

**City Council Meeting Minutes  
September 24, 2018**

The Regular Council meeting of the Douglas City Council was held on Monday, September 24, 2018, at 5:30 p.m. in the Council Chambers of City Hall at 101 N. 4<sup>th</sup> Street, Douglas, Wyoming.

**CALL TO ORDER/PLEDGE OF ALLEGIANCE/ROLL CALL:** Mayor Jones called the meeting to order and led the assembly in the Pledge of Allegiance. Upon roll call the following were present:

Mayor:	Bruce A. Jones
Council Members:	Leroy Kingery
	Rene´ Kemper
	Monty Gilbreath

**Others Present:**

City Administrator	Jonathan Teichert
City Attorney	Heather Duncan-Malone
City Clerk	Karen Rimmer
Chief of Police	Ron Casalenda
Public Works Director	John Harbarger
Community Dev. Director	Clara Chaffin
IT Director	Gary Schwarz

**Disclosures by City Councilmembers:** Mayor Jones asked for disclosures of any conflicts of interest for Council members; there were none.

**Consent Agenda:** Councilmember Gilbreath moved to approve the Consent Agenda as presented: Item 2.I. Corrections, Additions, and Approval of Agenda for September 24, 2018; Item 2.II. Consideration of Resolutions and Ordinance by Title Only; Item 2.III. Minutes, Regular City Council Meeting, September 10, 2018; 2.IV. Minutes, Council Work Session, September 10, 2018; Item 2.V. Minutes, Regular Planning and Zoning Commission Meeting, September 17, 2018. Councilmember Kemper seconded; no discussion and motion approved 4-0.

**Proclamations: Item 3.I. Proclamation, "No Violence Against Women" Day:** Councilmember Kemper read the proclamation declaring October 10<sup>th</sup>, 2018 "No Violence to Women Day" marking the beginning of sixteen days of activism in Converse County. Members of the Douglas Zonta Club were present and posed with City Council members for a photograph.

**Presentations to Council/Public Hearings: Item 4.I. Resolution 1978 Vacating Fairview Addition, Block 48, Lots 16-25 and 53 and Replatting as Fairview Addition, Block 48, Lots 54-56:** Mayor Jones opened the public hearing; Director Chaffin provided the staff report including location, owner, purpose, existing and proposed land use and zoning, and recommendation from both staff and the Planning and Zoning Commission to approve this application. There were no questions from Council; the applicant

was not present; and there were no comments in favor or opposition of the application. Public Hearing closed. Councilmember Kingery moved to approve Resolution 1978 as presented; seconded by Councilmember Gilbreath; no discussion and motion approved 4-0.

**Public Comments:** None.

**Applications for Special Permits/Appointments to Boards and Committees:** Item 6.I. Wyoming Smart Capital Network (WSCN)

**Executive Council Appointment:** Mayor Jones provided an explanation of this position; Councilmember Kemper moved to appoint Councilmember Gilbreath to the WSCN Executive Council from September 25, 2018, until his Councilmember term expires; Councilmember Kingery seconded; no discussion and motion approved 4-0.

**Council Items:** Item 7.I. Easement for Natural Gas Line Appurtenances Between the City of Douglas and Black Hills Gas Distribution, LLC, for Hobo Run Addition: Councilmember Kingery moved to approve the easement as presented; seconded by Councilmember Kemper; following brief discussion regarding corrections made to the easement(s), motion approved 4-0. **Item 7.II. Easement for Natural Gas Line Appurtenances Between the City of Douglas and Black Hills Gas Distribution, LLC, for Other Side of the Tracks Addition:** Councilmember Kemper moved approve the easement as presented; seconded by Councilmember Gilbreath; no discussion and motion approved 4-0.

**Council Information:** Item 8.I. Sales Tax Report, September 2018; Item 8.II. Treasurer's Report, July 2018; Item 8.III. Treasurer's Report, August 2018; Item 8.IV. Dashboards, August 2018: Brief discussion of sales taxes received; no action taken.

**Adjourn:** Councilmember Kingery moved to adjourn the regular meeting; Councilmember Gilbreath seconded; no discussion and motion approved 4-0. Regular meeting adjourned at 5:44 p.m.

**ATTEST:**

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Karen Rimmer, City Clerk  
Published: October 3, 2018

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Bruce A. Jones, Mayor