douglas, Block 26, Lot 4) in an R-1 Neighborhood Residential Zone**

Chairman Hancock opened the public hearing at 5:33. Director Chaffin reviewed the location, zoning data, surrounding land uses, compliance with the Douglas Master Plan, and history of the site. The home was built in 1918 as a single-family dwelling and has remained so

throughout its history. The current owners purchased the property as an investment to operate the dwelling as a short-term rental through Airbnb year -round. No negative impact to the neighboring properties is anticipated. Staff recommended approval of the application with the acknowledgment that it is specific to the applicant and is not transferable to another owner and/or agent or location, and that the dwelling meets City short-term rental requirements at all times.

The owners had no comments and there being no public comment, Chairman Hancock closed the public hearing at 5:36 and called for a motion. Commissioner Renstrom moved to recommend approval to the City Council with staff recommendations and Commissioner Palmer seconded the motion. With no discussion, the motion passed 4-0.

### **Staff Report - City Council Action on Forwarded Items**

#### **A. DEV 02-20 Application by Blueline Development, Inc. for a Type B Development of Two (2) Multi-Family Apartment Buildings at 800 West Richards Street (Meadow Acres #3, Block 8, Lot 2) in a B-1 Local Business Zone**

At the Chairman's request, Director Chaffin reported that the item had been approved by the City Council as recommended by the Commission. No building permit has been issued at this time.

### **Adjournment**

There being no other business, Chairman Hancock called for a motion to adjourn the meeting. A motion to adjourn was made by Commissioner Velasquez and seconded by Commissioner Renstrom. With a unanimous vote of 4-0, Chairman Hancock adjourned the meeting at 5:38.

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**Chairman, Planning and Zoning Commission**

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**Planning Commission, Secretary**