



## **Douglas Planning and Zoning Commission**

December 17, 2018

City of Douglas-Council Chambers

101 North 4<sup>th</sup> Street

Douglas, Wyoming 82633

### **Call To Order**

Chairman Johnston called the Douglas Planning and Zoning Commission to order at 5:30 P.M. In response to the Chairman's request for roll call, the following were found present:

**Members Present:** Jay Hancock  
Blake Palmer  
Robin Velasquez  
Becky Renstrom  
Carol Johnston

**City Staff Present:** Clara Chaffin, Community Development Director  
Sherri Mullinnix, Planning Technician  
Gary Schwarz, IT Director

### **Agenda**

Chairman Johnston introduced the agenda. Commissioner Renstrom moved to accept the agenda. Commissioner Palmer seconded the motion, and the motion carried 5-0.

### **Minutes**

Chairman Johnston introduced the minutes of the November 19, 2018, meeting. Commissioner Hancock made a motion to accept the minutes. Commissioner Velasquez seconded. The motion carried 5-0.

### **Planning & Zoning Matters**

#### **A. SUB 04-18: Application to Vacate and Replat Fairview Addition, Block 10, Lots 17-21 as Fairview Addition, Block 10, Lot 33.**

Chairman Johnston opened the public hearing at 5:32 P.M. and introduced the item, inviting staff to speak to the application. Director Chaffin reviewed the specifics of the replat request, detailing the zoning, description of the site and surrounding land uses, and the fact that the replat would be in keeping with the Douglas Master Plan. Although the site is zoned for R-3 Limited Mixed Residential, a zone appropriate for multiple family housing, the majority of the properties have been developed as single family homes. The owner's current home occupies three lots, with an additional two lots formerly occupied by a mobile home. The owner wishes to combine all five lots to allow him to construct a large semi-detached garage onto his home. Staff recommended approval of the replat request, as it is in keeping with the character of the neighborhood.

Chairman Johnston invited the applicant to speak to the proposed development. In the absence of the applicant, the Chairman called for public comment. There being no public comment, Chairman Johnston closed the public hearing at 5:35 P.M.

Commissioner Hancock made a motion to recommend approval of the replat to the City Council and Commissioner Renstrom seconded. There being no discussion, Chairman Johnston called for the vote, and the motion passed unanimously 5-0.

**Staff Report - City Council Action on Forwarded Items**

**A. DEV 01-18: Application for a Type B Development of a Boys and Girls Club at 802 Riverbend Drive (Riverbend Addition – Phase 2, Block 2, Lot 14)**

**B. CCSUB 03-18: Application for the LBM Minor County Subdivision at 210 State Highway 59**

Director Chaffin informed the Commission that the City Council had approved the Type B Development of a Boys and Girls Club omitting the additional recommendation for a metal fence in favor of the applicant's request for a coated chain link fence. The Commission's recommendation regarding the LBM Minor County Subdivision was also approved by Council.

**Adjournment**

There being no other business, Chairman Johnston called for a motion to adjourn. Commissioner Renstrom made said motion, and it was seconded by Commissioner Hancock. The motion passed 5-0, and Chairman Johnston adjourned the meeting at 5:37 P.M.

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**Chairman, Planning and Zoning Commission**

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**Planning Commission, Secretary**