

**City Council Meeting Minutes
October 22, 2018**

The Regular Council meeting of the Douglas City Council was held on Monday, October 22, 2018, at 5:30 p.m. in the Council Chambers of City Hall at 101 N. 4th Street, Douglas, Wyoming.

CALL TO ORDER/PLEDGE OF ALLEGIANCE/ROLL CALL: Mayor Jones called the meeting to order and led the assembly in the Pledge of Allegiance. Upon roll call the following were present:

Mayor:	Bruce A. Jones
Council Members:	Leroy Kingery
	John Bartling
	Rene´ Kemper
	Monty Gilbreath

Others Present:

City Administrator	Jonathan Teichert
City Attorney	Heather Duncan-Malone
City Clerk	Karen Rimmer
Chief of Police	Ron Casalenda
Public Works Director	John Harbarger
Community Dev. Director	Clara Chaffin
IT Director	Gary Schwarz

Disclosures by City Councilmembers: Mayor Jones asked for disclosures of any conflicts of interest for Council members; Mayor Jones declared a conflict with Council Action Item No. 6.V. regarding an amendment to the Community Service agreement with Laramie Peak Humane Society. No other conflicts were declared. Mayor Jones thanked the citizens of Douglas, the Police Department, the City, Laramie Peak Humane Society, and Riverbend Veterinary Clinic for all the help in dealing with the accident on I-25 that left several dogs in transit to Montana and Washington stranded.

Consent Agenda: Councilmember Bartling moved to approve the Consent Agenda as presented: **Item 2.I. Corrections, Additions, and Approval of Agenda for October 22, 2018; Item 2.II. Consideration of Resolutions and Ordinance by Title Only; Item 2.III. Minutes, Regular City Council Meeting, October 8, 2018.** Councilmember Gilbreath seconded; no discussion and motion approved 5-0.

Proclamations: **Item 3.I. Proclamation, "Extra Mile Day":** Councilmember Kemper read the proclamation declaring November 1, 2018 as "Extra Mile Day" in Douglas celebrating volunteers and community involvement.

Council Presentations/Public Hearings: **Item 4.I. Show Cause Hearing, Los Espinos, Inc. D/B/A La Costa Mexican Restaurant, Sales Tax Delinquency:** Mayor Jones opened the show cause hearing; the City Clerk provided evidence for the City of

Douglas including: an overview of the sales tax delinquency issue, Los Espinos' first violation of this type; Council authority provided by Municipal Code and State Statute; that verification has been received from the Wyoming Department of Revenue of paid delinquent taxes; and actions of Council in previous, similar situations, which was suspension until such time as delinquent taxes were paid and verification of such received from the WY Dept. of Revenue. Mr. Jose Lopez, representing Los Espinos Inc., approached Council to provide further clarification and answer questions, and discuss solutions; the Clerk advised that the location in Casper is also on a liquor hold. Following further discussion, show cause hearing was closed. There was no further action taken from Council. **Item 4.II. Show Cause Hearing, Sapporo WY II, LLC D/B/A Sapporo Steak and Sushi, Compliance Violations:** Mayor Jones opened the show cause hearing; the City Clerk provided evidence for the City of Douglas including: an overview of the compliance issue and actions taken by the licensee; Council authority provided by Municipal Code and State Statute; and actions of Council in previous similar situations. Following questions from Council, Mr. Poly Sim, Regional Manager and representing Sapporo WY II, LLC, approached Council to provide further clarification and answer additional questions. Following further discussion, show cause hearing closed. Councilmember Gilbreath moved to impose a \$500.00 fine to be paid no later than 8:30 a.m. on Tuesday, October 23, 2018, or suspension of the liquor license would occur until such time as the fine was paid; seconded by Councilmember Kingery. Following further discussion regarding consistency of Council, motion approved 5-0.

Public Comments: None.

Council Items: **Item 6.I. Ordinance 998, Amending Chapter 10.92 of Douglas Municipal Code Regarding Requirements for Trucks Over a Certain Weight and the Designated Truck Routes Within the City of Douglas, Second Reading:** Councilmember Kemper moved to approve Ordinance 998 as presented on second reading; seconded by Councilmember Bartling; no discussion and motion approved 5-0. **Item 6.II. Memorandum of Understanding Between the City of Douglas and Bedtick Ranch Limited Partnership, LLC:** Councilmember Bartling moved approve the MOU as presented; seconded by Councilmember Gilbreath. Following discussion of rates for outside city water users, motion approved 5-0. **Item 6.III. Memorandum of Understanding Between the City of Douglas, Wyoming and the Converse County School District No. One for Interoperable Communications Project:** Councilmember Kemper moved to approve the MOU as presented; Councilmember Kingery seconded. Chief Casalenda approached Council and answered questions regarding this grant, including the amount, approximately

\$147,000; uses, which will be for radio systems within the school district; and that the City has no financial obligation as we are only the fiscal agent. No further discussion and motion approved 5-0. **Item 6.IV. 2018 Wyoming Community Gas Community Project Designation, City of Douglas:** Councilmember Kingery moved to approve the designation as presented; seconded by Councilmember Gilbreath. Following discussion regarding what these funds would be used for and budget for the dog park, a friendly amendment was made to the motion to table this item until the next meeting in order to review plans of the dog park and see a list of items these funds will be expended on; seconded by Councilmember Kemper. No further discussion and motion approved 5-0 to table until the next Council meeting. **Item 6.V. Amendment One to the Service Agreement Between the City of Douglas and Laramie Peak Humane Society:** Councilmember Bartling moved to approve the amendment as presented; Councilmember Kemper seconded. Lengthy discussion ensued regarding past examples of instances in which the City provided funding for enterprise account fees, and whether this amendment is appropriate. Following final comments from Council, motion approved 3-1 with Councilmember Kingery opposed and Mayor Jones abstaining from the vote due to a declared conflict.

Council Information: Item 7.I. Sales Tax Report, October 2018; Item 7.II. Treasurer's Report, September 2018; Item 7.III. Dashboards, September 2018; Item 7.IV. Quarterly Financial Statement, September 2018: Councilmember Kemper read for the record the amount of sales taxes received for October 2018: \$1,305,379.57. Mayor Jones spoke briefly about the energy activity, and once again thanked the Douglas community, the City, and Laramie Peak Humane Society. Councilmember Gilbreath announced that the City Council has been officially challenged by the Converse County Commissioners in the "Fire on Main Street" Chili Cook-off, November 17, 2018. Council unanimously accepted the challenge.

Adjourn: Councilmember Kemper moved to adjourn the regular meeting; Councilmember Bartling seconded; no discussion and motion approved 5-0. Regular meeting adjourned at 6:22 p.m.

ATTEST:

Karen Rimmer, City Clerk
Published: October 31, 2018

Bruce A. Jones, Mayor