

DOUGLAS CITY COUNCIL MEETING

Douglas City Hall, Council Chambers
101 N. 4th Street, Douglas, WY

Monday, June 24, 2024
Regular Meeting 4:00 P.M.

Thank you for your cooperation in facilitating the public meeting process!

1. Call To Order, Roll Call And Pledge Of Allegiance

Kim Pexton, Mayor

Ron McNare, Councilperson/Council President

Perry Hershberger, Councilperson

Matt Schmidt, Councilperson

John Bartling, Councilperson

2. Disclosures By City Council Members

3. Approval Of General Agenda (Corrections Or Additions)

4. Public Comment

This section of the Agenda is reserved for comments from the General Public to the City Council on matters relating to Douglas Municipal Government.

Comments must be five (5) minutes or less. As a general practice, the Council does not discuss, debate, or take action on issues raised or comments made under public comment. Council may refer items to staff for follow-up. In order to be heard, please speak clearly and loudly. Please state your name and address for the record.

5. Consent Docket

All agenda items listed under the Consent Docket are considered to be routine items by the governing body and will be enacted upon by one motion unless a request is made to take up an individual item separately, in which case the item will be placed under Council Action Items.

5.I. Minutes

5.I.i. Minutes: City Council Regular Meeting: June 10, 2024

Documents:

[20240610 COUNCIL MEETING MINUTES.PDF](#)

5.I.ii. Minutes: City Council Special Meeting: June 14, 2024

Documents:

[20240614 COUNCIL SPECIAL MEETING MINUTES.PDF](#)

- 5.II. Ordinances: 3rd Reading - Consent
- 5.III. Ordinances: 2nd Reading - Consent
- 5.IV. Bills & Claims
- 5.V. Other Consent
- 6. Discussion Item
 - 6.I. Brownfield Road Truck Parking
 - 6.II. Mountain West Technologies Possible Memorandum Of Understanding
 - 6.III. Water Supply Considerations
- 7. Public Hearings
 - 7.I. Resolution 2024-22: A Resolution Vacating And Replating Fairview Addition, Block 11, Lots 26-30 Into Lot 34

Documents:

[RESOLUTION 2024-22.PDF](#)
[14-24_MAJOR FINAL PLAT AMENDMENT.PDF](#)
[20240624 NARRATIVE MAJOR PLAT AMENDMENT UNITY CHRISTIAN FELLOWSHIP.PDF](#)
[CNCLSTAFF REPORT SUB 01-24 UNITY CHRISTIAN FELLOWSHIP.PDF](#)

- 7.II. Resolution No 2024-23: A Resolution Amending The Budget Of The City Of Douglas, Wyoming, For The Fiscal Year 2024

Documents:

[RESOLUTION 2024-23 06-24-2024.PDF](#)
[AMENDMENT DETAIL 06-24-2024.PDF](#)
[NARRATIVE BUDGET AMENDMENT 20240624.PDF](#)

8. Council Action Items

- 8.I. Memorandum Of Understanding: Outdoor Enthusiast Of Converse County

Documents:

[20240624 MOU CITY OECC - DOUGLAS MOUNTAIN BIKE.PDF](#)
[20240624 NARRATIVE - MOU OECC.PDF](#)

9. Council Information

- 9.I. Financial Report: May 2024

Documents:

[FINANCIAL REPORT MAY 2024.PDF](#)

- 9.II. Planning & Zoning Commission Meeting Minutes: June 17, 2024

Documents:

10. City Manager's Report
11. Good People Doing Good Things
12. Community Updates
 - 12.I. Event Calendar
13. Executive Session
14. Adjourn

City Council Regular Meeting Minutes
June 10, 2024

CALL TO ORDER/PLEDGE OF ALLEGIANCE/ROLL CALL: Mayor Pexton called the meeting to order at approximately 5:30 p.m. Roll call was taken with the following City Council members present: Mayor Kim Pexton; Councilperson Ron McNare; Councilperson Perry Hershberger; Councilperson Matt Schmidt; and Councilperson John Bartling. Mayor Pexton led the assembly in the Pledge of Allegiance.

Also present: JD Cox, City Manager; Pierce Peasley, Deputy City Attorney; Clara Chaffin, Community Development Director; Todd Byerly, Chief of Police; John Harbarger, Public Works Director; Mary Nicol, Administrative Services Director/Treasurer; and Kendal Detwiler, Human Resources Director.

Disclosures by City Council Members: Councilperson McNare declared a conflict of interest with item 7d, Warrant Register: K&R Construction, May 2024.

General Agenda (Corrections/Additions): Councilperson Hershberger moved to approve the general agenda as presented. Councilperson Schmidt seconded. Motion carried 5-0.

Public Comments: Bill Tibbs addressed Council regarding the Community Center Construction.

Consent Docket: Minutes: City Council Work Session: May 28, 2024; **City Council Meeting:** May 28, 2024; **Ordinance 1041:** An Ordinance Amending Section 2.04.090 of the Municipal Code of the City of Douglas, Wyoming, Regarding Regular City Council Meetings, Third Reading; **Warrant Register:** May 2024. Councilperson Bartling moved to approve the Consent Docket as presented. Councilperson McNare seconded. Motion carried 5-0.

Presentations:

City Manager Cox introduced, and Mayor Pexton performed the swearing in for new employee Patrol Officer Angel Del Campo.

Council Action Items:

Board Appointment: Arts & Culture Board or Trustees. Director Nicol provided an overview. Councilperson Schmidt moved to appoint Jennifer Rasmussen & Betsy Varland to the Arts & Culture Board of Trustees for the term ending June 30, 2027. Councilperson McNare seconded. Motion carried 5-0.

Board Appointment: Historic Preservation Commission. Director Nicol provided an overview. Councilperson Hershberger moved to appoint Betsy Varland to the Historic Preservation Commission for the term ending June 30, 2027. Councilperson Bartling seconded. Motion carried 5-0.

Uncollectible Debt Discharge. Director Nicol provided an overview and answered questions. Councilperson Bartling moved to approve the discharge of uncollectible debt and direct the debts to be extinguished as accounts receivable as per the attached listing. Councilperson Schmidt seconded. Motion carried 5-0.

Warrant Register: K&R Construction, May 2024. Director Nicol provided an overview. Councilperson Schmidt moved to approve the warrant register item specific to K&R Construction. Councilperson Hershberger seconded. Motion carried 4-0, Councilperson McNare abstained.

Public Comments: None.

Council Information:

Wyoming Community Gas Contribution Notice of Receipt. Wyoming State Fair Endowment Acknowledgment and Thank You. Department Report: Community Development, Police Department, Public Works Department.

City Manager's Report:

City Manager Cox provided an update on multiple recent and current items.

Good People Doing Good Things:

Councilperson Bartling recognized Josh Butts for the spectacular job on the mural. Mayor Pexton recognized Councilperson Schmidt for his excellent job presenting Strategic Doing at WAM. Councilperson Hershberger recognized all recipients of the Enterprise Awards. Chief Byerly presented challenge coins to Mayor, Councilmembers, and City Manager Cox and expressed his gratitude for the support of the department and FBI Academy Training. Councilperson Hershberger congratulated Avery Cowardin for his acceptance and successful completion of the FBI National Academy Law Enforcement Leadership training program.

Adjourn:

Councilperson Bartling moved to adjourn the Regular City Council Meeting of June 10, 2024. Councilperson Hershberger seconded. Motion carried 5-0. Meeting adjourned at approximately 5:59 p.m.

Kim Pexton, Mayor

ATTEST:

Mary Nicol, City Clerk
Published: June 19, 2024

Special City Council Meeting Minutes
June 14, 2024

CALL TO ORDER/PLEDGE OF ALLEGIANCE/ROLL CALL: Mayor Pexton called the meeting to order at approximately 12:04 p.m. Roll call was taken with the following City Council members present: Mayor Kim Pexton; Councilperson Ron McNare; Councilperson Perry Hershberger via phone; Councilperson Matt Schmidt; and Councilperson John Bartling.

Also present: JD Cox, City Manager; Clara Chaffin, Community Development Director; John Harbarger, Public Works Director; Todd Byerly, Chief of Police; Mary Nicol, Administrative Services Director/Treasurer; and Kendal Detwiler, Human Resources Director.

General Agenda (Corrections/Additions): Councilperson McNare moved to approve the agenda as presented. Councilperson Bartling seconded. Motion carried 5-0.

Public Hearing:

Resolution 2024-21: A Resolution Adopting a Unified Budget and Strategic Doing and Appropriating Money for the Annual Budget of the City of Douglas, Wyoming, for the Conduct of the Municipal Government of the City of Douglas, Wyoming for the Fiscal Year 2024-2025. Mayor Pexton opened the public hearing at 12:06 pm. City Manager Cox provided an overview. No public comments. Public hearing closed at 12:09 pm. Councilperson Bartling moved to amend Resolution 2024-21 to add \$24,050 for a post lift increasing expenditures to \$59,332,465 and decreasing fund balance to \$69,318,826. Councilperson Schmidt seconded. Motion carried 5-0. Councilperson McNare moved to approve Resolution 2024-21 as amended. Councilperson Hershberger seconded. Motion carried 5-0.

Adjourn:

Councilperson Schmidt moved to adjourn the Special City Council meeting of June 14, 2024. Councilperson Hershberger seconded. Motion carried 5-0. Meeting adjourned at approximately 12:10 p.m.

Kim Pexton, Mayor

ATTEST:

Mary Nicol, City Clerk
Published: June 26, 2024

RESOLUTION NO. 2024-22**A RESOLUTION VACATING AND REPLATING FAIRVIEW ADDITION, BLOCK 11,
LOTS 26-30 INTO LOT 34.**

WHEREAS, Unity Christian Fellowship, as owners of the property described above, has made application to Vacate and Replat Fairview Addition, Block 11, Lots 26-30 into Lot 34; and

WHEREAS, replatting the described area as outlined in Attachment A, incorporated herein, will have beneficial effects on these future development plans; and

WHEREAS, the Community Development staff and the Douglas Planning and Zoning Commission have reviewed the application to ensure that it shall have no adverse impact upon the welfare of the public; and

WHEREAS, notice has been duly given and a public hearing held before the Douglas Planning and Zoning Commission on June 17, 2024, where there was no public opposition to the application; and the Planning and Zoning Commission voted unanimously to recommend approval of the application to the Douglas City Council.

NOW, THEREFORE, THE GOVERNING BODY OF THE CITY OF DOUGLAS, WYOMING, RESOLVES:

Section 1. That the vacation and replat is in the best interest of the City.

Section 2. That the Clerk of Converse County, Wyoming, in whose office the aforesaid plat is recorded, shall write in plain legible letters across the part of the plat so vacated the word "VACATED", and also make a reference on the same to the volume and page which the said instrument of vacation is recorded.

Section 3. That the City Council approves the replatting of the foregoing described area in Attachment A, and authorizes the Mayor and the Clerk to affix their signature to the replat.

PASSED, APPROVED, AND ADOPTED this 24th day of June, 2024.

Kim Pexton, Mayor

Attest:

Mary Nicol, City Clerk



Item

Vacation and Replat of Fairview Addition, Block 11, Lots 26-30 into Lot 34.

Responsible Staff Contact

Clara Chaffin

Recommendation

Approval of Resolution 2024-22 to Replat Fairview Addition, Block 11, Lots 26-30 into Lot 34.

Executive Summary

Unity Christian Fellowship has submitted an application to Vacate and Replat Fairview Addition, Block 11, Lots 26-30 into Lot 34.

Background

The subject property was originally annexed to the City of Douglas as part of the Fairview Addition in 1917 and was re-platted in 1917, 1920, and 1925. The lots were created as 25’ wide lots to accommodate mobile homes. The owner of the property wishes to combine the narrow lots into one large lot in order to develop the property into an activity center for their church’s youth group.

Alignment to Strategic Doing (SD) and/or Other Plans

<u>SD24 Outcome</u>	n/a
<u>SD24 Strategy</u>	n/a
<u>SD24 KPI</u>	n/a
<u>2014 Master Plan</u>	n/a
<u>2015 Downtown Master Plan</u>	n/a

Budget/Fiscal Impact

<u>Fund/Department</u>	n/a
<u>Project/Line Item(s)</u>	n/a
<u>Budgeted Amount</u>	n/a
<u>Anticipated Amount</u>	n/a

Action Requested/Recommended Motion

I move to approve Resolution 2023-28 as presented.

Reviewed/Approved

- | | |
|---|---|
| <input checked="" type="checkbox"/> Community Development | <input checked="" type="checkbox"/> Legal |
| <input checked="" type="checkbox"/> Law Enforcement | <input checked="" type="checkbox"/> Finance |
| <input checked="" type="checkbox"/> City Manager | <input type="checkbox"/> City Clerk |
| <input checked="" type="checkbox"/> Public Works | |

**DOUGLAS CITY COUNCIL
STAFF REPORT
JUNE 24, 2024**

VACATION AND REPLAT OF FAIRVIEW, BLOCK 11, LOTS 26-30 INTO LOT 34

SUMMARY

CASE NUMBER: SUB 001-24

PREPARED BY: Heidi McCullough – Planning Technician

MEETING DATES: June 17, 2024 – Planning Commission
June 24, 2024 – City Council

REQUEST: Vacation and Replat of Fairview, Block 11, Lots 26-30 into Lot 34.

PURPOSE: Vacation and Replat the of property to allow for future development.

RECOMMENDATION: The Community Development Department recommends approval of the request to Vacation and Replat of Fairview, Block 11, Lots 26-30 into Lot 34.

VICINITY MAP:



OWNER: Unity Christian Fellowship
 1523 Erwin Street
 Douglas, WY 82633

LOCATION:

1. Legal Description: Fairview Addition, Block 11, Lots 26-30.
2. General Location: The subject parcels are located in the middle of the block, on the east side of Van Buren Street, between East Richards Street and Erwin Street.

SIZE: 0.36 acres

EXISTING LAND USE: Residential, Vacant

SURROUNDING LAND USE:	ZONING	ANNEXATION STATUS
North: Residential	R-1/B-2	City
South: Commercial Office Space	B-2	City
East: Multi-Family Residential	R-3	City
West: Auto Repair Shop	B-2	City

CURRENT ZONING: B-2 General Business. The B-2 General Business Zoning District is *intended to provide for commercial uses that create a use intensity transition between residential neighborhoods and light industrial uses.*



PLAT DATA: Fairview Addition, Block 11, Lots 26-30 are currently zoned B-2 General Business and designed to conform to the B-2 zoning designation. The revised plat is intended to allow for creation of a lot to allow development of an activity center for the church youth group.

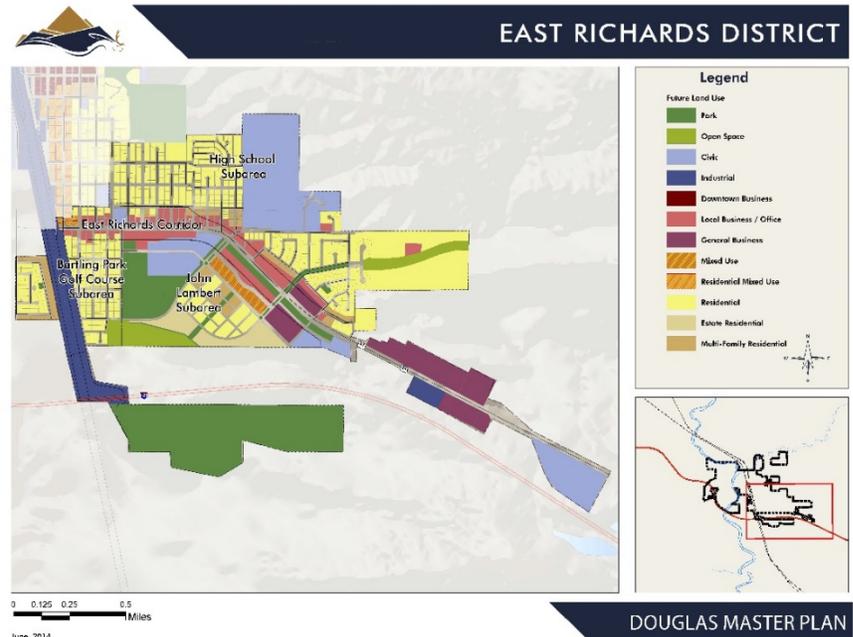
Any future use of this parcel will adhere to these standards and all applicable zoning regulations and standards and will remain compatible with the surrounding uses.

HISTORY: The subject property was originally annexed to the City of Douglas as part of the Fairview Addition in 1917 and was re-platted in 1917, 1920, and 1925. It has remained unchanged since the last replat.

2014 MASTER PLAN: The property is designated as part of East Richards Corridor Subarea of the East Richards District.

Per the Master Plan, this area “serves as the southern entryway to the Douglas. The area includes an eclectic mix of highway commercial, residential neighborhoods, civic uses, parks and large areas of vacant lands.”

Desired future character includes: “Retail commercial activities in this area can target both the needs and preferences of visitors staying at nearby accommodations and tourists at large events (e.g. State Fair), as well as Douglas residents living in adjoining residential subdivisions in northwest Douglas.”



The proposed Vacation and Replat is in alignment with the Douglas Master Plan.

FY2023 STRATEGIC DOING: Major Plat Amendments are not referenced in the FY2023 Strategic Doing as Key Performance Indicator (KPI).

STAFF RECOMMENDATION: Staff recommends approval of the request to Vacate and Replat Fairview, Block 11, Lots 26-30 into Lot 34.

PLANNING & ZONING COMMISSION RECOMMENDATION: At their regular meeting on June 17, 2023, the Douglas Planning and Zoning Commission voted unanimously to recommend approval of the request to Vacate and Replat Fairview Addition, Block 11, Lots 26-30 into Lot 34.

RESOLUTION NO. 2024-23

**A RESOLUTION AMENDING THE BUDGET OF THE CITY OF DOUGLAS, WYOMING,
FOR THE FISCAL YEAR 2024.**

WHEREAS, the budget may be increased pursuant to Wyoming Statute §16-4-113; and

WHEREAS, the source of the revenue is unappropriated surplus or additional revenue; and

WHEREAS, notice has been duly given and a public hearing was held; and

WHEREAS, it appears that the procedural requirements and conditions precedent to action by the City Council have been observed; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DOUGLAS, WYOMING, that amendments are to be made to the City's FY 2024 adopted budget as set forth on the attached memorandum.

PASSED, APPROVED, AND ADOPTED this 24th day June, 2024.

Kim Pexton, Mayor

Attest:

Mary Nicol, City Clerk

BUDGET AMENDMENT DETAIL: Resolution 2024-23: June 24, 2024

Account Number	Account Title	Amount	Descriptions
10-5100-2158	Misc Contractual Services	50,000	Contribution to Wy State Fair Endowment
10-5100-2158	Misc Contractual Services	187,319	Remittance of funds received from grant
10-5105-1001	Salaries/Wages-Regular	1,200	Contract increase for Municipal Court Judge
10-5105-1021	Employee Benefits-Scl Security	92	Contract increase for Municipal Court Judge
10-5105-2151	Legal	18,700	Additional legal services for various court matters
13-4898-4298	WY Dept of Homeland Security	47,136	Grant re-awarded
13-5898-3220	Equipment/Tools-Non Capitalize	47,136	Radios ordered in FY 23 not received until FY 24
39-4390-0110	Stop Loss Reimbursement	1,215,000	Reimbursements for large claims
39-5390-1032	Employee Benefits – Claims	1,215,000	Multiple large claims-reimbursed by stop loss
50-5500-6548	Buildings	50,800	Building remodel. Funds allocated prior years
10-4998-1854	Transfer from perpetual care	2,500	Additional interest available for transfer
90-4900-1140	Interest Income	2.500	Additional interest
90-5900-5510	Transfer to other funds	2.500	Additional interest available for transfer

Item: Resolution 2024-23, A Resolution Amending the Budget of the City of Douglas, Wyoming, For the Fiscal Year 2024.

Responsible Staff Contact: Mary Nicol

Recommendation: Approve Resolution number 2024-23 authorizing budget amendments for fiscal year 2024.

Executive Summary: Consider approval of budget amendments for fiscal year 2024:

- Addition of \$257,311 in expenditures in General Fund for the contribution to the Wyoming State Fair Endowment, remittance of grant funds received on pass thru grant for fire training facility, contract change for municipal court judge, and additional legal services for various municipal court matters.
- Addition of \$47,136 in revenue and addition of \$47,136 in Police Special Projects for grant reimbursement and purchase of radios which was approved in FY 23, receipt of radios was delayed and not received until FY 24.
- Addition of \$1,215,000 in revenue and addition of \$1,215,000 in expenditures in Employee Health Care Fund for stop loss reimbursements received and additional claims expense for multiple large claims.
- Addition of \$50,800 in expenditures in the Fire Equipment Fund for building remodel expenses allocated in prior years and not expended until FY 24.
- Addition of \$2,500 in revenue in General Fund; addition of \$2,500 in revenue in Perpetual Care Fund, and addition of \$2,500 in expenditures in Perpetual Care Fund for additional interest and available for transfer to General Fund.

Background: Fiscal year end is approaching and following of review of the budgets it was determined that the above adjustments are needed to meet the statutory requirement to maintain all departments expenditures under the budgeted amount. The source of revenue is unappropriated surplus or additional revenue.

Alignment to Strategic Doing (SD) and/or Other Plans

[SD24 Outcome](#)

[SD24 Strategy](#)

[SD24 KPI](#)

[2014 Master Plan](#)

[2015 Downtown Master Plan](#)

Budget/Fiscal Impact

[Fund/Department](#)

[Project/Line Item\(s\)](#)

[Budgeted Amount](#)

[Anticipated Amount](#)



CITY OF **DOUGLAS** WYOMING
HOME OF THE JACKALOPE.

Agenda Item Report City Council – June 24, 2024

Action Requested/Recommended Motion: Approve Resolution #2024-23 as presented.

Reviewed/Approved

- Community Development
- Law Enforcement
- City Manager

- Public Works
- Legal
- Finance

MEMORANDUM OF UNDERSTANDING

CITY OF DOUGLAS, WYOMING WITH OUTDOOR ENTHUSIASTS OF CONVERSE COUNTY

1. PARTIES.

The parties to this Memorandum of Understanding (hereinafter referred to as "MOU" is entered into on this _____ day of _____, 2024, by and between the CITY OF DOUGLAS ("City") and OUTDOOR ENTHUSIASTS OF CONVERSE COUNTY ("OECC"). The parties' respective contact information is:

CITY OF DOUGLAS
City Manager
JD Cox
101 N. Fourth Street
Douglas, WY 86233

OECC
President
Eli Geisler
608 Osborn Drive
Douglas, WY 82633

2. RECITALS.

- A. Whereas, the City is a political subdivision of the State of Wyoming is committed to the development and improvement of outdoor recreational facilities within its jurisdiction; and
- B. Whereas, the City owns property located to the east of Washington Park and legally described as a part of the SWNE and SENE, Section 9, Township 32 North, Range 71 West of the 6th P.M.; and
- C. Whereas, the City wishes to allow the use of said property for the purpose of mountain biking and other related outdoor activities; and
- D. Whereas, the OECC is an active nonprofit corporation for public benefit in good standing dedicated to promoting environmental stewardship, community growth, and youth development through outdoor recreation and education; and
- E. Whereas, the City and the OECC both wish to establish a mountain biking trail and obstacle system, and other related activities on said site; and
- F. Whereas, City and the OECC find that the respective rights and responsibilities should be reduced to writing to facilitate such assistance.

3. PURPOSE OF MOU. This MOU is to establish the procedures for the OECC to assist in the creation and operation of a mountain biking trail system. In consideration of the covenants herein, the parties agree as follows.

A. CITY'S OBLIGATIONS.

- i. The City agrees to allow OECC to oversee the construction of the Douglas Mountain Bike Park project.
- ii. The City agrees to pay \$25,250 toward the construction costs of the accepted and approved Douglas Mountain Bike Park project.

- iii. The City agrees to maintain the parking lot and provide and service one dumpster at the parking lot.
- iv. Upon request from the OECC, the City agrees to reasonably allow the closure of the Douglas Mountain Bike Park project, including trails, as needed for construction, for maintenance, and for special events.
- v. The City agrees to consider, approve, decline or modify proposals, improvements, or other operational changes as submitted by the OECC.

B. OECC'S OBLIGATIONS.

- i. The OECC shall oversee the construction of the Douglas Mountain Bike Park in conjunction with City officials.
- ii. The OECC shall coordinate raising of funds to pay for the construction of the Douglas Mountain Bike Park through the City and other sources.
- iii. The OECC agrees to allow the City, or its agents, representatives, and/or employees, to access and inspect the property or any part thereof - at such times as the City may need
- iv. The OECC agrees to maintain the trails at the Douglas Mountain Bike Park on a regular basis.
Maintenance shall include:
 - a. General trail cleaning.
 - b. Repair of trail surface.
 - c. Repair or replacement of trail markers and signs.
 - d. Removal of down or hazard trees in trail corridor.
 - e. Limbing and removing vegetation overgrowth.
- v. The OECC agrees to build trails within accordance with “best practices” and “standards.”
- vi. The OECC shall facilitate the construction and installation of associated trail system infrastructure (i.e. trailheads, kiosks, signage, etc.) at Douglas Mountain Bike Park.
- vii. The OECC shall submit “new” trail plans to the City for approval prior to commencement.
- viii. The OECC shall submit for prior approval and coordinate with the City on any planned special events using the Douglas Mountain Bike Park.
- ix. OECC shall be aware of and comply with all applicable federal, state, and local laws and regulations. This includes, but is not limited to, laws and regulations regarding sanitation, fire suppression, environmental quality, and hazardous substances. OECC shall promptly notify City if OECC

suspects there is a violation of any such law or regulation regardless of the source of the violation.

- x. Insurance. It shall be the responsibility of the OECC to carry the following insurance:
 1. Comprehensive General Liability. OECC shall have and maintain comprehensive general liability insurance coverage during the entire term of the MOU against claims arising out of bodily injury, death, damage to or destruction of the property of others, including loss of use thereof and including underground, collapse, and explosion (XCU), products and completed operations, and automobile coverage in an amount not less than one million dollars (\$1,000,000.00) each occurrence and two million dollars (\$2,000,000.00) in general aggregate. OECC shall provide the City Clerk with a copy of the certificate of commercial general liability insurance for the FSA and shall save and hold harmless the City and/or Assignee from any and all liability to persons for harm or injury resulting from the services performed under this MOU.
 2. Workers' Compensation or Employers Liability Insurance. OECC shall provide proof of workers' compensation coverage for all its employees who are to work on the projects described in this MOU, if any. OECC's coverage shall be under the Wyoming Workers' Safety and Compensation program, if statutorily required or such other workers' compensation insurance as appropriate. OECC's insurance shall include a Stop Gap coverage in the amount not less than five hundred thousand dollars (\$500,000.00) per employee for each accident and disease. OECC shall have also supply proof of workers' compensation and employer's liability insurance on each and every contractor and subcontractor before allowing that contractor or subcontractor on the job site.
 3. Coverage. All policies required under this MOU shall be in effect for the duration of this MOU. All policies shall be primary and not contributory. OECC shall pay the premiums on all insurance policies and insurance certificates must include a clause stating that the insurance may not be revoked, cancelled, amended or allowed to lapse until the expiration of at least thirty (30) days advance written notice to the City.
 4. Additional Insured. All insurance policies required by this MOU, except workers' compensation, shall name the City as an additional insured, and shall contain a waiver of subrogation against the City, its agents, and employees. OECC shall provide, upon request, a copy of an endorsement providing this coverage.
 5. City's Right to Reject. City reserves the right to reject a certificate of insurance if OECC's insurance company is widely regarded in the insurance industry as financially unstable. This would include but is not limited to insurance companies with no less than AVIII rating in the A.M.

Best insurance rating guide.

6. Cancellation. There shall be no cancellation, material change, potential exhaustion of aggregate limits or intent to not renew insurance coverage without thirty (30) days written notice from OECC or their insurers to City. Any failure to comply with the reporting provision of this insurance, except for the potential exhaustion of aggregate limits, shall not affect the coverage provided to City and its division, officers and employees.
 - xi. Indemnity. The OECC agrees to indemnify and hold harmless and defend City, City's agents, officers and employees from and against all claims and suits by third parties for damages, injuries to persons (including death), property damages, losses, and expenses including court costs and reasonable attorney's fees, arising out of, or resulting from, OECC's performance under this MOU, including all such causes of action based upon common, constitutional, or statutory law, or based in whole or in part, upon allegations of negligent or intentional acts on the part of the OECC, its officers, employees, agents, subcontractors, licensees, or invitees.
4. EFFECTIVE DATE AND TERM OF MOU. This MOU becomes effective upon the date of the last required signature. MOU modifications shall be made in writing and signed and dated by the City of Douglas and the Outdoor Enthusiasts of Converse County. Either party may terminate this MOU, in whole or in part, at any time and for any reason, with thirty (30) days written notice to the other party.
5. GENERAL PROVISIONS.
- A. RESERVED RIGHTS OF PROPERTY OWNER. Nothing in this Memorandum of Understanding shall be construed to limit, interfere with, or otherwise override the right of the City to maintain, use, or modify its property as it deems necessary, provided such actions are carried out in accordance with applicable laws and regulations.
 - B. AMENDMENTS. Either Party may request changes to this MOU. Any changes, modifications, revisions, or amendments to this MOU must be agreed upon by both parties. Such changes to the MOU shall be incorporated by written instrument and effective when executed and signed by all Parties to this MOU.
 - C. APPLICABLE LAW. The laws of the State of Wyoming shall govern the interpretation and enforcement of this MOU. The courts in the State of Wyoming shall have jurisdiction over this MOU and the Parties, and the venue shall be the Eighth Judicial District Converse County, Wyoming.
 - D. ENTIRETY OF AGREEMENT. This MOU represents the entire and integrated agreement between the Parties and supersedes all prior negotiations, representations and agreements, whether written or oral.
 - E. NONDISCRIMINATION. The parties shall not discriminate against any individual based on age, gender, gender-preference, pregnancy, color, race, religion, national

origin, or a disability that can be reasonably accommodated.

- F. SEVERABILITY. If any portion of this MOU is determined by a court with jurisdiction to be illegal or unenforceable, the remainder of this MOU shall remain in full force and effect, and, either Party may renegotiate regarding the term(s) affected by the severance.
- G. GOVERNMENTAL IMMUNITY. City does not waive and specifically retains all immunity provided by the Wyoming Governmental Claims Act, Wyo. Stat. §§ 1-39-101, et seq., and all other immunity and the right to assert immunities as a defense.
- H. THIRD PARTY BENEFICIARY RIGHTS. The Parties do not intend this MOU to create any third-party beneficiary and this MOU shall not be construed so as to create such status. The rights, duties, and obligations contained in this MOU shall operate only between the Parties to this MOU and shall insure solely to the benefit of the Parties in this MOU. The provisions of this MOU are intended only to assist the Parties in determining and performing their obligations under this MOU. The Parties in this MOU intended and expressly agree that only Party's signatory to this MOU shall have any legal or equitable right to seek to enforce this MOU, to seek any remedy arising out of a Party's performance or failure to perform any term or condition of this MOU or to bring an action for the breach of this MOU.
- I. SIGNATURES. In witness whereof, the Parties to this MOU through their duly authorized representatives have executed this MOU on the days and dates set out below, and certify that they have read, understood, and agreed to the terms and conditions of this MOU as set forth herein.

For the City of Douglas, Wyoming

For Outdoor Enthusiasts of Converse County

JD Cox, City Manager

Eli Geisler, OECC President

Date

Date



Item

Memorandum of Understanding (MOU) between the City of Douglas and the Outdoor Enthusiasts of Converse County (“OECC”).

Responsible Staff Contact

City Manager J. D. Cox

Recommendation

Approve and sign the MOU between the City of Douglas and OECC.

Executive Summary

This MOU between the OECC and the City of Douglas is being proposed to clarify and establish clarity of the roles and responsibilities of both the City of Douglas and the OECC for the maintenance and operation of the proposed Douglas Mountain Bike Park.

Background

Over the past year, the OECC has been working on details and funding opportunities for the creation of a Douglas Mountain Bike Park. As proposed, the OECC would fund the construction and development of the park, which would eventually become a City of Douglas park. As such, it is necessary to clarify those roles, and to stipulate that the City will own the park.

In the agreement, the City would agree:

- To allow OECC to oversee the construction of the Douglas Mountain Bike Park project.
- To pay \$25,250 toward the construction costs of the accepted and approved Douglas Mountain Bike Park project (note: Council has agreed to placing these funds in this year’s budget).
- To maintain the parking lot and provide and service one dumpster at the parking lot.
- To reasonably allow the closure of the Douglas Mountain Bike Park project, upon request from OECC as needed for construction, for maintenance, and for special events.

In return, OECC has agreed:

- To oversee the construction of the Douglas Mountain Bike Park in conjunction with City officials.
- To coordinate raising of funds to pay for the construction of the Douglas Mountain Bike Park through the City and other sources.
- To allow the City, or its agents, representatives, and/or employees, to access and inspect the property or any part thereof - at such times as the City may need.
- To maintain the trails at the Douglas Mountain Bike Park on a regular basis, including: General trail cleaning; Repairing of trail surface; Repairing or replacing trail markers and signs; removing downed or hazardous trees in trail corridor; Limbing and removing vegetation overgrowth.
- To build trails within accordance with “best practices” and “standards.”
- To facilitate the construction and installation of associated trail system infrastructure



(i.e. trailheads, kiosks, signage, etc.) at Douglas Mountain Bike Park.

- To submit any “new” trail plans to the City for approval prior to commencement.
- To submit for prior approval and coordinate with the City on any planned special events using the Douglas Mountain Bike Park.
- To be aware of and comply with all applicable federal, state, and local laws and regulations. This includes, but is not limited to, laws and regulations regarding sanitation, fire suppression, environmental quality, and hazardous substances. OECC shall promptly notify City if OECC suspects there is a violation of any such law or regulation regardless of the source of the violation.
- To carry the appropriate insurance.
- Indemnify and hold harmless the City.

The development of a Mountain Bike experience in the City enjoys statewide support, including that of the State of Wyoming Outdoor Recreation Collaborative and the University of Wyoming WORTH entity. In addition, as noted in the following section, this initiative is in the City’s Strategic Doing and is a budgeted item. Finally, OECC has approved this agreement

Alignment to Strategic Doing (SD) and/or Other Plans

<u>SD24 Outcome</u>	Unique & Promotable Identity
<u>SD24 Strategy</u>	Connect with Great Outdoors by Increasing Opportunities for Recreation
<u>SD24 KPI</u>	UPI-03
<u>2014 Master Plan</u>	
<u>2015 Downtown Master Plan</u>	

Budget/Fiscal Impact

<u>Fund/Department</u>	Community Service Contracts - Outdoor Enthusiasts
<u>Project/Line Item(s)</u>	10-5110-8763
<u>Budgeted Amount</u>	\$25,500
<u>Anticipated Amount</u>	\$25,500

Action Requested /Recommended Motion

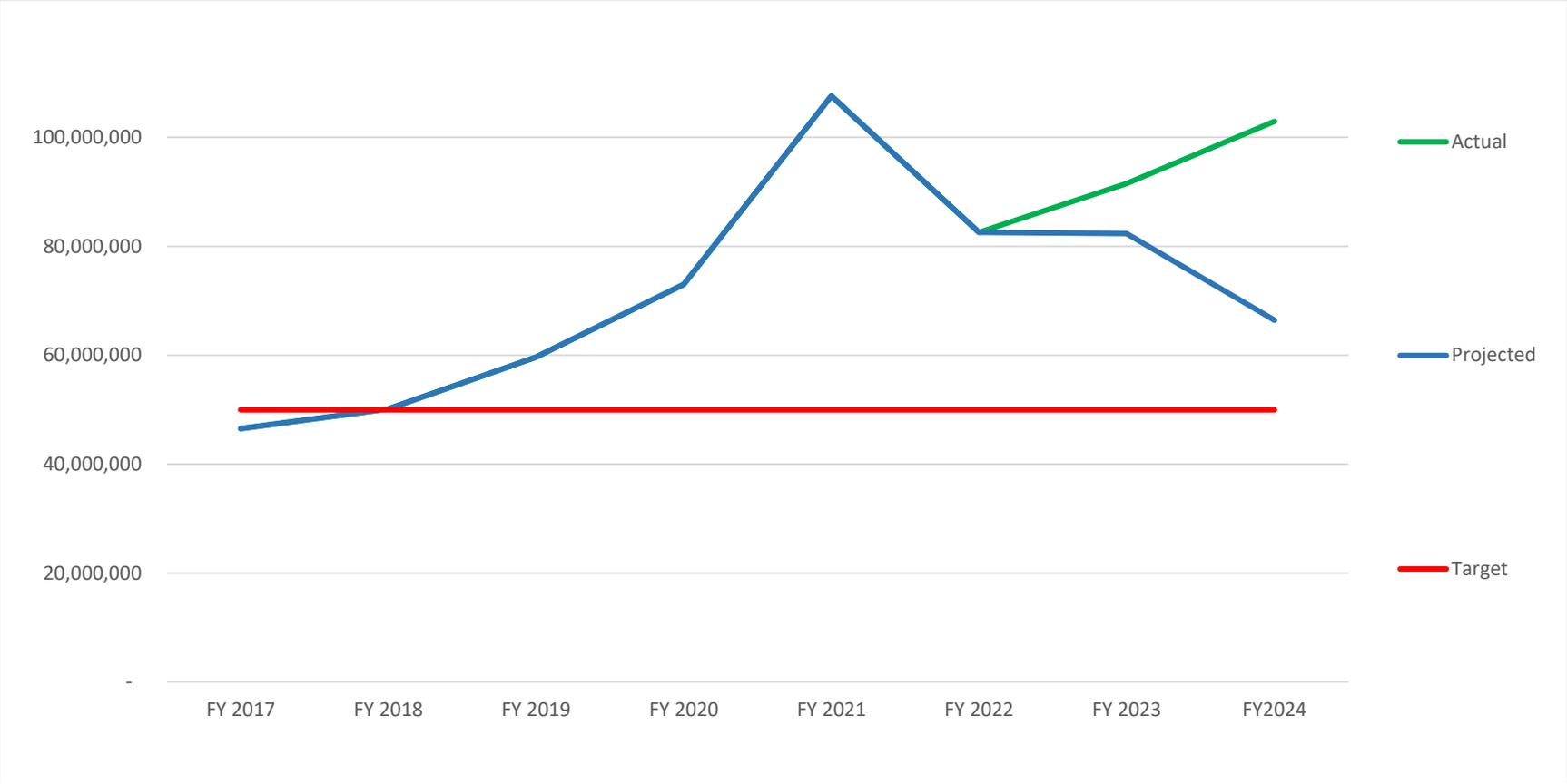
Approve MOU between the City of Douglas and OECC.

Reviewed/Approved

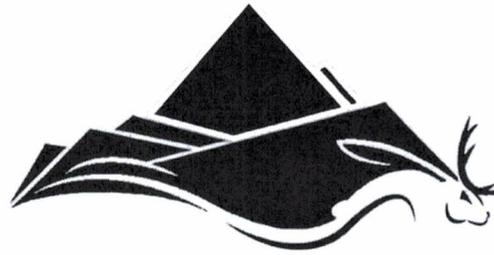
- | | |
|---|--|
| <input checked="" type="checkbox"/> Community Development | <input checked="" type="checkbox"/> Public Works |
| <input checked="" type="checkbox"/> Law Enforcement | <input checked="" type="checkbox"/> Legal |
| <input checked="" type="checkbox"/> City Manager | <input checked="" type="checkbox"/> Finance |
| City Clerk | |

City of Douglas Overall Reserves & Targets 2024 FY 2023-2024

RESERVES	Ending FY 2017	Ending FY 2018	Ending FY 2019	Ending FY 2020	Ending FY 2021	Ending FY 2022	Ending FY 2023	As of May FY2024
Actual	46,520,601	50,110,452	59,637,255	72,981,953	107,631,740	82,548,368	91,512,751	102,892,595
Projected	46,520,601	50,110,452	59,637,255	72,981,953	107,631,740	82,548,368	82,304,017	66,421,873
Target	50,000,000	50,000,000	50,000,000	50,000,000	50,000,000	50,000,000	50,000,000	50,000,000



TREASURER'S REPORT



To the City Council: The following is a General Statement of Accountability from the City Treasurer for the funds of the City of Douglas for the fiscal month to date ended and at **May 31, 2024**

FUND	Fund #	BALANCE AT BEGINNING OF MONTH	CASH RECEIPTS FOR PERIOD	CASH DISBURSEMENTS FOR PERIOD	TRANSFERS AND ADJUSTMENTS	BALANCE AT May 31, 2024
GOVERNMENTAL FUNDS						
GENERAL	10	\$ 51,376,451.87	\$ 2,568,575.48	\$ 944,065.73		\$ 53,000,961.62
SPECIAL REVENUE FUNDS						
-IMPACT ASSISTANCE	11	1,757,505.11	29,411.76	-		1,786,916.87
-POLICE SPECIAL PROJECTS	13	(23,790.40)	-	9,819.53		(33,609.93)
TOTAL SPECIAL REVENUE FUNDS		\$ 1,733,714.71	\$ 29,411.76	\$ 9,819.53		\$ 1,753,306.94
TOTAL GOVERNMENTAL		\$ 53,110,166.58	\$ 2,597,987.24	\$ 953,885.26		\$ 54,754,268.56
PROPRIETARY FUNDS						
ENTERPRISE FUNDS						
- WATER	31	13,398,797.97	210,396.17	319,256.41		13,289,937.73
-SEWER	32	3,274,228.71	117,853.79	198,302.07		3,193,780.43
-SANITATION	33	1,191,292.58	118,805.67	104,497.20		1,205,601.05
-LANDFILL	34	2,388,293.99	124,144.16	199,214.70		2,313,223.45
TOTAL ENTERPRISE		\$ 20,252,613.25	\$ 571,199.79	\$ 821,270.38		\$ 20,002,542.66
INTERNAL SERVICE FUNDS						
- EMPLOYEE HEALTH CARE	39	521,319.17	128,975.75	367,313.50		282,981.42
TOTAL PROPRIETARY		\$ 20,773,932.42	\$ 700,175.54	\$ 1,188,583.88		\$ 20,285,524.08
CAPITAL PROJECT FUNDS						
-CAPITAL IMPROVEMENT RESERVE	40	368,517.63	2,151.17	-		370,668.80
-ECONOMIC DEVELOPMENT	41	1,735,332.35	2,188.23	-		1,737,520.58
-BROWNFIELD GRANT	42	-956.10	-	-		(956.10)
-CAPITAL EQUIPMENT RESERVE	47	62,619.94	88.76	-		62,708.70
-FIRE EQUIPMENT	50	1,074,685.70	1,523.28	-		1,076,208.98
-CLG - PROJECTS	53	7,321.66	-	-		7,321.66
-TRAIN CAR RESTORATION	54	71,609.90	-	3,520.00		68,089.90
-POOL IMPROVEMENTS	55	584,583.64	1,136.91	93,249.08		492,471.47
-STREET IMPROVEMENTS	56	17,618,492.29	56,049.81	489,460.34		17,185,081.76
-PUBLIC FACILITIES	57	3,328,500.96	-	11,700.00		3,316,800.96
-PARK IMPROVEMENTS	65	3,845,902.37	11,261.26	123,381.25		3,733,782.38
TOTAL CAPITAL PROJECT		\$ 28,696,610.34	\$ 74,399.42	\$ 721,310.67		\$ 28,049,699.09
TRUST AND AGENCY FUNDS						
-PERPETUAL CARE FUND	90	185,171.56	803.52	-		185,975.08
-VISIBLE MEMORIALS FUND	91	105.10	0.15	-		105.25
- HISTORIC PRESERVATION	92	22,160.21	31.41	-		22,191.62
-UTILITY DEPOSITS	96	104,409.25	1,124.61	1,313.45		104,220.41
-DEFERRED COMP PAYABLE	97	39.61	-	-		39.61
TOTAL TRUST AND AGENCY		\$ 311,885.73	\$ 1,959.69	\$ 1,313.45		\$ 312,531.97
TOTAL ALL FUNDS		\$ 102,892,595.07	\$ 3,374,521.89	\$ 2,865,093.26	\$ -	\$ 103,402,023.70

CERTIFICATION

I hereby certify that the foregoing is a true statement of my accountability to the City of Douglas for the total of the funds of the various accounts thereof as of the date of this report, and that said foregoing statement is materially correct, and that to cover the amount accountable to the City of Douglas stated in the foregoing statement, I hold the following:

Cash on hand.....	\$ 575.00
Cash and Investments at First Northern Bank	\$ 6,076,475.73
Cash and Investments at Points West Community Bank	12,928,013.37
Cash and Investments at Converse County Bank.....	62,471,478.18
Securities, Security Pools, and Interfund Advances.....	21,925,481.42
Total	\$ 103,402,023.70

Mary Nicol
 Mary Nicol, Treasurer
 May 31, 2024

CASH AND INVESTMENT SUMMARY

CITY OF DOUGLAS

May 31, 2024

FUND	#	COMBINED CASH FUND	MONEY MARKETS	TIME DEPOSITS	SECURITY POOLS	TOTAL
GOVERNMENTAL FUNDS						
GENERAL	10	\$ 10,460,421.41		\$26,817,260.85	\$ 15,723,279.36	\$ 53,000,961.62
SPECIAL REVENUE FUNDS						
-IMPACT ASSISTANCE	11	1,786,916.87		-	-	1,786,916.87
-POLICE SPECIAL PROJECTS	13	(33,609.93)		-	-	(33,609.93)
TOTAL SPECIAL REVENUE		1,753,306.94		-	-	1,753,306.94
		-		-	-	-
TOTAL GOVERNMENTAL		12,213,728.35		26,817,260.85	15,723,279.36	54,754,268.56
PROPRIETARY FUNDS						
ENTERPRISE FUNDS						
- WATER	31	838,384.30	124,416.58	8,080,398.47	4,246,738.38	13,289,937.73
-SEWER	32	(41,248.22)	124,416.58	1,876,599.14	1,234,012.93	3,193,780.43
-SANITATION	33	511,254.08	0.00	694,346.97		1,205,601.05
-LANDFILL	34	345,774.85		1,967,448.60		2,313,223.45
TOTAL ENTERPRISE		1,654,165.01	248,833.16	12,618,793.18	5,480,751.31	20,002,542.66
INTERNAL SERVICE FUNDS						
- EMPLOYEE HEALTH CARE	39	(136,151.99)		419,133.41	-	282,981.42
TOTAL PROPRIETARY		1,518,013.02	248,833.16	13,037,926.59	5,480,751.31	20,285,524.08
CAPITAL PROJECT FUNDS						
-CAPITAL IMPROVEMENT RESERVE	40	45,683.20		324,985.60		370,668.80
-ECONOMIC DEVELOPMENT	41	1,545,998.81		191,521.77		1,737,520.58
-BROWNFIELD GRANT	42	(956.10)				(956.10)
-CAPITAL EQUIPMENT RESERVE	47	62,708.70		-		62,708.70
-FIRE EQUIPMENT	50	1,076,208.98		-		1,076,208.98
-CLG - PROJECTS	53	7,321.66				7,321.66
-TRAIN CAR RESTORATION	54	68,089.90				68,089.90
-POOL IMPROVEMENTS	55	242,074.98		250,396.49		492,471.47
-STREET IMPROVEMENTS	56	1,264,541.76		15,920,540.00		17,185,081.76
-PUBLIC FACILITIES	57	67,328.66		3,249,472.30		3,316,800.96
-PARK IMPROVEMENTS	65	1,270,267.34		1,856,892.73	606,622.31	3,733,782.38
TOTAL CAPITAL PROJECT		5,649,267.89		21,793,808.89	606,622.31	28,049,699.09
TRUST AND AGENCY FUNDS						
-PERPETUAL CARE FUND	90	5,324.68		65,821.96	114,828.44	185,975.08
-VISIBLE MEMORIALS FUND	91	105.25		-		105.25
- HISTORIC PRESERVATION	92	22,191.62		-		22,191.62
-UTILITY DEPOSITS	96	10,855.63		93,364.78		104,220.41
	97	39.61				39.61
TOTAL TRUST AND AGENCY		38,516.79		159,186.74	114,828.44	312,531.97
TOTAL ALL FUNDS		\$ 19,419,526.05	\$ 248,833.16	\$ 61,808,183.07	\$ 21,925,481.42	\$ 103,402,023.70

CITY OF DOUGLAS
POOLED TIME DEPOSITS and MONEY MARKET ACCOUNT SUMMARY AND ALLOCATION
 May 31, 2024

CD's/TDOA's	TOTAL	10 General Fund	11 Impact Assistance Fund	31 Water Fund	32 Sewer Fund	33 Sanitation Fund	34 Landfill Fund	39 Health Ins. Fund	40 Cap. Imp. Reserve
CONVERSE COUNTY BANK									
TDOA #1290 - \$5,367,075.58 - 4.04% APY MATURES 12/18/2028 - 60 Months	5,421,134.53	4,607,964.35							
TDOA #1280 - \$1,528,242.58 - 4.25% APY MATURES 9/21/2024 - 12 Months	1,576,466.96	105,097.80		840,782.37	210,195.59	52,548.90	315,293.40		52,548.90
TDOA #1291 - \$1,124,582.87 - 4.10% APY MATURES 2/28/2029 - 60 Months	1,135,951.94	408,942.59				283,988.01	283,988.01		
TDOA #1287 - \$1,963,657.09 - 4.15% APY MATURES 6/25/2024 - 12 Months	2,025,697.12	1,066,156.38		533,078.19	426,462.55				
TDOA #1221 - \$5,000,000 - 2.15% APY MATURES 8/28/2024 - 60 Months	5,537,473.84	4,429,979.07		830,621.07	-		276,873.70		
TDOA #1281 - \$6,500,000 - 2.22% APY MATURES 9/26/2024 - 24 Months	7,113,665.75	2,101,267.41		273,602.54	820,807.59				
TDOA #1289 - \$20,000,000 - 4.91% APY MATURES 12/5/2024 - 12 Months	20,242,136.99	10,121,068.50		4,554,480.82		253,026.71	253,026.71		
TOTAL - CONVERSE CO BANK	\$ 43,052,527.13	\$ 22,840,476.10	\$ -	\$ 7,032,564.99	\$ 1,457,465.73	\$589,563.62	\$ 1,129,181.82	\$ -	\$ 52,548.90
FIRST NORTHERN BANK									
CD #101016574 - \$1,000,000 - 4.25% MATURES 3/1/2029 - 60 Months	1,000,000.00								
CD #101014942 - \$5,000,000 - 4.55% MATURES 12/12/2024 - 12 Months	5,076,475.73								
Total - First Northern Bank	\$ 6,076,475.73	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
POINTS WEST COMMUNITY BANK									
CD #40020351 - \$5,000,000.00 - 5.10% MATURES - 2/27/2025 - 12 months	\$ 5,261,372.74	263,068.64							
CD #40020074 - \$5,000,000.00 - 3.13% MATURES 11/17/2024 - 24 Months	\$ 5,239,167.43	1,535,076.07		\$ 1,047,833.48	\$ 419,133.41	\$ 104,783.35	\$ 838,266.78	419,133.41	272,436.70
CD #40013985 - \$2,116,044.41 - 1.95% MATURES 9/28/2024 - 24 Months	\$ 2,178,640.04	2,178,640.04							
TOTAL - POINTS WEST	\$ 12,679,180.21	\$ 3,976,784.75	\$ -	\$ 1,047,833.48	\$ 419,133.41	\$104,783.35	\$ 838,266.78	\$419,133.41	\$272,436.70
TOTAL CD's/TDOA's	\$ 61,808,183.07	\$ 26,817,260.85	\$ -	\$ 8,080,398.47	\$ 1,876,599.14	\$694,346.97	\$ 1,967,448.60	\$419,133.41	\$324,985.60

Money Market Accounts									
POINTS WEST COMMUNITY BANK									
MMA #400101192 - \$200,000	248,833.16	0.00		124,416.58	124,416.58				
TOTAL - POINTS WEST	\$ 248,833.16	0.00	0.00	124,416.58	124,416.58	0.00	0.00	0.00	0.00
TOTAL MMA's	\$ 248,833.16	0.00	0.00	124,416.58	124,416.58	0.00	0.00	0.00	0.00
GRAND TOTAL	\$ 62,057,016.23	\$ 26,817,260.85	\$ -	\$ 8,204,815.05	\$ 2,001,015.72	\$694,346.97	\$ 1,967,448.60	\$419,133.41	\$324,985.60

CITY OF DOUGLAS
POOLED TIME DEPOSITS and MONEY MARKET ACCOUNT SUMMARY AND ALLOCATION
 May 31, 2024

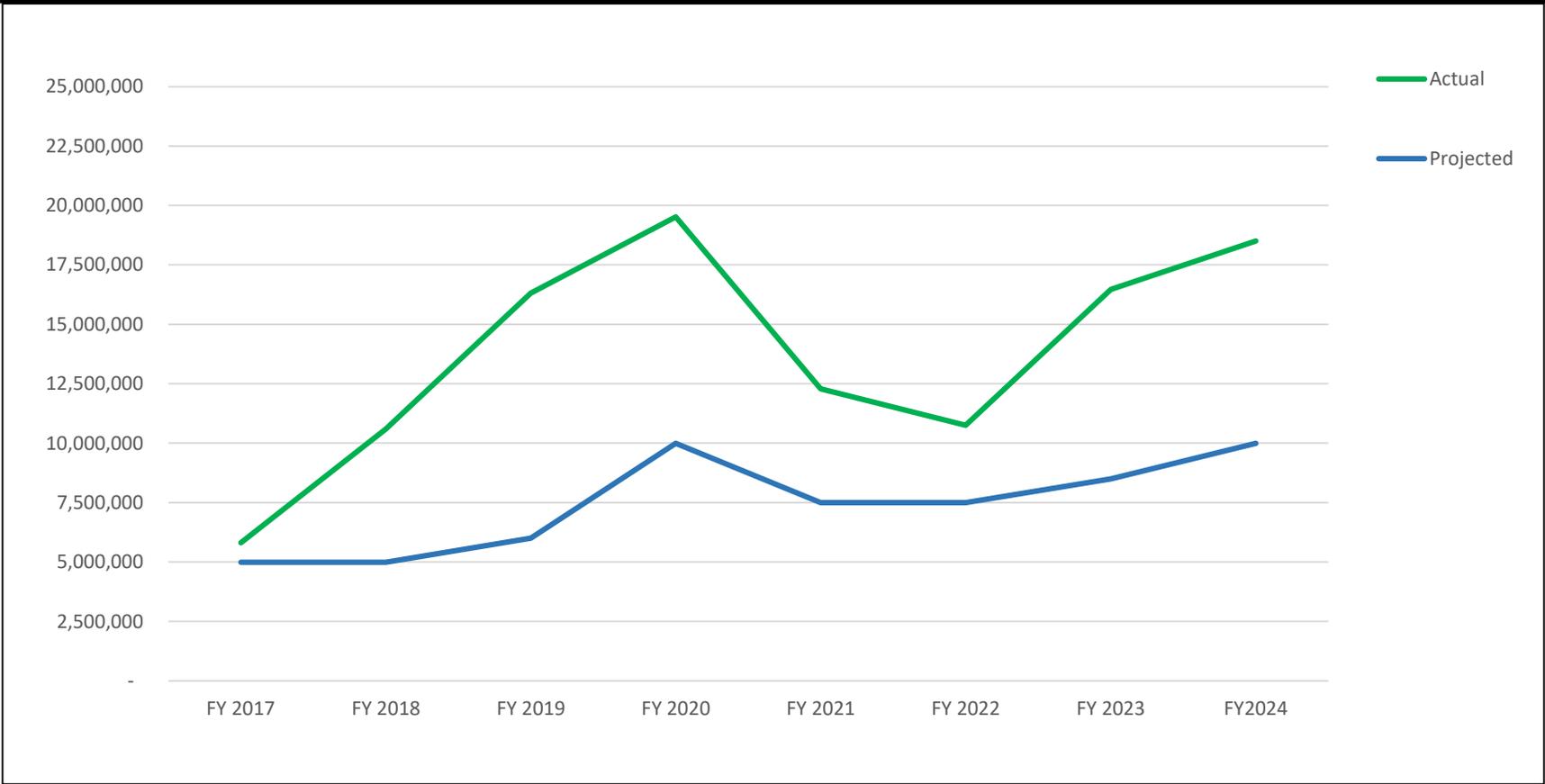
CD's/TDOA's	41 Economic Development	47 Cap. Equip. Reserve	50 Cap. Fire Equip. Reserve	55 Pool Improvements	56 Cap. Street Imp. Reserve	57 Cap. Public Fac. Imp. Reserve	65 Cap. Park Imp. Reserve	90 Perpetual Care Fund	96 Utility Dep. Fund
CONVERSE COUNTY BANK									
TDOA #1290 - \$5,367,075.58 - 4.04%APY MATURES 12/18/2028 - 60 Months					813,170.18				
TDOA #1280 - \$1,528,242.58 - 4.25%APY MATURES 9/21/2024 - 12 Months				113,595.22				17039.29	28398.82
TDOA #1291 - \$1,124,582.87 - 4.10% APY MATURES 2/28/2029 - 60 Months									
TDOA #1287 - \$1,963,657.09 - 4.15% APY MATURES 6/25/2024 - 12 Months									
TDOA #1221 - \$5,000,000 - 2.15% APY MATURES 8/28/2024 - 60 Months									
TDOA #1281- \$6,500,000 - 2.22% APY MATURES 9/26/2024 - 24 Months	191,521.77			136,801.27	3,283,230.35	218,882.01		38,304.35	49,248.46
TDOA #1289 - \$20,000,000 - 4.91% MATURES 12/5/2024 - 12 Months					5,060,534.25				
TOTAL - CONVERSE CO BANK	\$ 191,521.77	\$ -	\$ -	\$ 250,396.49	\$ 9,156,934.78	\$ 218,882.01	\$ -	\$ 55,343.64	\$ 77,647.28
FIRST NORTHERN BANK									
CD #101016574 - \$1,000,000 - 4.25% MATURES 3/1/2029 - 60 Months						\$ 1,000,000.00			
CD #101014942 - \$5,000,000 - 4.55% MATURES 12/12/2024 - 12 Months					\$ 2,030,590.29	\$ 2,030,590.29	\$1,015,295.15		
	\$ -	\$ -	\$ -	\$ -	\$ 2,030,590.29	\$ 3,030,590.29	\$1,015,295.15	\$ -	\$ -
POINTS WEST COMMUNITY BANK									
CD #40020351 - \$5,000,000.00 - 3.87% MATURES - 2/27/2024 - 12 months					4,209,098.19		789,205.91		
CD #40020074 - \$5,000,000.00 - 3.13% MATURES 11/17/2024 - 24 Months					523,916.74		52,391.67	10,478.32	15,717.50
CD #40013985 - \$2,116,044.41 - 1.95% MATURES 9/28/2024 - 24 Months									
TOTAL - POINTS WEST	\$ -	\$ -	\$ -	\$ -	\$ 4,733,014.93	\$ -	\$ 841,597.58	\$ 10,478.32	\$ 15,717.50
TOTAL CD's/TDOA's	\$ 191,521.77	\$ -	\$ -	\$ 250,396.49	\$ 15,920,540.00	\$ 3,249,472.30	\$1,856,892.73	\$ 65,821.96	\$ 93,364.78
Money Market Accounts									
POINTS WEST COMMUNITY BANK									
MMA #400101192 - \$200,000									
TOTAL - POINTS WEST	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL MMA's	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
GRAND TOTAL	\$ 191,521.77	\$ -	\$ -	\$ 250,396.49	\$ 15,920,540.00	\$ 3,249,472.30	\$1,856,892.73	\$ 65,821.96	\$ 93,364.78

CITY OF DOUGLAS
 SECURITY POOLS SUMMARY AND ALLOCATION
 May 31, 2024

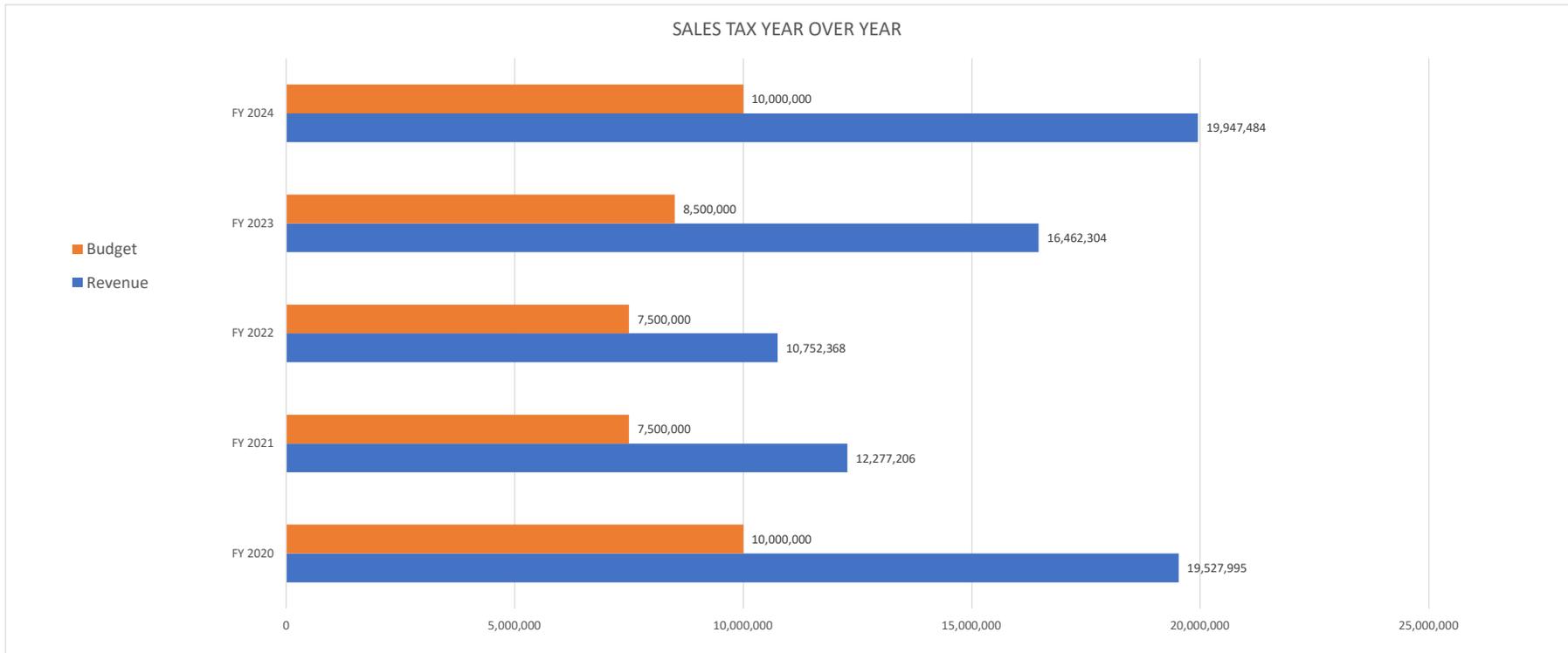
<u>INSTITUTION</u>	<u>TOTAL</u>	10 <u>GENERAL FUND</u>	31 <u>WATER FUND</u>	32 <u>SEWER FUND</u>	65 <u>PARK IMP FUND</u>	90 <u>Perpetual Care FUND</u>
<u>Wyoming State Treasurer - WYOSTAR</u>	\$ 532,039.19	\$ 417,210.75		\$ -	\$ -	\$ 114,828.44
<u>Wyo. Government Investment Fund - WG</u>	255,229.11	-		255,229.11	-	-
<u>Peak Investments</u>	12,113,920.59	6,281,776.07	4,246,738.38	978,783.82	606,622.31	
<u>WyoClass</u>	9,024,292.52	9,024,292.52				
TOTAL	\$ 21,925,481.41	\$ 15,723,279.36	\$ 4,246,738.38	\$ 1,234,012.93	\$ 606,622.31	\$ 114,828.44

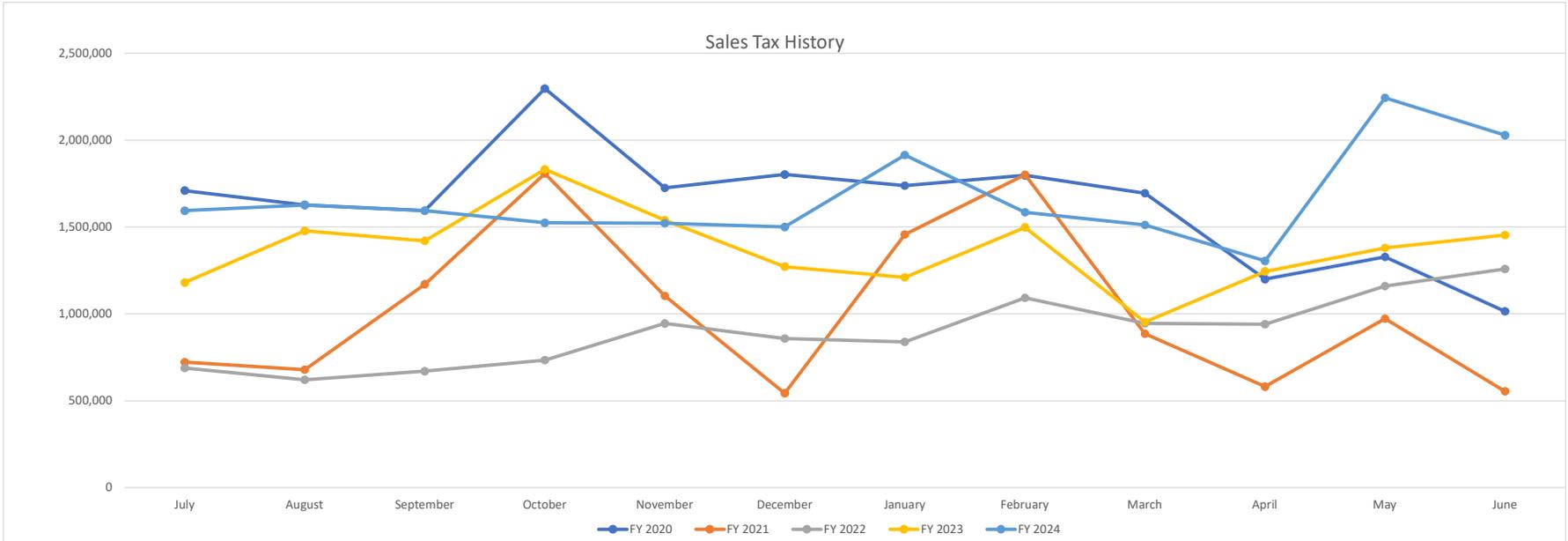
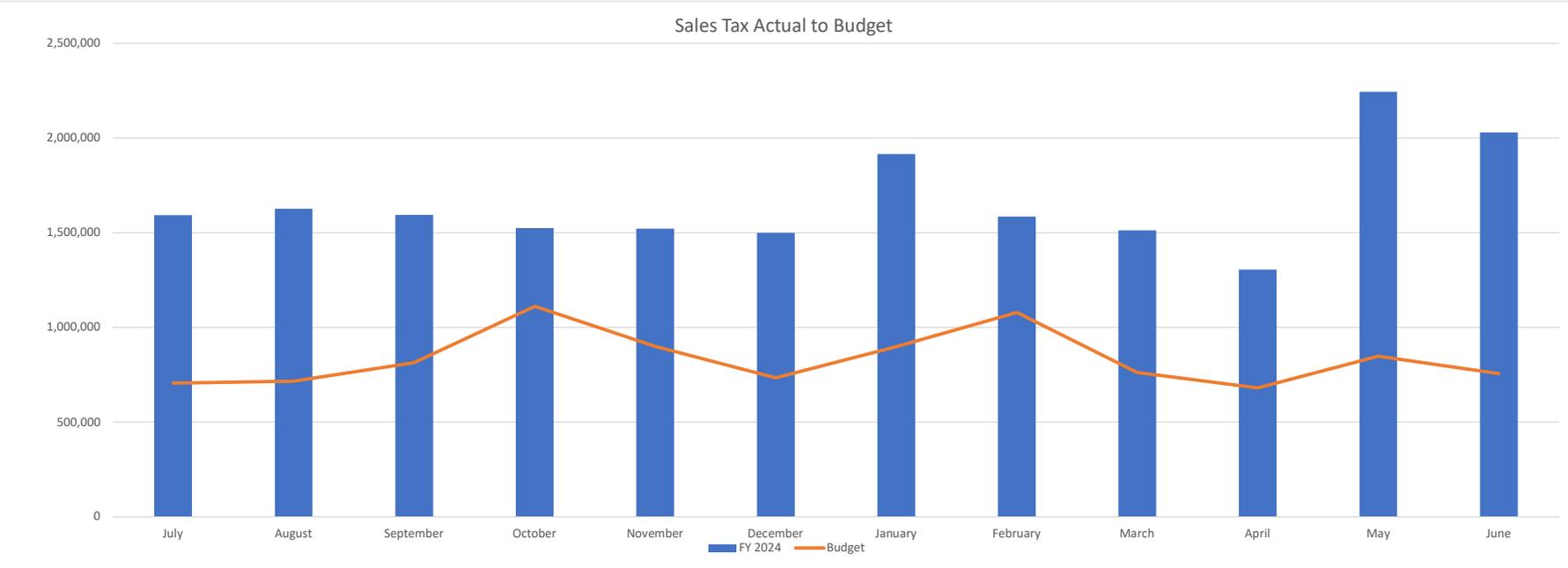
City of Douglas Sales Tax FY 2023-2024

Sales Tax	Ending FY 2017	Ending FY 2018	Ending FY 2019	Ending FY 2020	Ending FY 2021	Ending FY 2022	Ending FY 2023	Projected EOY FY2024
Actual	5,820,402	10,594,916	16,305,747	19,527,995	12,277,206	10,752,368	16,462,304	18,500,000
Projected	5,000,000	5,000,000	6,000,000	10,000,000	7,500,000	7,500,000	8,500,000	10,000,000



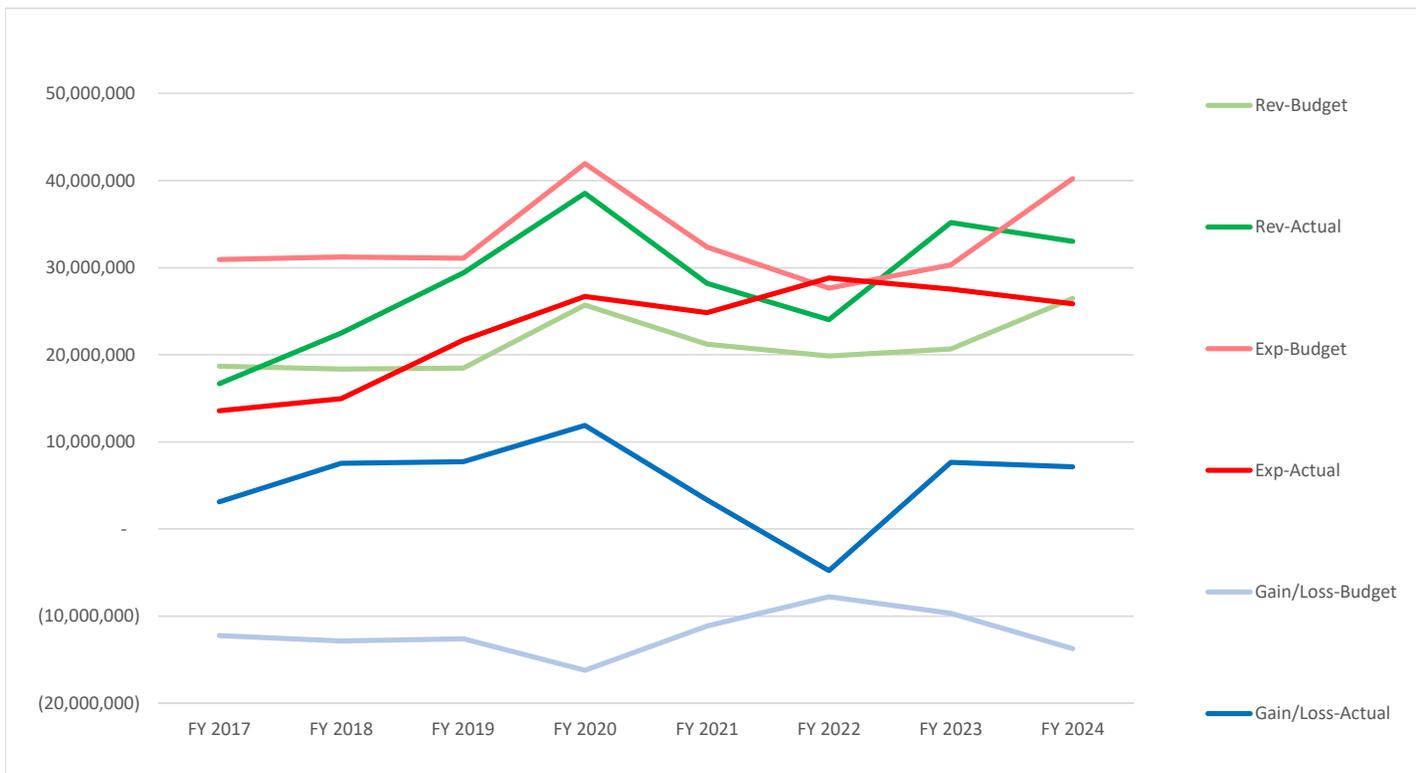
Sales Tax								Using Average % of Previous Years			Using Equal Monthly Budget		
	Average %	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	% Collected	Budget	FY 24 Variance	Total Variance	FY 24 Budget	FY 24 Variance	Total Variance
July	7.05%	1,709,699	721,591	688,361	1,180,151	1,593,239	15.93%	705,084	888,155	888,155	833,333	759,906	759,906
August	7.15%	1,626,878	678,770	621,431	1,477,386	1,626,656	16.27%	715,339	911,317	1,799,472	833,333	793,323	1,553,229
September	8.14%	1,594,768	1,170,188	669,516	1,420,424	1,593,741	15.94%	813,825	779,916	2,579,389	833,333	760,408	2,313,636
October	11.11%	2,296,981	1,806,775	733,755	1,832,154	1,524,683	15.25%	1,110,813	413,870	2,993,259	833,333	691,350	3,004,986
November	8.99%	1,724,595	1,102,858	944,700	1,539,437	1,521,004	15.21%	898,791	622,213	3,615,472	833,333	687,670	3,692,656
December	7.34%	1,802,303	543,590	858,551	1,272,109	1,499,682	15.00%	734,228	765,454	4,380,926	833,333	666,349	4,359,005
January	8.98%	1,737,649	1,457,143	839,002	1,210,210	1,914,457	19.14%	898,032	1,016,425	5,397,350	833,333	1,081,123	5,440,128
February	10.78%	1,797,479	1,801,333	1,092,275	1,498,053	1,584,696	15.85%	1,078,379	506,317	5,903,667	833,333	751,363	6,191,491
March	7.62%	1,693,941	885,536	945,710	953,719	1,512,571	15.13%	761,900	750,671	6,654,339	833,333	679,238	6,870,729
April	6.80%	1,200,194	581,268	940,150	1,244,896	1,304,870	13.05%	679,658	625,212	7,279,551	833,333	471,536	7,342,265
May	8.47%	1,328,466	973,485	1,159,826	1,379,561	2,243,612	22.44%	847,473	1,396,139	8,675,690	833,333	1,410,279	8,752,544
June	7.56%	1,015,043	554,668	1,259,090	1,454,204	2,028,274	20.28%	756,480	1,271,794	9,947,484	833,333	1,194,940	9,947,484
Revenue		19,527,995	12,277,206	10,752,368	16,462,304	19,947,484	199.47%	10,000,000	9,947,484	9,947,484	10,000,000	9,947,484	9,947,484
Budget		10,000,000	7,500,000	7,500,000	8,500,000	10,000,000							
Month													
Average		1,627,333	1,023,100	896,031	1,371,859	1,662,290							





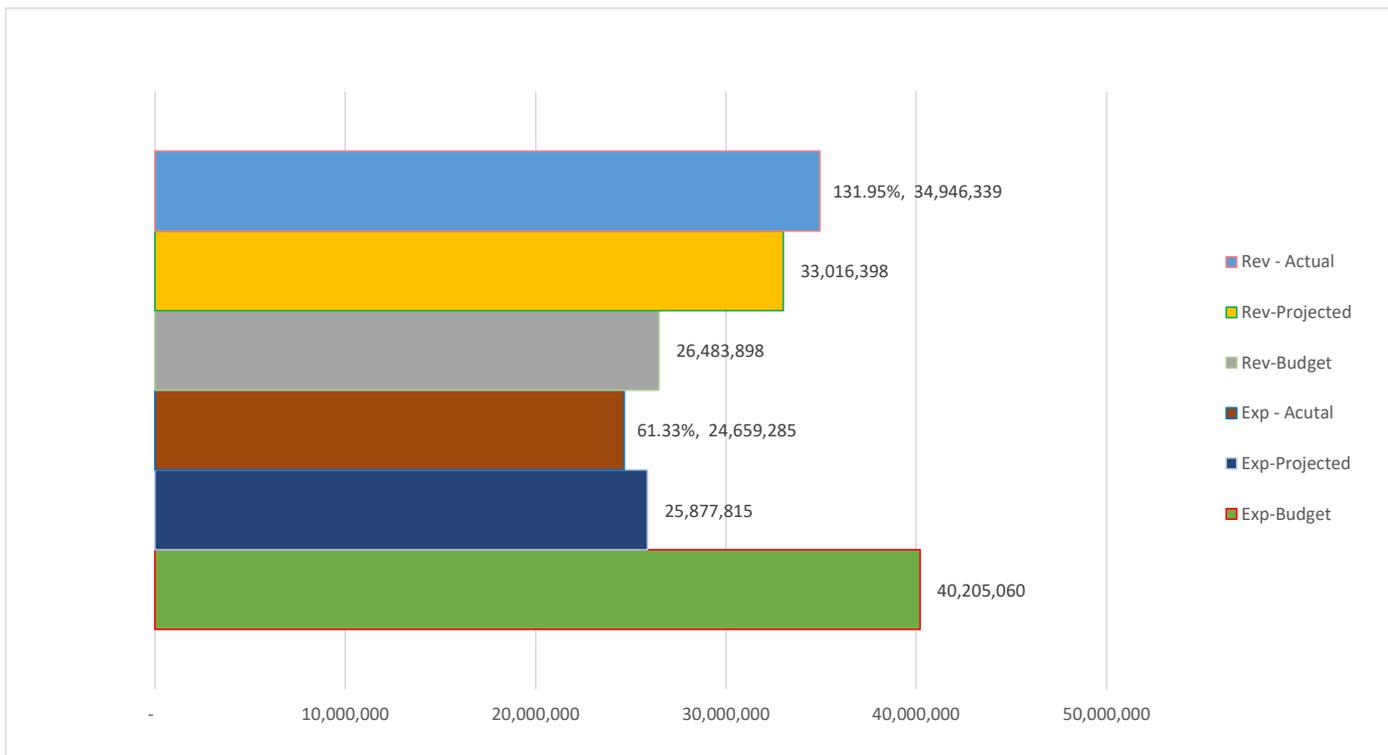
City of Douglas Overall Budget-Projected FY 2023-2024

OVERALL TRENDS								Projection EOY
	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Rev-Budget	18,682,082	18,357,558	18,455,712	25,727,819	21,213,655	19,848,238	20,636,557	26,483,898
Rev-Actual	16,690,557	22,505,521	29,376,308	38,550,967	28,183,299	24,018,421	35,191,787	33,016,398
Exp-Budget	30,935,825	31,208,596	31,072,790	41,946,674	32,358,571	27,643,909	30,291,041	40,205,060
Exp-Actual	13,578,100	14,963,958	21,667,745	26,676,029	24,848,172	28,812,865	27,528,699	25,877,815
Gain/Loss-Budget	(12,253,743)	(12,851,038)	(12,617,078)	(16,218,855)	(11,144,916)	(7,795,671)	(9,654,484)	(13,721,162)
Gain/Loss-Actual	3,112,457	7,541,563	7,708,563	11,874,938	3,335,127	(4,794,444)	7,663,088	7,138,583



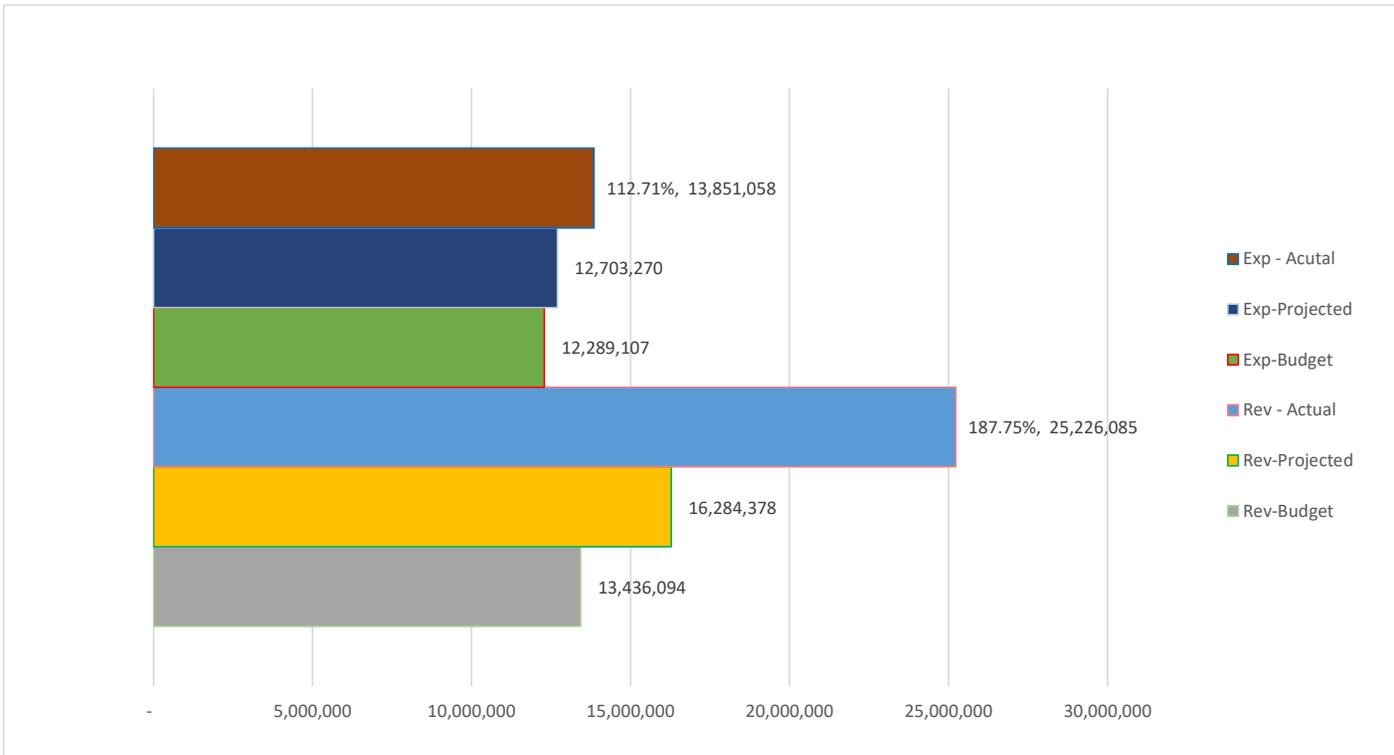
City of Douglas Overall Budget & Actuals FY 2023-2024

OVERALL BUDGET TO ACTUAL			
	May (92%)		
Rev-Budget	26,483,898		
Rev-Projected	33,016,398		
Rev - Actual	34,946,339	131.95%	
Exp-Budget	40,205,060		
Exp-Projected	25,877,815		
Exp - Acutal	24,659,285	61.33%	



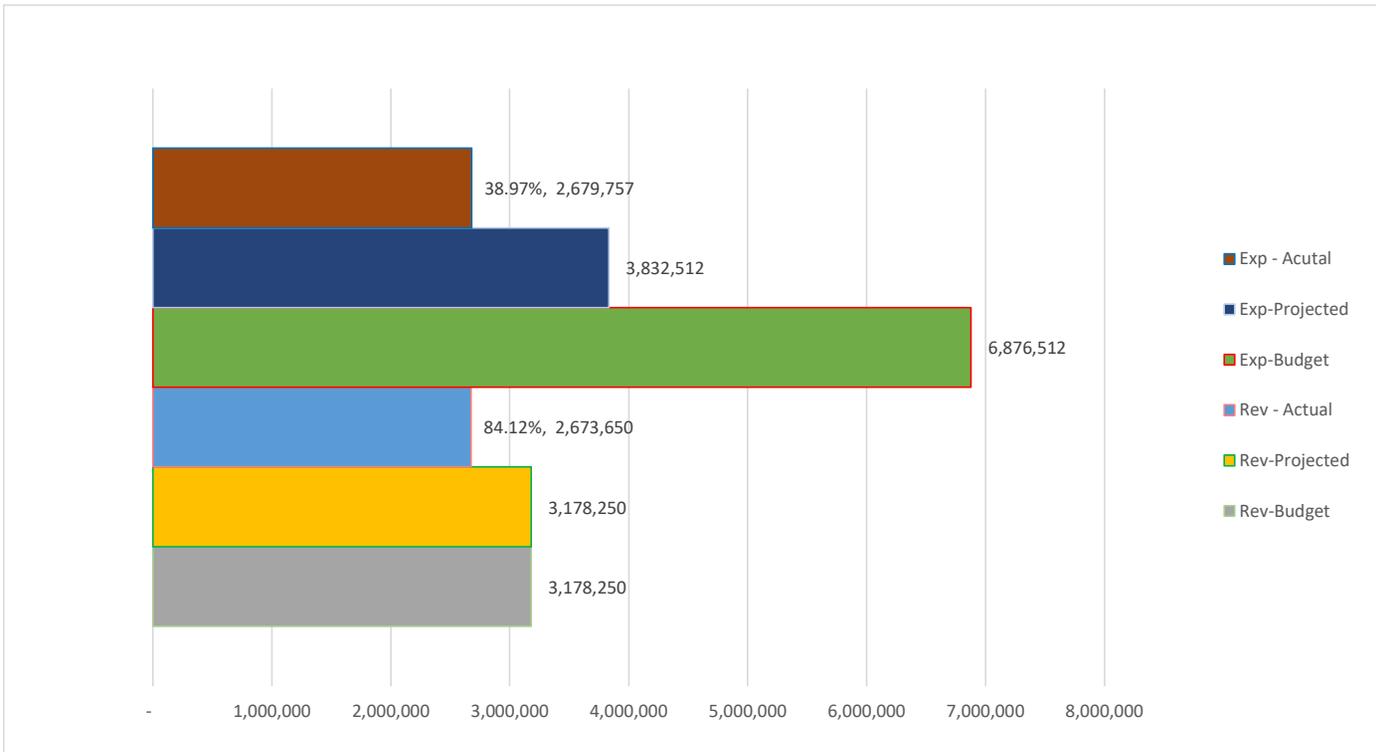
City of Douglas General Budget & Actual FY 2023-2024

OVERALL BUDGET TO ACTUAL GENERAL FUNDS			
	May (92%)		
Rev-Budget	13,436,094		
Rev-Projected	16,284,378		
Rev - Actual	25,226,085	187.75%	154.91%
Exp-Budget	12,289,107		
Exp-Projected	12,703,270		
Exp - Actual	13,851,058	112.71%	109.04%



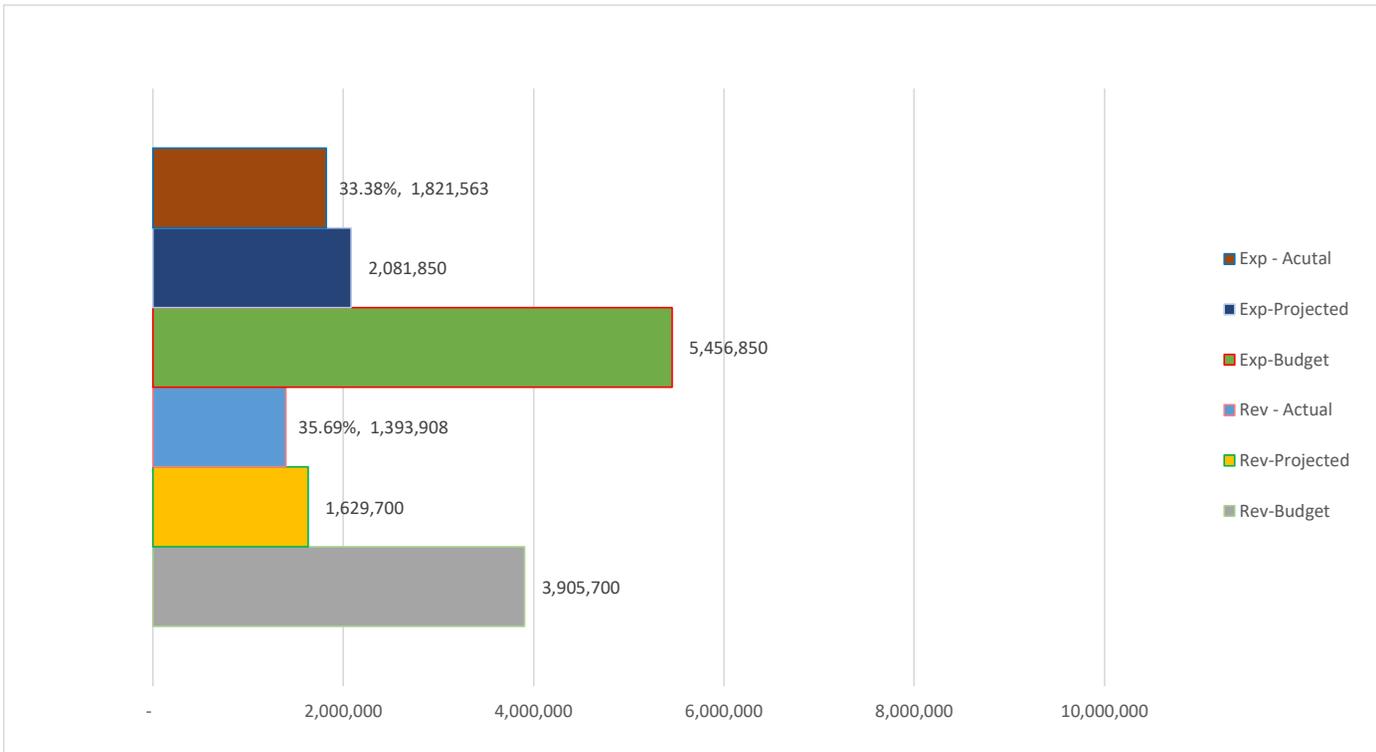
City of Douglas Water Budget & Actual FY 2023-2024

OVERALL BUDGET TO ACTUAL WATER FUND			
	May (92%)		
Rev-Budget	3,178,250		
Rev-Projected	3,178,250		
Rev - Actual	2,673,650	84.12%	84.12%
Exp-Budget	6,876,512		
Exp-Projected	3,832,512		
Exp - Actual	2,679,757	38.97%	69.92%



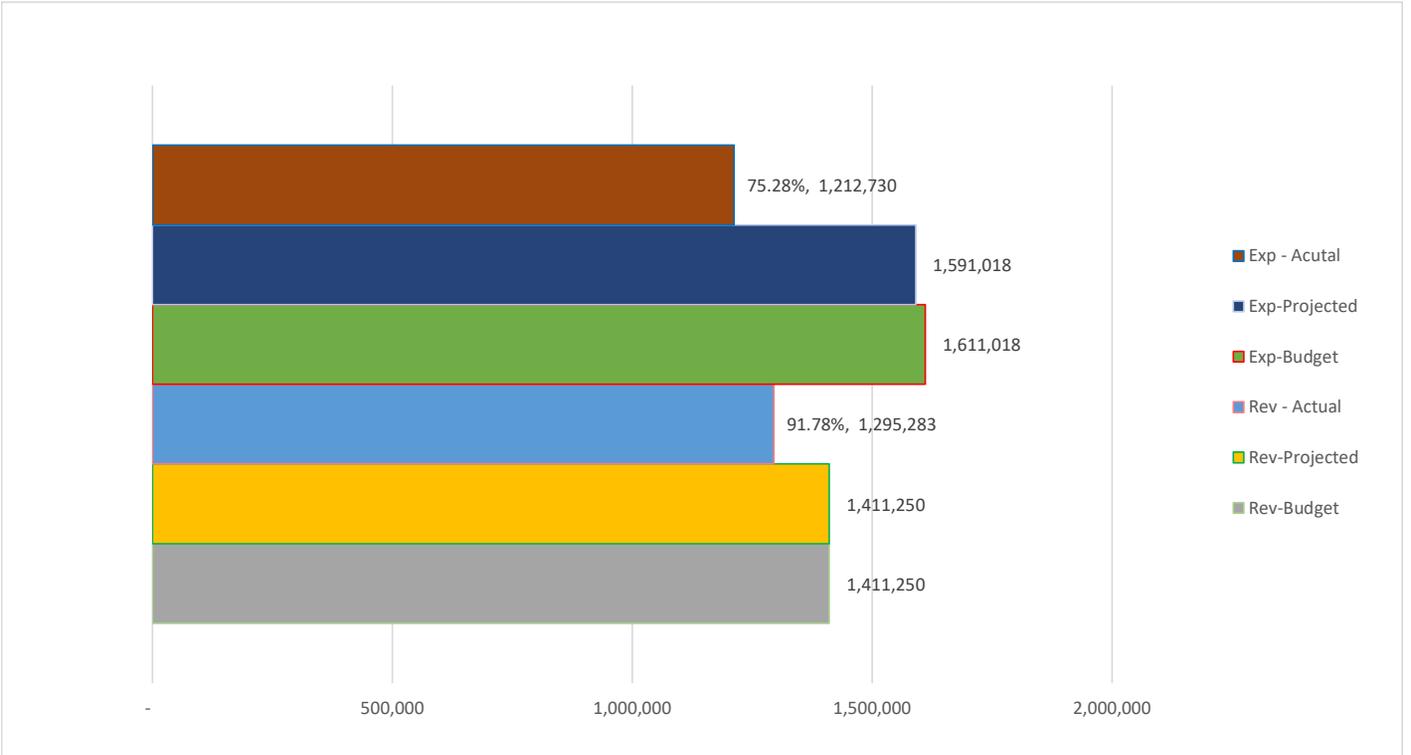
City of Douglas Sewer Budget & Actual FY 2023-2024

OVERALL BUDGET TO ACTUAL SEWER FUND			
	May (92%)		
Rev-Budget	3,905,700		
Rev-Projected	1,629,700		
Rev - Actual	1,393,908	35.69%	85.53%
Exp-Budget	5,456,850		
Exp-Projected	2,081,850		
Exp - Acutal	1,821,563	33.38%	87.50%



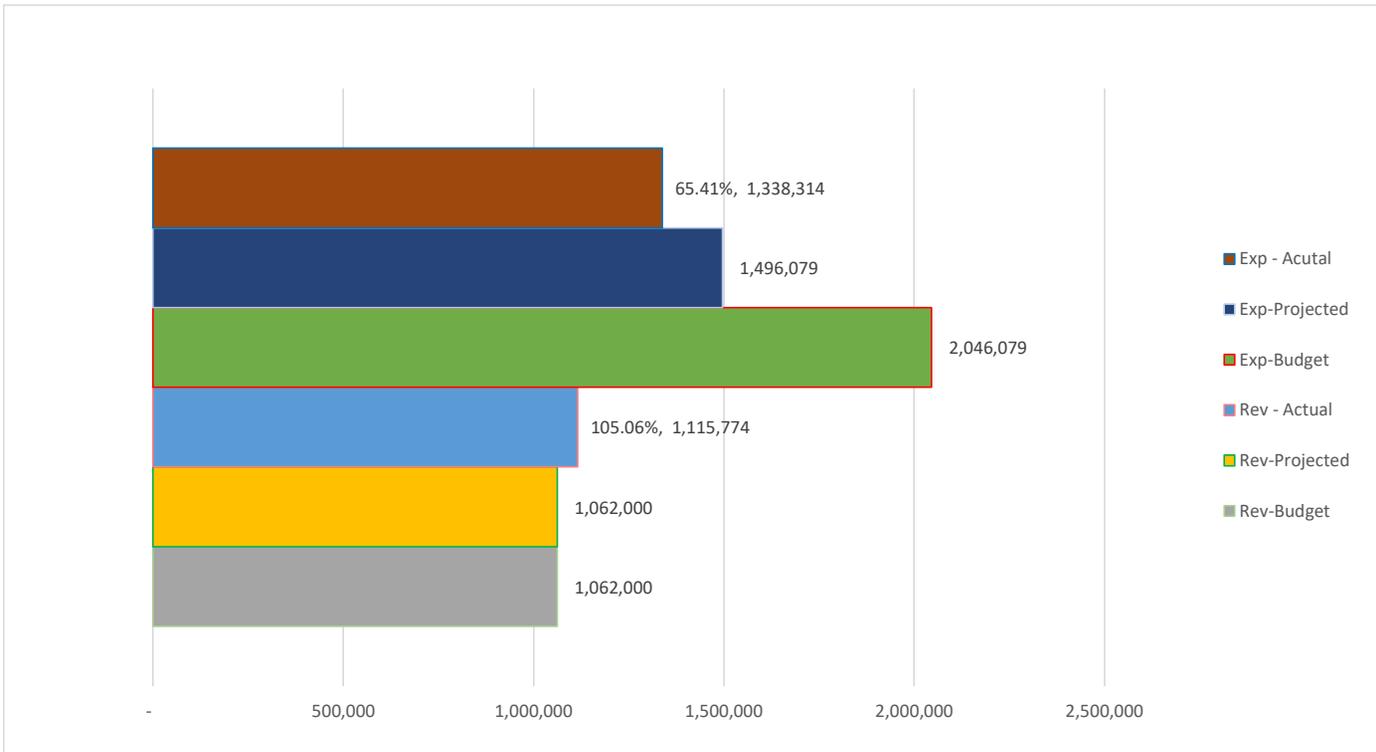
City of Douglas Sanitation Budget & Actu FY 2023-2024

OVERALL BUDGET TO ACTUAL SANITATION FUND			
	May (92%)		
Rev-Budget	1,411,250		
Rev-Projected	1,411,250		
Rev - Actual	1,295,283	91.78%	91.78%
Exp-Budget	1,611,018		
Exp-Projected	1,591,018		
Exp - Acutal	1,212,730	75.28%	76.22%



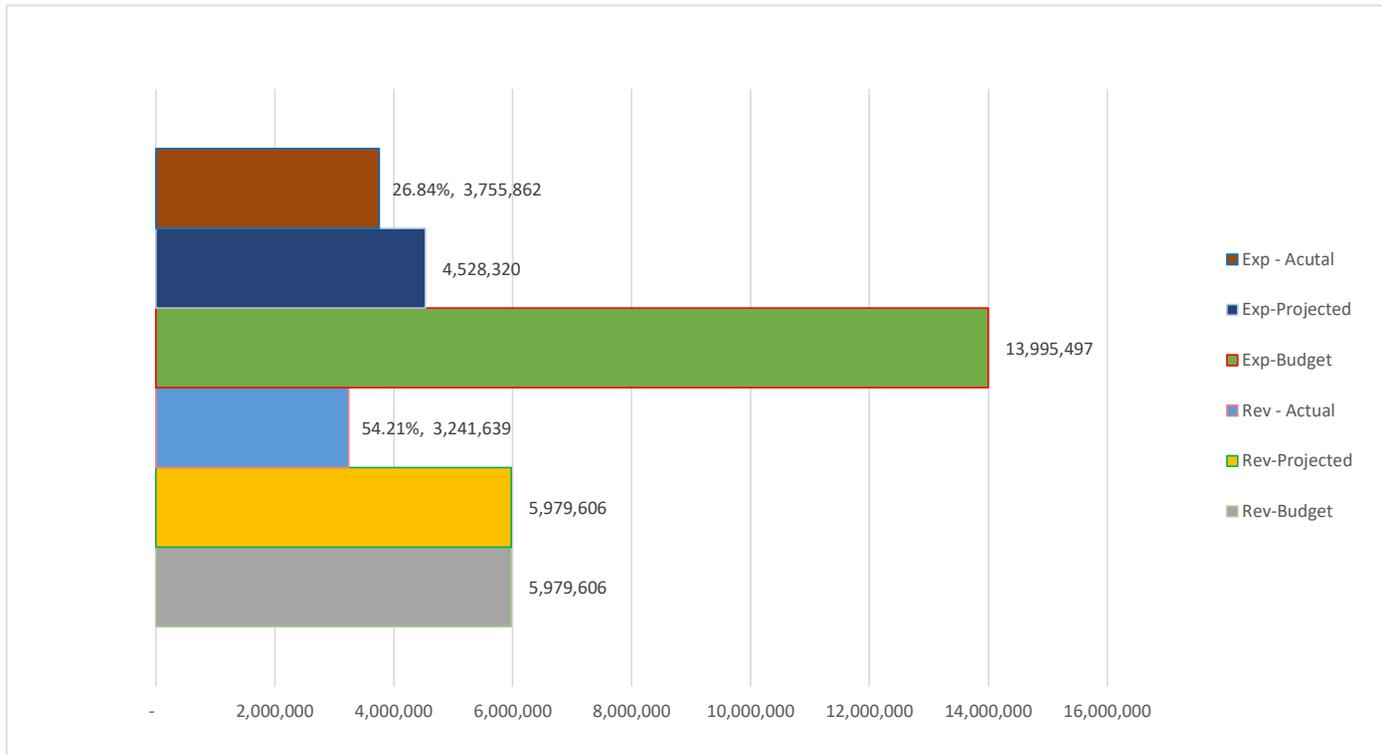
City of Douglas Landfill Budget & Actual FY 2023-2024

OVERALL BUDGET TO ACTUAL LANDFILL FUND			
	May (92%)		
Rev-Budget	1,062,000		
Rev-Projected	1,062,000		
Rev - Actual	1,115,774	105.06%	105.06%
Exp-Budget	2,046,079		
Exp-Projected	1,496,079		
Exp - Acutal	1,338,314	65.41%	89.45%



City of Douglas Capital Budget & Actual FY 2023-2024

OVERALL BUDGET TO ACTUAL CAPITAL FUND			
	May (92%)		
Rev-Budget	5,979,606		
Rev-Projected	5,979,606		
Rev - Actual	3,241,639	54.21%	54.21%
Exp-Budget	13,995,497		
Exp-Projected	4,528,320		
Exp - Acutal	3,755,862	26.84%	82.94%



Account Number	Account Title	2023-24 Current year Actual	2023-24 Current year Budget
GENERAL FUND			
GENERAL GOVT - NON DEPARTMENTL			
10-5100-0150	REPLACEMENT RESERVE	225,000	300,000
10-5100-1021	EMPLOYEE BENEFITS - SCL SCRTY	57	50
10-5100-1023	EMPLOYEE BENEFITS - HEALTH INS	27,332	27,225
10-5100-1025	EMPLOYEE BENEFITS - WRKRS COMP	12	0
10-5100-1032	EMPLOYEE BENEFITS - MDCL SRVC	1,755	2,750
10-5100-2101	POSTAGE/FREIGHT	7,301	6,000
10-5100-2115	PUBLISHING/ADVERTISING	33,416	41,200
10-5100-2120	DUES/MEMBERSHIPS/SUBSCRIPTIONS	14,268	200
10-5100-2122	TRAINING/DEVELOPMENT	3,378	27,500
10-5100-2123	MEALS/LODGING/TRAVEL	2,079	500
10-5100-2131	UTILITY SERVICES - ELECTRICITY	72,601	80,000
10-5100-2132	UTILITY SERVICES - WTR/SWR/GRB	2,543	2,500
10-5100-2133	UTILITY SERVICES - NATURAL GAS	4,022	6,200
10-5100-2134	TELECOMMUNICATIONS	11,127	10,000
10-5100-2141	EQUIPMENT - RENT	207	215
10-5100-2151	LEGAL	36,078	40,000
10-5100-2152	ACCOUNTING/AUDITING	45,460	75,000
10-5100-2155	REPAIRS/MAINTENANCE	11,710	5,000
10-5100-2156	MAINTENANCE AGREEMENT	5,077	6,980
10-5100-2157	INSURANCE	118,203	94,250
10-5100-2158	MISC CONTRACTUAL SERVICES	858,173	588,050
10-5100-2166	COLLECTION FEES	0	75
10-5100-2175	REFUNDS/REIMBURSEMENT EXPENSE	830	300
10-5100-3201	OFFICE SUPPLIES	14,032	12,000
10-5100-3202	BAD DEBTS EXPENSE	0	0
10-5100-3210	OPERATING SUPPLIES	23,195	20,580
10-5100-3220	EQUIPMENT/TOOLS-NON CAPITALIZE	7,583	0
10-5100-3230	REFRESHMENT SUPPLIES	29,105	14,400
10-5100-3235	FUEL	1,120	1,500
10-5100-4345	INVESTMENT FEES	0	0
10-5100-7601	CLAIMS AGAINST CITY	0	5,000
10-5100-7606	UNEMPLOYMENT CLAIMS	0	1,000
10-5100-9000	CONTINGENCY	0	200,000
Total GENERAL GOVT - NON DEPARTMENTL:		1,555,666	1,568,475
GENERAL GOVT - CITY COUNCIL			
10-5101-1001	SALARIES/WAGES - REGULAR	16,500	18,000
10-5101-1021	EMPLOYEE BENEFITS - SCL SCRTY	1,262	1,377
10-5101-1025	EMPLOYEE BENEFITS - WRKRS COMP	294	421
10-5101-2120	DUES/MEMBERSHIPS/SUBSCRIPTIONS	0	8,000
10-5101-2122	TRAINING/DEVELOPMENT	1,840	2,500
10-5101-2123	MEALS/LODGING/TRAVEL	1,990	3,000
10-5101-3210	OPERATING SUPPLIES	0	500
Total GENERAL GOVT - CITY COUNCIL:		21,887	33,798
GENERAL GOVT - ADMIN SERVICES			
10-5102-1001	SALARIES/WAGES - REGULAR	430,874	514,222
10-5102-1002	SALARIES/WAGES - OVERTIME	1,256	1,500
10-5102-1005	SALARIES/WAGES - LONGEVITY	1,204	1,294

Account Number	Account Title	2023-24 Current year Actual	2023-24 Current year Budget
10-5102-1006	SALARIES/WAGES - ALLOWANCES	1,925	2,100
10-5102-1007	SALARIES/WAGES-INCENTIVE/BONUS	0	0
10-5102-1021	EMPLOYEE BENEFITS - SCL SCRITY	33,937	40,391
10-5102-1023	EMPLOYEE BENEFITS - HEALTH INS	119,347	170,704
10-5102-1025	EMPLOYEE BENEFITS - WRKRS COMP	8,591	13,528
10-5102-1026	EMPLOYEE BENEFITS - DFRRD COMP	8,365	7,661
10-5102-1029	EMPLOYEE BENEFITS - WY RTRMNT	75,039	90,750
10-5102-2120	DUES/MEMBERSHIPS/SUBSCRIPTIONS	1,426	3,310
10-5102-2122	TRAINING/DEVELOPMENT	1,828	10,000
10-5102-2123	MEALS/LODGING/TRAVEL	3,771	10,600
10-5102-2134	TELECOMMUNICATIONS	717	0
10-5102-2158	MISC CONTRACTUAL SERVICES	0	0
10-5102-3210	OPERATING SUPPLIES	36	250
10-5102-3220	EQUIPMENT/TOOLS-NON CAPITALIZE	1,701	1,000
Total GENERAL GOVT - ADMIN SERVICES:		690,017	867,310

GENERAL GOVT - IT

10-5103-1001	SALARIES/WAGES - REGULAR	0	0
10-5103-1005	SALARIES/WAGES - LONGEVITY	0	0
10-5103-1006	SALARIES/WAGES - ALLOWANCES	0	0
10-5103-1007	SALARIES/WAGES-INCENTIVE/BONUS	0	0
10-5103-1021	EMPLOYEE BENEFITS - SCL SCRITY	0	0
10-5103-1023	EMPLOYEE BENEFITS - HEALTH INS	0	0
10-5103-1025	EMPLOYEE BENEFITS - WRKRS COMP	0	0
10-5103-1029	EMPLOYEE BENEFITS - WY RTRMNT	0	0
10-5103-2120	DUES/MEMBERSHIPS/SUBSCRIPTIONS	951	0
10-5103-2155	REPAIRS/MAINTENANCE	0	7,600
10-5103-2156	MAINTENANCE AGREEMENT	19,110	38,500
10-5103-2158	MISC CONTRACTUAL SERVICES	102,144	189,064
10-5103-3210	OPERATING SUPPLIES	2,372	2,400
10-5103-3220	EQUIPMENT/TOOLS-NON CAPITALIZE	79,132	271,375
Total GENERAL GOVT - IT:		203,709	508,939

GENERAL GOVT - MUNICIPAL COURT

10-5105-1001	SALARIES/WAGES - REGULAR	53,001	55,076
10-5105-1002	SALARIES/WAGES - OVERTIME	0	0
10-5105-1005	SALARIES/WAGES - LONGEVITY	499	499
10-5105-1007	SALARIES/WAGES-INCENTIVE/BONUS	0	0
10-5105-1021	EMPLOYEE BENEFITS - SCL SCRITY	4,211	4,380
10-5105-1023	EMPLOYEE BENEFITS - HEALTH INS	6,971	7,648
10-5105-1025	EMPLOYEE BENEFITS - WRKRS COMP	1,055	1,432
10-5105-1026	EMPLOYEE BENEFITS - DFRRD COMP	1,552	1,683
10-5105-1029	EMPLOYEE BENEFITS - WY RTRMNT	6,674	7,237
10-5105-2120	DUES/MEMBERSHIPS/SUBSCRIPTIONS	0	195
10-5105-2122	TRAINING/DEVELOPMENT	245	420
10-5105-2123	MEALS/LODGING/TRAVEL	336	540
10-5105-2151	LEGAL	27,491	14,000
10-5105-2156	MAINTENANCE AGREEMENT	2,598	2,400
10-5105-2162	COURT SURCHARGES	0	750
10-5105-2166	COLLECTION FEES	0	0
10-5105-2175	REFUNDS/REIMBURSEMENT EXPENSE	0	250

Account Number	Account Title	2023-24 Current year Actual	2023-24 Current year Budget
10-5105-3210	OPERATING SUPPLIES	39	500
10-5105-3220	EQUIPMENT/TOOLS-NON CAPITALIZE	0	0
10-5105-3233	UNIFORMS/CARE	0	150
Total GENERAL GOVT - MUNICIPAL COURT:		104,673	97,160

GENERAL GOVT - PLANNING/DVPMT

10-5106-1001	SALARIES/WAGES - REGULAR	266,744	288,151
10-5106-1002	SALARIES/WAGES - OVERTIME	0	0
10-5106-1005	SALARIES/WAGES - LONGEVITY	945	944
10-5106-1006	SALARIES/WAGES - ALLOWANCES	825	900
10-5106-1007	SALARIES/WAGES-INCENTIVE/BONUS	0	0
10-5106-1021	EMPLOYEE BENEFITS - SCL SCRTY	21,125	22,817
10-5106-1023	EMPLOYEE BENEFITS - HEALTH INS	33,744	37,189
10-5106-1025	EMPLOYEE BENEFITS - WRKRS COMP	5,296	7,540
10-5106-1026	EMPLOYEE BENEFITS - DFRRD COMP	7,623	8,265
10-5106-1029	EMPLOYEE BENEFITS - WY RTRMNT	38,257	41,296
10-5106-2120	DUES/MEMBERSHIPS/SUBSCRIPTIONS	1,202	1,550
10-5106-2122	TRAINING/DEVELOPMENT	1,945	2,500
10-5106-2123	MEALS/LODGING/TRAVEL	2,559	6,000
10-5106-2134	TELECOMMUNICATIONS	1,048	1,250
10-5106-2153	ARCHITECT/ENGINEERING/SURVEY	9,199	10,000
10-5106-2155	REPAIRS/MAINTENANCE	0	1,000
10-5106-2156	MAINTENANCE AGREEMENT	4,020	3,150
10-5106-2158	MISC CONTRACTUAL SERVICES	33,579	72,000
10-5106-2175	REFUNDS/REIMBURSEMENT EXPENSE	0	750
10-5106-3210	OPERATING SUPPLIES	1,614	6,600
10-5106-3220	EQUIPMENT/TOOLS-NON CAPITALIZE	0	1,000
10-5106-3235	FUEL	580	2,000
Total GENERAL GOVT - PLANNING/DVPMT:		430,304	514,902

COMMUNITY SERVICE CONTRACTS

10-5110-8701	COMM SERV-CNTRCT-RIVERSIDE PLA	0	100,000
10-5110-8702	COMM SERV-CNTRCT-COMM CLUB/GE	50,000	60,000
10-5110-8703	COMM SERV-CNTRCT-YOUTH RCREAT	30,000	30,000
10-5110-8705	COMM SERV-CNTRCT-HIGH COUNTRY	0	30,000
10-5110-8707	COMM SERV-CNTRCT-CHLD/FMLY DVL	4,167	5,000
10-5110-8709	COMM SERV-CNTRCT-YOUTH DVLPMN	16,667	20,000
10-5110-8714	COMM SERV-CNTRCT-THE ENTERPRIS	49,583	85,000
10-5110-8723	COMM SERV-CNTRCT-DGLS HOCKEY	0	24,000
10-5110-8730	COMM SERV-CNTRCT-GATHERING INC	10,182	0
10-5110-8734	COMM SERV-CNTRC-LARAMIE PEAK	68,376	85,000
10-5110-8746	COMM SERV-CNTRCT-BOYS & GIRLS	20,833	25,000
10-5110-8750	COMM SERV-CNTRCT-CHLDRNS ADVO	3,000	4,000
10-5110-8753	COMM SERV-CNTRCT-COMM SRVC BL	0	0
10-5110-8755	COMM SERV-CNTRCT-HELPING HAND	8,000	20,000
10-5110-8757	COMM SERV-KINGS PORTION	-3,273	25,000
10-5110-8759	COMM SRVC CNTRCT-HOPE CENTER	6,610	20,000
10-5110-8763	COMM SRVC CNTRCT-OUTDR ENTHST	5,505	35,250
10-5110-9000	CONTINGENCY	0	10,000

Account Number	Account Title	2023-24 Current year Actual	2023-24 Current year Budget
Total COMMUNITY SERVICE CONTRACTS:		269,651	578,250
PUBLIC SERVICE CONTRACTS			
10-5111-8744	COMM SERV-CNTRCT-FIRE SPPRSN	184,202	407,100
10-5111-8760	COMM SRVC CNTRCT-JOINT JUSTICE	750,567	1,000,000
Total PUBLIC SERVICE CONTRACTS:		934,769	1,407,100
POLICE DEPT - ADMINISTRATION			
10-5201-1001	SALARIES/WAGES - REGULAR	166,648	175,335
10-5201-1002	SALARIES/WAGES - OVERTIME	304	100
10-5201-1005	SALARIES/WAGES - LONGEVITY	251	250
10-5201-1006	SALARIES/WAGES - ALLOWANCES	825	900
10-5201-1007	SALARIES/WAGES-INCENTIVE/BONUS	0	0
10-5201-1021	EMPLOYEE BENEFITS - SCL SCRITY	12,894	13,552
10-5201-1023	EMPLOYEE BENEFITS - HEALTH INS	35,475	39,358
10-5201-1025	EMPLOYEE BENEFITS - WRKRS COMP	6,585	4,928
10-5201-1026	EMPLOYEE BENEFITS - DFRRD COMP	517	561
10-5201-1029	EMPLOYEE BENEFITS - WY RTRMNT	28,568	30,175
10-5201-2120	DUES/MEMBERSHIPS/SUBSCRIPTIONS	540	680
10-5201-2122	TRAINING/DEVELOPMENT	1,740	1,480
10-5201-2123	MEALS/LODGING/TRAVEL	3,932	3,810
10-5201-2131	UTILITY SERVICES - ELECTRICITY	1,372	2,000
10-5201-2134	TELECOMMUNICATIONS	440	494
10-5201-2155	REPAIRS/MAINTENANCE	0	250
10-5201-2156	MAINTENANCE AGREEMENT	1,105	1,200
10-5201-2158	MISC CONTRACTUAL SERVICES	2,300	4,550
10-5201-2161	INCARCERATION CONTRACT	1,433	2,500
10-5201-3210	OPERATING SUPPLIES	2,811	8,550
10-5201-3233	UNIFORMS/CARE	129	600
10-5201-3235	FUEL	807	650
Total POLICE DEPT - ADMINISTRATION:		268,675	291,923
POLICE DEPT - PATROL			
10-5202-1001	SALARIES/WAGES - REGULAR	1,140,641	1,345,245
10-5202-1002	SALARIES/WAGES - OVERTIME	59,586	65,000
10-5202-1005	SALARIES/WAGES - LONGEVITY	2,358	2,359
10-5202-1006	SALARIES/WAGES - ALLOWANCES	550	600
10-5202-1007	SALARIES/WAGES-INCENTIVE/BONUS	0	4,455
10-5202-1021	EMPLOYEE BENEFITS - SCL SCRITY	92,996	109,547
10-5202-1023	EMPLOYEE BENEFITS - HEALTH INS	331,921	406,212
10-5202-1025	EMPLOYEE BENEFITS - WRKRS COMP	23,717	36,743
10-5202-1026	EMPLOYEE BENEFITS - DFRRD COMP	12,792	14,330
10-5202-1029	EMPLOYEE BENEFITS - WY RTRMNT	204,460	241,076
10-5202-2120	DUES/MEMBERSHIPS/SUBSCRIPTIONS	465	1,154
10-5202-2122	TRAINING/DEVELOPMENT	14,928	18,000
10-5202-2123	MEALS/LODGING/TRAVEL	10,068	16,000
10-5202-2134	TELECOMMUNICATIONS	16,890	18,390
10-5202-2155	REPAIRS/MAINTENANCE	13,027	8,000
10-5202-2156	MAINTENANCE AGREEMENT	17,052	13,838
10-5202-2158	MISC CONTRACTUAL SERVICES	1,850	4,372

Account Number	Account Title	2023-24 Current year Actual	2023-24 Current year Budget
10-5202-3201	OFFICE SUPPLIES	0	300
10-5202-3210	OPERATING SUPPLIES	36,800	39,600
10-5202-3220	EQUIPMENT/TOOLS-NON CAPITALIZE	13,781	13,206
10-5202-3233	UNIFORMS/CARE	19,528	18,500
10-5202-3235	FUEL	28,615	16,995
Total POLICE DEPT - PATROL:		2,042,026	2,393,922

PUBLIC WORKS - ADMINISTRATION

10-5301-1001	SALARIES/WAGES - REGULAR	171,457	183,794
10-5301-1002	SALARIES/WAGES - OVERTIME	0	0
10-5301-1005	SALARIES/WAGES - LONGEVITY	1,402	1,402
10-5301-1006	SALARIES/WAGES - ALLOWANCES	825	900
10-5301-1007	SALARIES/WAGES-INCENTIVE/BONUS	0	0
10-5301-1021	EMPLOYEE BENEFITS - SCL SCR TY	13,322	14,296
10-5301-1023	EMPLOYEE BENEFITS - HEALTH INS	33,513	36,951
10-5301-1025	EMPLOYEE BENEFITS - WRKRS COMP	3,424	4,859
10-5301-1029	EMPLOYEE BENEFITS - WY RTRMNT	29,491	31,613
10-5301-2120	DUES/MEMBERSHIPS/SUBSCRIPTIONS	239	315
10-5301-2122	TRAINING/DEVELOPMENT	395	665
10-5301-2123	MEALS/LODGING/TRAVEL	316	600
10-5301-2131	UTILITY SERVICES - ELECTRICITY	8,154	10,700
10-5301-2132	UTILITY SERVICES - WTR/SWR/GRB	3,660	5,000
10-5301-2133	UTILITY SERVICES - NATURAL GAS	11,050	9,500
10-5301-2134	TELECOMMUNICATIONS	850	650
10-5301-2153	ARCHITECT/ENGINEERING/SURVEING	0	2,000
10-5301-2155	REPAIRS/MAINTENANCE	105	1,500
10-5301-2156	MAINTENANCE AGREEMENT	387	400
10-5301-3210	OPERATING SUPPLIES	2,605	7,400
10-5301-3230	REFRESHMENT SUPPLIES	221	1,250
10-5301-3235	FUEL	975	1,500
Total PUBLIC WORKS - ADMINISTRATION:		282,390	315,295

PUBLIC WORKS - SHOP

10-5302-1001	SALARIES/WAGES - REGULAR	190,655	230,300
10-5302-1002	SALARIES/WAGES - OVERTIME	807	500
10-5302-1005	SALARIES/WAGES - LONGEVITY	741	741
10-5302-1006	SALARIES/WAGES-ALLOWANCE	550	600
10-5302-1007	SALARIES/WAGES-INCENTIVE/BONUS	0	452
10-5302-1021	EMPLOYEE BENEFITS - SCL SCR TY	14,805	17,853
10-5302-1023	EMPLOYEE BENEFITS - HEALTH INS	73,726	88,154
10-5302-1025	EMPLOYEE BENEFITS - WRKRS COMP	3,788	6,056
10-5302-1026	EMPLOYEE BENEFITS - DFRRD COMP	52	0
10-5302-1029	EMPLOYEE BENEFITS - WY RTRMNT	32,931	39,698
10-5302-2120	DUES/MEMBERSHIPS/SUBSCRIPTIONS	4,336	4,350
10-5302-2122	TRAINING/DEVELOPMENT	4,020	2,400
10-5302-2141	EQUIPMENT RENT	0	200
10-5302-2155	REPAIRS/MAINTENANCE	852	2,500
10-5302-3210	OPERATING SUPPLIES	15,984	16,000
10-5302-3220	EQUIPMENT/TOOLS-NON CAPITALIZE	9,839	13,925
10-5302-3235	FUEL	1,923	1,500
10-5302-3237	OIL/LUBE/FLUIDS	12,212	14,000

Account Number	Account Title	2023-24 Current year Actual	2023-24 Current year Budget
Total PUBLIC WORKS - SHOP:		367,221	439,229
PUBLIC WORKS - PARKS			
10-5304-1001	SALARIES/WAGES - REGULAR	238,000	257,700
10-5304-1002	SALARIES/WAGES - OVERTIME	633	2,000
10-5304-1004	SALARIES/WAGES - TEMPORARY	28,724	84,000
10-5304-1005	SALARIES/WAGES - LONGEVITY	1,111	1,111
10-5304-1006	SALARIES/WAGES - ALLOWANCES	275	300
10-5304-1007	SALARIES/WAGES-INCENTIVE/BONUS	0	0
10-5304-1021	EMPLOYEE BENEFITS - SCL SCR TY	20,686	26,431
10-5304-1023	EMPLOYEE BENEFITS - HEALTH INS	107,261	116,920
10-5304-1025	EMPLOYEE BENEFITS - WRKRS COMP	5,323	8,983
10-5304-1026	EMPLOYEE BENEFITS - DFRRD COMP	1,290	0
10-5304-1029	EMPLOYEE BENEFITS - WY RTRMNT	40,965	44,668
10-5304-2120	DUES/MEMBERSHIPS/SUBSCRIPTIONS	569	750
10-5304-2122	TRAINING/DEVELOPMENT	1,429	1,900
10-5304-2123	MEALS/LODGING/TRAVEL	492	1,500
10-5304-2131	UTILITY SERVICES - ELECTRICITY	18,634	20,000
10-5304-2132	UTILITY SERVICES - WTR/SWR/GRB	54,979	95,000
10-5304-2133	NATURAL GAS, PROPANE	406	500
10-5304-2141	EQUIPMENT - RENT	0	1,000
10-5304-2155	REPAIRS/MAINTENANCE	4,378	5,000
10-5304-2156	MAINTENANCE AGREEMENT	1,608	7,340
10-5304-2158	MISC CONTRACTUAL SERVICES	36,063	45,000
10-5304-3210	OPERATING SUPPLIES	44,330	45,000
10-5304-3220	EQUIPMENT/TOOLS-NON CAPITALIZE	1,349	2,500
10-5304-3235	FUEL	9,843	10,000
Total PUBLIC WORKS - PARKS:		618,346	777,603
PUBLIC WORKS - STREETS/ALLEYS			
10-5305-1001	SALARIES/WAGES - REGULAR	288,829	314,029
10-5305-1002	SALARIES/WAGES - OVERTIME	2,672	4,000
10-5305-1004	SALARIES/WAGES - TEMPORARY	11,176	16,800
10-5305-1005	SALARIES/WAGES - LONGEVITY	1,273	1,273
10-5305-1006	SALARIES/WAGES - ALLOWANCES	275	300
10-5305-1007	SALARIES/WAGES-INCENTIVE/BONUS	0	0
10-5305-1021	EMPLOYEE BENEFITS - SCL SCR TY	23,301	25,765
10-5305-1023	EMPLOYEE BENEFITS - HEALTH INS	92,742	127,118
10-5305-1025	EMPLOYEE BENEFITS - WRKRS COMP	6,011	8,757
10-5305-1026	EMPLOYEE BENEFITS - DFRRD COMP	0	0
10-5305-1029	EMPLOYEE BENEFITS - WY RTRMNT	50,138	54,701
10-5305-2120	DUES/MEMBERSHIPS/SUBSCRIPTIONS	229	0
10-5305-2122	TRAINING/DEVELOPMENT	1,910	2,400
10-5305-2155	REPAIRS/MAINTENANCE	29,921	60,000
10-5305-2158	MISC CONTRACTUAL SERVICES	-1,260	64,700
10-5305-3210	OPERATING SUPPLIES	49,065	73,900
10-5305-3220	EQUIPMENT/TOOLS-NON CAPITALIZE	2,295	2,400
10-5305-3235	FUEL	28,414	25,000

Account Number	Account Title	2023-24 Current year Actual	2023-24 Current year Budget
Total PUBLIC WORKS - STREETS/ALLEYS:		586,991	781,143
PUBLIC WORKS - CEMETERY			
10-5306-1001	SALARIES/WAGES - REGULAR	148,332	161,031
10-5306-1002	SALARIES/WAGES - OVERTIME	609	1,500
10-5306-1004	SALARIES/WAGES - TEMPORARY	8,160	16,800
10-5306-1005	SALARIES/WAGES - LONGEVITY	1,221	1,221
10-5306-1006	SALARIES/WAGES - ALLOWANCES	275	300
10-5306-1007	SALARIES/WAGES-INCENTIVE/BONUS	0	449
10-5306-1021	EMPLOYEE BENEFITS - SCL SCRTY	12,340	13,899
10-5306-1023	EMPLOYEE BENEFITS - HEALTH INS	59,467	65,032
10-5306-1025	EMPLOYEE BENEFITS - WRKRS COMP	3,137	4,712
10-5306-1026	EMPLOYEE BENEFITS - DFRRD COMP	2,668	0
10-5306-1029	EMPLOYEE BENEFITS - WY RTRMNT	25,618	27,955
10-5306-2120	DUES/MEMBERSHIPS/SUBSCRIPTIONS	100	100
10-5306-2122	TRAINING/DEVELOPMENT	350	400
10-5306-2131	UTILITY SERVICES - ELECTRICITY	2,580	3,500
10-5306-2132	UTILITY SERVICES - WTR/SWR/GRB	32,934	60,000
10-5306-2133	UTILITY SERVICES - NATURAL GAS	1,693	1,600
10-5306-2134	TELECOMMUNICATIONS	553	1,000
10-5306-2141	EQUIPMENT - RENT	0	200
10-5306-2155	REPAIRS/MAINTENANCE	240	1,500
10-5306-2156	MAINTENANCE AGREEMENT	981	1,000
10-5306-2158	MISC CONTRACTUAL SERVICES	7,000	8,500
10-5306-3210	OPERATING SUPPLIES	7,195	11,500
10-5306-3220	EQUIPMENT/TOOLS-NON CAPITALIZE	316	1,000
10-5306-3235	FUEL	2,721	2,500
10-5306-6540	LAND	250	0
Total PUBLIC WORKS - CEMETERY:		318,738	385,699
PUBLIC WORKS - SWIM POOL			
10-5307-2131	UTILITY SERVICES - ELECTRICITY	5,511	7,000
10-5307-2132	UTILITY SERVICES - WTR/SWR/GRB	4,218	13,000
10-5307-2133	UTILITY SERVICES - NATURAL GAS	6,443	10,000
10-5307-2134	TELECOMMUNICATIONS	346	1,500
10-5307-2155	REPAIRS/MAINTENANCE	813	5,000
10-5307-2158	MISC CONTRACTUAL SERVICES	76,664	134,500
10-5307-3210	OPERATING SUPPLIES	4,910	12,000
10-5307-3220	EQUIPMENT/TOOLS-NON CAPITALIZE	0	2,500
Total PUBLIC WORKS - SWIM POOL:		98,905	185,500
OPERATING TRANSFERS - OUT			
10-5998-4308	TRANSFER TO GF EQUIP RESERVE	375,000	500,000
10-5998-4309	TRANSFER TO GF EQUIP FRM RPLCM	0	0
10-5998-4313	TRANSFER TO POLICE SPECIAL PRJ	22,363	29,817
10-5998-4332	TRANSFER TO SEWER	0	820,000
10-5998-4339	TRANSFER TO HEALTH INS RESERVE	0	0
10-5998-4341	TRANSFER TO ECONOMIC DEVELOPM	1,406,250	1,875,000
10-5998-4342	TRANSFER TO BROWNFIELD GRANT	0	2,496
10-5998-4350	TRANSFER TO FIRE EQUIPMENT	187,500	250,000

Account Number	Account Title	2023-24 Current year Actual	2023-24 Current year Budget
10-5998-4353	TRANSFER TO CLG GRANT	0	0
10-5998-4354	TRANSFER TO TRAIN CAR RESTORAT	18,750	25,000
10-5998-4355	TRANSFER TO POOL IMPROVEMENT	187,500	250,000
10-5998-4356	TRANSFER TO STREET IMPROVEMENT	0	0
10-5998-4357	TRANSFER TO PUBLIC FACILITIES	0	0
10-5998-4365	TRANSFER TO PARK IMPROVEMENTS	0	0
10-5998-4382	TRANSFER TO HISTORIC PRESERVTN	1,350	1,800
Total OPERATING TRANSFERS - OUT:		2,198,713	3,754,113
GENERAL FUND Expenditure Total:		10,992,680	14,900,361
Total GENERAL FUND:		-10,992,680	-14,900,361

IMPACT ASSISTANCE FUND

IMPACT ASSISTANCE - EXPENDITUR

11-5110-4347	TRANSFER TO EQUIPMENT RESERVE	0	36,559
11-5110-4356	TRANSFER TO STREET IMPROVEMENT	0	1,545,110
Total IMPACT ASSISTANCE - EXPENDITUR:		0	1,581,669
IMPACT ASSISTANCE FUND Expenditure Total:		0	1,581,669
Total IMPACT ASSISTANCE FUND:		0	-1,581,669

POLICE SPECIAL PROJECTS FUND

ASSET SEIZURE

13-5130-3210	OPERATING SUPPLIES	0	0
Total ASSET SEIZURE:		0	0

K9 PROGRAM

13-5804-6547	EQUIPMENT/FURNITURE	0	0
Total K9 PROGRAM:		0	0

RURAL VIOLENT CRIME REDUCTION

13-5820-1001	SALARIES/WAGES - REGULAR	0	26,986
13-5820-1002	SALARIES/WAGES - OVERTIME	5,871	0
13-5820-1021	EMPLOYEES BENEFITS - SCL SCRTY	449	2,064
13-5820-1023	EMPLOYEE BENEFITS - HEALTH INS	375	701
13-5820-1025	EMPLOYEE BENEFITS - WRKSR COMP	122	702
13-5820-1029	EMPLOYEE BENEFITS - WY RTRMNT	268	4,642
13-5820-2122	TRAINING/DEVELOPMENT	0	9,084
13-5820-3220	EQUIPMENT/TOOLS NON CAPITALIZE	44,000	21,950
13-5820-6547	EQUIPMENT/FURNITURE	37,336	34,000
Total RURAL VIOLENT CRIME REDUCTION:		88,422	100,129

HIGHWAY SAFETY TRAFFIC ENFORCE

13-5821-1001	SALARIES/WAGES - REGULAR	4,117	6,095
--------------	--------------------------	-------	-------

Account Number	Account Title	2023-24 Current year Actual	2023-24 Current year Budget
13-5821-1021	EMPLOYEE BENEFITS - SCL SCRTY	315	467
13-5821-1023	EMPLOYEE BENEFITS - HEALTH INS	531	0
13-5821-1025	EMPLOYEE BENEFITS - WRKRS COMP	85	159
13-5821-1029	EMPLOYEE BENEFITS - WY RTRMNT	671	1,048
Total HIGHWAY SAFETY TRAFFIC ENFORCE:		5,718	7,769

SCHOOL RESOURCE OFFICER PRGRM

13-5830-1001	SALARIES/WAGES - REGULAR	60,851	66,219
13-5830-1002	SALARIES/WAGES - OVERTIME	956	2,500
13-5830-1005	SALARIES/WAGES - LONGEVITY	131	131
13-5830-1007	SALARIES/WAGES-INCENTIVE/BONUS	0	0
13-5830-1021	EMPLOYEE BENEFITS - SCL SCRTY	4,738	5,267
13-5830-1023	EMPLOYEE BENEFITS - HEALTH INS	23,540	25,736
13-5830-1025	EMPLOYEE BENEFITS - WRKRS COMP	1,221	1,790
13-5830-1029	EMPLOYEE BENEFITS - WY RTRMNT	10,679	11,390
Total SCHOOL RESOURCE OFFICER PRGRM:		102,117	113,033

OJJDP-UNDERAGE ENFORCEMENT

13-5831-1001	SALARIES/WAGES - REGULAR	810	6,750
13-5831-1021	EMPLOYEE BENEFITS - SCL SCRTY	62	516
13-5831-1023	EMPLOYEE BENEFITS - HEALTH INS	134	0
13-5831-1025	EMPLOYEE BENEFITS - WRKRS COMP	16	176
13-5831-1029	EMPLOYEE BENEFITS - WY RTRMNT	139	1,161
13-5831-2158	MISC CONTRACTUAL SERVICES	0	0
13-5831-3210	OPERATING SUPPLIES	1,168	0
Total OJJDP-UNDERAGE ENFORCEMENT:		2,330	8,603

BULLET PROOF VEST PROTECTION

13-5838-3233	UNIFORMS/CARE	2,688	2,688
Total BULLET PROOF VEST PROTECTION:		2,688	2,688

DEPT OF JUSTICE-BODY CAMS

13-5898-3220	EQUIPMENT/TOOLS-NON CAPITALIZE	47,136	0
Total DEPT OF JUSTICE-BODY CAMS:		47,136	0

POLICE SPECIAL PROJECTS FUND Expenditure Total:

248,410	232,222
---------	---------

Total POLICE SPECIAL PROJECTS FUND:

-248,410	-232,222
----------	----------

WATER FUND

WATER - ADMINISTRATION

31-5400-1150	DEPRECIATION	637,500	850,000
31-5400-2158	MISC CONTRACTUAL SERVICES	13,797	12,000
31-5400-2166	COLLECTION FEES	676	500
31-5400-2175	REFUNDS/REIMBURSEMENT EXPENSE	816	500
31-5400-3202	BAD DEBTS EXPENSE	0	0

Account Number	Account Title	2023-24 Current year Actual	2023-24 Current year Budget
31-5400-4345	INVESTMENT FEES	0	0
31-5400-4347	MANAGEMENT FEES	221,288	295,051
31-5400-9000	CONTINGENCY	0	50,000
Total WATER - ADMINISTRATION:		874,077	1,208,051

WATER - TREATMENT

31-5401-0150	REPLACEMENT RESERVE-SAND FILTE	56,250	75,000
31-5401-0153	REPLACEMENT RESERVE-SMW REHA	0	0
31-5401-1001	SALARIES/WAGES - REGULAR	116,337	115,856
31-5401-1002	SALARIES/WAGES - OVERTIME	6,816	6,000
31-5401-1005	SALARIES/WAGES - LONGEVITY	679	678
31-5401-1006	SALARIES/WAGES - ALLOWANCES	275	0
31-5401-1007	SALARIES/WAGES-INCENTIVE/BONUS	0	2,526
31-5401-1021	EMPLOYEE BENEFITS - SCL SCR TY	9,747	9,620
31-5401-1023	EMPLOYEE BENEFITS - HEALTH INS	35,473	39,102
31-5401-1025	EMPLOYEE BENEFITS - WRKRS COMP	2,447	3,204
31-5401-1026	EMPLOYEE BENEFITS - DFRRD COMP	2,945	0
31-5401-1029	EMPLOYEE BENEFITS - WY RTRMNT	21,183	20,959
31-5401-2122	TRAINING/DEVELOPMENT	219	2,570
31-5401-2123	MEALS/LODGING/TRAVEL	0	800
31-5401-2131	UTILITY SERVICES - ELECTRICITY	37,299	58,000
31-5401-2132	UTILITY SERVICES - WTR/SWR/GRB	4,357	12,000
31-5401-2133	UTILITY SERVICES - NATURAL GAS	7,174	7,500
31-5401-2134	TELECOMMUNICATIONS	174	200
31-5401-2140	RENT - LAND/BUILDINGS	10,210	12,000
31-5401-2153	ARCHITECT, ENG, SURVEY	1,322	4,500
31-5401-2155	REPAIRS/MAINTENANCE	7,294	45,000
31-5401-2156	MAINTENANCE AGREEMENT	9,257	10,000
31-5401-2158	MISC CONTRACTUAL SERVICES	16,345	40,000
31-5401-3210	OPERATING SUPPLIES	35,657	40,000
31-5401-3220	EQUIPMENT/TOOLS-NON CAPITALIZE	4,127	24,550
31-5401-3235	FUEL	1,211	1,200
31-5401-6542	IMPRVMNTS TO BLDG	0	24,000
31-5401-6544	IMPRVMNTS OTHER THAN BLDG	24,374	55,000
31-5401-6547	EQUIPMENT/FURNITURE	5,129	15,500
31-5401-6548	VEHICLES	24,319	32,500
Total WATER - TREATMENT:		440,620	658,265

WATER - DISTRIBUTION/MAINTNCE

31-5402-0150	REPLACEMENT RESERVE	22,500	30,000
31-5402-1001	SALARIES/WAGES - REGULAR	221,923	236,420
31-5402-1002	SALARIES/WAGES - OVERTIME	9,927	7,500
31-5402-1004	SALARIES/WAGES - TEMPORARY	1,658	4,200
31-5402-1005	SALARIES/WAGES - LONGEVITY	880	879
31-5402-1006	SALARIES & WAGES - ALLOWANCES	275	300
31-5402-1007	SALARIES/WAGES-INCENTIVE/BONUS	0	0
31-5402-1021	EMPLOYEE BENEFITS - SCL SCR TY	17,979	19,101
31-5402-1023	EMPLOYEE BENEFITS - HEALTH INS	83,285	91,093
31-5402-1025	EMPLOYEE BENEFITS - WRKRS COMP	4,633	6,492
31-5402-1026	EMPLOYEE BENEFITS - DFRRD COMP	0	0
31-5402-1029	EMPLOYEE BENEFITS - WY RTRMNT	39,878	41,954

Account Number	Account Title	2023-24 Current year Actual	2023-24 Current year Budget
31-5402-2120	DUES/MEMBERSHIPS/SUBSCRIPTIONS	1,375	1,700
31-5402-2122	TRAINING/DEVELOPMENT	3,784	2,400
31-5402-2131	UTILITY SERVICES - ELECTRICITY	14,453	17,000
31-5402-2132	UTILITY SERVICES - WTR/SWR/GRB	20,372	30,000
31-5402-2133	UTILITY SERVICES - NATURAL GAS	1,629	1,300
31-5402-2134	TELECOMMUNICATIONS	167	200
31-5402-2141	EQUIPMENT - RENT	0	400
31-5402-2153	ARCHITECT/ENGINEERING/SURVEY	456	2,000
31-5402-2155	REPAIRS/MAINTENANCE	520	30,000
31-5402-2156	MAINTENANCE AGREEMENT	0	1,100
31-5402-2158	MISC CONTRACTUAL SERVICES	0	13,000
31-5402-3210	OPERATING SUPPLIES	48,431	45,000
31-5402-3220	EQUIPMENT/TOOLS-NON CAPITALIZE	1,625	3,500
31-5402-3235	FUEL	6,450	7,000
31-5402-4310	LEASE PAYMENTS - OPERATING	0	350
31-5402-6542	IMPRVMNTS TO BLDG	0	0
31-5402-6544	IMPRVMNTS OTHER THAN BLDG	5,785	200,000
31-5402-6547	EQUIPMENT/FURNITURE	11,773	16,450
31-5402-6548	VEHICLES	68,242	31,000
Total WATER - DISTRIBUTION/MAINTNCE:		587,998	840,339

WATER - CUSTOMER SERVICES

31-5403-1001	SALARIES/WAGES - REGULAR	54,135	58,672
31-5403-1005	SALARIES/WAGES - LONGEVITY	569	569
31-5403-1007	SALARIES/WAGES-INCENTIVE/BONUS	0	0
31-5403-1021	EMPLOYEE BENEFITS - SCL SCRTY	4,045	4,532
31-5403-1023	EMPLOYEE BENEFITS - HEALTH INS	277	252
31-5403-1025	EMPLOYEE BENEFITS - WRKRS COMP	1,078	1,540
31-5403-1029	EMPLOYEE BENEFITS - WY RTRMNT	9,311	10,092
31-5403-2134	TELECOMMUNICATIONS	189	200
31-5403-2155	REPAIRS/MAINTENANCE	0	1,500
31-5403-2156	MAINTENANCE AGREEMENT	2,294	2,500
31-5403-3210	OPERATING SUPPLIES	7,529	2,000
31-5403-3220	EQUIPMENT/TOOLS-NON CAPITALIZE	13,920	30,000
31-5403-3235	FUEL	923	2,000
31-5403-6547	EQUIPMENT	12,933	15,000
Total WATER - CUSTOMER SERVICES:		107,203	128,857

WATER MAIN REPLACEMENTS

31-5840-2153	ARCHITECT/ENGINEERING/SURVEY	99,981	387,000
31-5840-6544	IMPRVMNTS OTHER THAN BLDG	322,042	2,655,000
Total WATER MAIN REPLACEMENTS:		422,023	3,042,000

LITTLE BOX ELDER SPRING REHAB

31-5855-2153	ARCHITECT/ENGINEERING/SURVEY	0	0
Total LITTLE BOX ELDER SPRING REHAB:		0	0

WATER IMPROVEMENTS

31-5856-2153	ARCHITECT/ENGINEERING/SURVEY	36,736	139,000
--------------	------------------------------	--------	---------

Account Number	Account Title	2023-24 Current year Actual	2023-24 Current year Budget
31-5856-2158	MISC CONTRACTUAL	0	25,000
31-5856-6544	IMPRVMNTS OTHER THAN BLDG	211,100	835,000
Total WATER IMPROVEMENTS:		247,836	999,000
WATER FUND Expenditure Total:		2,679,757	6,876,512
Total WATER FUND:		-2,679,757	-6,876,512

SEWER FUND

SEWER - ADMINISTRATION

32-5500-1150	DEPRECIATION	0	0
32-5500-2158	MISC CONTRACTUAL SERVICES	8,910	5,000
32-5500-3202	BAD DEBT EXPENSE	0	0
32-5500-4345	INVESTMENT FEES	0	0
32-5500-4347	MANAGEMENT FEES	108,668	144,891
32-5500-9000	CONTINGENCY	0	50,000
Total SEWER - ADMINISTRATION:		117,579	199,891

SEWER - TREATMENT

32-5501-0150	SLUDGE REMOVAL RESERVE	0	0
32-5501-1001	SALARIES/WAGES - REGULAR	107,002	107,068
32-5501-1002	SALARIES/WAGES - OVERTIME	1,319	5,000
32-5501-1005	SALARIES/WAGES - LONGEVITY	428	428
32-5501-1006	SALARIES/WAGES - ALLOWANCES	275	300
32-5501-1007	SALARIES/WAGES-INCENTIVE/BONUS	0	858
32-5501-1021	EMPLOYEE BENEFITS - SCL SCRTY	8,438	8,724
32-5501-1023	EMPLOYEE BENEFITS - HEALTH INS	35,724	39,064
32-5501-1025	EMPLOYEE BENEFITS - WRKRS COMP	2,149	2,943
32-5501-1026	EMPLOYEE BENEFITS - DFRRD COMP	919	0
32-5501-1029	EMPLOYEE BENEFITS - WY RTRMNT	18,631	19,276
32-5501-2122	TRAINING/DEVELOPMENT	0	2,570
32-5501-2123	MEALS/LODGING/TRAVEL	0	800
32-5501-2131	UTILITY SERVICES - ELECTRICITY	53,023	80,000
32-5501-2132	UTILITY SERVICES - WTR/SWR/GRB	25,828	75,000
32-5501-2134	TELECOMMUNICATIONS	1,870	1,700
32-5501-2153	ARCHITECT/ENGINEERING/SURVEY	1,035	4,500
32-5501-2155	REPAIRS/MAINTENANCE	9,879	30,000
32-5501-2158	MISC CONTRACTUAL SERVICES	8,326	20,000
32-5501-3210	OPERATING SUPPLIES	28,043	40,000
32-5501-3220	EQUIPMENT/TOOLS-NON CAPITALIZE	11,682	12,550
32-5501-3235	FUEL	1,211	1,200
32-5501-6544	IMPRVMNTS OTHER THAN BLDG	14,920	49,500
32-5501-6548	VEHICLES	24,140	32,500
Total SEWER - TREATMENT:		354,840	533,981

SEWER - COLLECTION

32-5502-0150	REPLACEMENT RESERVE	0	0
32-5502-1001	SALARIES/WAGES - REGULAR	190,258	223,219
32-5502-1002	SALARIES/WAGES - OVERTIME	5,648	4,500

Account Number	Account Title	2023-24 Current year Actual	2023-24 Current year Budget
32-5502-1004	SALARIES/WAGES - TEMPORARY	1,658	4,200
32-5502-1005	SALARIES/WAGES - LONGEVITY	582	2,483
32-5502-1006	SALARIES & WAGES - ALLOWANCES	275	300
32-5502-1007	SALARIES/WAGES-INCENTIVE/BONUS	0	0
32-5502-1021	EMPLOYEE BENEFITS - SCL SCR TY	15,207	17,985
32-5502-1023	EMPLOYEE BENEFITS - HEALTH INS	66,681	91,036
32-5502-1025	EMPLOYEE BENEFITS - WRKRS COMP	3,905	6,112
32-5502-1029	EMPLOYEE BENEFITS - WY RTRMNT	33,696	39,168
32-5502-2120	DUES/MEMBERSHIPS/SUBSCRIPTIONS	1,339	1,700
32-5502-2122	TRAINING/DEVELOPMENT	3,286	1,825
32-5502-2123	MEALS/LODGING/TRAVEL	0	0
32-5502-2131	UTILITY SERVICES - ELECTRICITY	10,028	12,000
32-5502-2132	UTILITY SERVICES - WTR/SWR/GRB	244	350
32-5502-2133	UTILITY SERVICES - NATURAL GAS	2,910	2,500
32-5502-2134	TELECOMMUNICATIONS	864	1,000
32-5502-2153	ARCHITECT/ENGINEERING/SURVEY	0	2,500
32-5502-2155	REPAIRS/MAINTENANCE	4,321	15,000
32-5502-2158	MISC CONTRACTUAL SERVICES	0	13,000
32-5502-3210	OPERATING SUPPLIES	53,000	35,000
32-5502-3220	EQUIPMENT/TOOLS-NON CAPITALIZE	0	3,500
32-5502-3235	FUEL	6,450	6,000
32-5502-4310	LEASE PAYMENTS - OPERATING	345	350
32-5502-6542	IMPRVMNTS TO BLDG	2,450	0
32-5502-6547	EQUIPMENT/FURNITURE	6,577	10,250
32-5502-6548	VEHICLES	0	31,000
Total SEWER - COLLECTION:		409,721	524,978
WASTEWATER TRTMNT PLANT REHAB			
32-5850-2153	ARCHITECT/ENGINEERING/SURVEY	43,532	157,000
32-5850-6544	IMPRVMNTS OTHER THAN BLDG	0	1,046,000
Total WASTEWATER TRTMNT PLANT REHAB:		43,532	1,203,000
SEWER MAIN REPLACEMENTS			
32-5852-2153	ARCHITECT/ENGINEERING/SURVEY	103,447	410,000
32-5852-6544	IMPRVMNTS OTHER THAN BLDG	792,445	2,585,000
Total SEWER MAIN REPLACEMENTS:		895,892	2,995,000
SEWER FUND Expenditure Total:		1,821,563	5,456,850
Total SEWER FUND:		-1,821,563	-5,456,850

SANITATION FUND**SANITATION**

33-5600-0150	REPLACEMENT RESERVE	0	0
33-5600-1001	SALARIES/WAGES - REGULAR	144,343	157,271
33-5600-1002	SALARIES/WAGES - OVERTIME	0	600
33-5600-1005	SALARIES/WAGES - LONGEVITY	979	978
33-5600-1006	SALARIES/WAGES - ALLOWANCES	275	300
33-5600-1007	SALARIES/WAGES-INCENTIVE/BONUS	0	864

Account Number	Account Title	2023-24 Current year Actual	2023-24 Current year Budget
33-5600-1021	EMPLOYEE BENEFITS - SCL SCRTY	11,286	12,271
33-5600-1023	EMPLOYEE BENEFITS - HEALTH INS	59,456	65,016
33-5600-1025	EMPLOYEE BENEFITS - WRKRS COMP	2,870	4,148
33-5600-1026	EMPLOYEE BENEFITS - DFRRD COMP	1,570	0
33-5600-1029	EMPLOYEE BENEFITS - WY RTRMNT	24,827	27,154
33-5600-1150	DEPRECIATION	52,500	70,000
33-5600-2155	REPAIRS/MAINTENANCE	2,362	4,200
33-5600-2158	MISC CONTRACTUAL SERVICES	715,502	1,003,000
33-5600-3202	BAD DEBT EXPENSE	0	0
33-5600-3210	OPERATING SUPPLIES	31,206	30,000
33-5600-3220	EQUIPMENT/TOOLS-NON CAPITALIZE	30,957	30,000
33-5600-3235	FUEL	22,116	22,000
33-5600-4347	MANAGEMENT FEES	109,459	145,945
33-5600-6548	VEHICLES	0	0
33-5600-9000	CONTINGENCY	3,024	25,000
Total SANITATION:		1,212,730	1,598,747
SANITATION FUND Expenditure Total:		1,212,730	1,598,747
Total SANITATION FUND:		-1,212,730	-1,598,747

LANDFILL FUND

LANDFILL

34-5340-1001	SALARIES/WAGES - REGULAR	237,148	248,273
34-5340-1002	SALARIES/WAGES - OVERTIME	2,577	1,500
34-5340-1005	SALARIES/WAGES - LONGEVITY	1,230	1,230
34-5340-1006	SALARIES/WAGES - ALLOWANCES	550	600
34-5340-1007	SALARIES/WAGES-INCENTIVE/BONUS	0	0
34-5340-1021	EMPLOYEE BENEFITS - SCL SCRTY	19,120	20,056
34-5340-1023	EMPLOYEE BENEFITS - HEALTH INS	71,380	78,031
34-5340-1025	EMPLOYEE BENEFITS - WRKRS COMP	4,763	6,562
34-5340-1026	EMPLOYEE BENEFITS - DFRRD COMP	9,987	9,785
34-5340-1029	EMPLOYEE BENEFITS - WY RTRMNT	31,178	33,176
34-5340-1150	DEPRECIATION	105,000	140,000
34-5340-2120	DUES/MEMBERSHIPS/SUBSCRIPTIONS	0	0
34-5340-2122	TRAINING/DEVELOPMENT	700	800
34-5340-2123	MEALS/LODGING/TRAVEL	730	1,000
34-5340-2131	UTILITY SERVICES - ELECTRICITY	6,256	10,000
34-5340-2133	UTILITY SERVICES - NATURAL GAS	5,688	11,500
34-5340-2134	TELECOMMUNICATIONS	0	250
34-5340-2153	ARCHITECT/ENGINEERING/SURVEY	0	1,000
34-5340-2155	REPAIRS/MAINTENANCE	2,921	15,000
34-5340-2156	MAINTENANCE AGREEMENT	6,662	11,500
34-5340-2157	INSURANCE	4,403	0
34-5340-2158	MISC CONTRACTUAL SERVICES	542,315	510,000
34-5340-2166	COLLECTION FEES	0	300
34-5340-3202	BAD DEBT EXPENSE	0	0
34-5340-3210	OPERATING SUPPLIES	34,369	50,000
34-5340-3220	EQUIPMENT/TOOLS-NON CAPITALIZE	16,336	20,000
34-5340-3235	FUEL	22,884	25,000
34-5340-4343	DEBT PAYMENT - PRINCIPAL	13,141	13,141

Account Number	Account Title	2023-24 Current year Actual	2023-24 Current year Budget
34-5340-4347	MANAGEMENT FEES	79,031	105,375
34-5340-6547	EQUIPMENT/FURNITURE	5,614	10,500
34-5340-9000	CONTINGENCY	0	550,000
Total LANDFILL:		1,223,983	1,874,579
LANDFILL - CAPITAL			
34-5895-2153	ARCHITECT/ENGINEERING/SURVEY	17,650	40,000
34-5895-2158	MISC CONTRACTUAL SERVICES	0	0
34-5895-6542	BUILDINGS/IMPROVEMENTS	28,752	50,000
34-5895-6544	IMPRVMNTS OTHER THAN BLDG	7,483	0
34-5895-6547	EQUIPMENT/FURNITURE	60,446	81,500
Total LANDFILL - CAPITAL:		114,331	171,500
LANDFILL FUND Expenditure Total:		1,338,314	2,046,079
Total LANDFILL FUND:		-1,338,314	-2,046,079
EMPLOYEE HEALTH CARE FUND			
EMPLOYEE HEALTH CARE			
39-5390-0150	REPLACEMENT RESERVE	0	0
39-5390-1023	EMPLOYEE BNFTS - HLTH INS PREM	458,227	459,600
39-5390-1032	EMPLOYEE BENEFITS - CLAIMS	2,050,971	1,000,000
39-5390-1058	HEALTH CARE - ADMINISTRTN FEE	95,456	94,300
Total EMPLOYEE HEALTH CARE:		2,604,653	1,553,900
EMPLOYEE HEALTH CARE FUND Expenditure Total:		2,604,653	1,553,900
Total EMPLOYEE HEALTH CARE FUND:		-2,604,653	-1,553,900
ECONOMIC DEVELOPMENT			
ECONOMIC DEVELOPMENT			
41-5410-2115	PUBLISHING/ADVERTISING	0	10,000
41-5410-2122	TRAINING/DEVELOPMENT	0	75,000
41-5410-2158	MISC CONTRACTUAL SERVICES	62,000	55,000
41-5410-3210	OPERATING SUPPLIES	0	500
41-5410-9000	CONTINGENCY	5,450	1,675,000
Total ECONOMIC DEVELOPMENT:		67,450	1,815,500
ECONOMIC DEVELOPMENT Expenditure Total:		67,450	1,815,500
Total ECONOMIC DEVELOPMENT:		-67,450	-1,815,500
BROWNFIELD GRANT			
BROWNFIELD HAZARDOUS			
42-5870-2123	MEALS/LODGING/TRAVEL	0	1,108

Account Number	Account Title	2023-24 Current year Actual	2023-24 Current year Budget
42-5870-2158	MISC CONTRACTUAL SERVICES	2,495	4,925
Total BROWNFIELD HAZARDOUS:		2,495	6,032
BROWNFIELD PETROLEUM			
42-5871-2123	MEALS/LODGING/TRAVEL	0	1,108
42-5871-2158	MISC CONTRACTUAL SERVICES	0	3,037
Total BROWNFIELD PETROLEUM:		0	4,145
MISC CONTRACTUAL SERVICES			
42-5872-2158	MISC CONTRACTUAL SERVICES	0	1,000,000
Total MISC CONTRACTUAL SERVICES:		0	1,000,000
BROWNFIELD GRANT Expenditure Total:		2,495	1,010,177
Total BROWNFIELD GRANT:		-2,495	-1,010,177
GENERAL FUND EQUIPMENT RESERVE			
GENERAL FUND EQUIPMENT RESERVE			
47-5470-6547	EQUIPMENT/FURNITURE	78,977	250,807
47-5470-6548	VEHICLES	196,735	436,263
Total GENERAL FUND EQUIPMENT RESERVE:		275,712	687,070
GENERAL FUND EQUIPMENT RESERVE Expenditure Total:		275,712	687,070
Total GENERAL FUND EQUIPMENT RESERVE:		-275,712	-687,070
CAPITAL PROJ FIRE EQUIP FUND			
FIRE EQUIPMENT			
50-5500-6548	BUILDINGS	300,800	250,000
Total FIRE EQUIPMENT:		300,800	250,000
CAPITAL PROJ FIRE EQUIP FUND Expenditure Total:		300,800	250,000
Total CAPITAL PROJ FIRE EQUIP FUND:		-300,800	-250,000
CPTL PROJ - CLG PROJECTS			
HISTORIC DISTRICT			
53-5809-2158	MISC CONTRACTUAL SERVICES	0	0
Total HISTORIC DISTRICT:		0	0
CPTL PROJ - CLG PROJECTS Expenditure Total:		0	0
Total CPTL PROJ - CLG PROJECTS:		0	0

Account Number	Account Title	2023-24 Current year Actual	2023-24 Current year Budget
TRAIN CAR RESTORATION			
TRAIN CAR RESTORATION			
54-5540-2155	REPAIRS/MAINTENANCE	16,235	40,000
Total TRAIN CAR RESTORATION:		16,235	40,000
TRAIN CAR RESTORATION Expenditure Total:		16,235	40,000
Total TRAIN CAR RESTORATION:		-16,235	-40,000
POOL IMPROVEMENTS FUND			
POOL IMPROVEMENTS			
55-5550-2153	ARCHITECT/ENGINEERING/SURVEY	13,400	50,000
55-5550-6544	IMPRVMNTS OTHER THAN BLDG	93,249	200,000
55-5550-9000	CONTINGENCY	0	250,000
Total POOL IMPROVEMENTS:		106,649	500,000
POOL IMPROVEMENTS FUND Expenditure Total:		106,649	500,000
Total POOL IMPROVEMENTS FUND:		-106,649	-500,000
STREET IMPROVEMENT FUND			
STREET IMPROVEMENTS			
56-5560-2153	ARCHITECT/ENGINEERING/SURVEY	372,403	879,500
56-5560-2158	MISC CONTRACTUAL SERVICES	333,421	340,605
56-5560-6540	LAND	0	0
56-5560-6544	IMPRVMNTS OTHER THAN BLDG	1,731,580	5,861,500
56-5560-6547	EQUIPMENT/FURNITURE	0	20,000
56-5560-9000	CONTINGENCY	0	0
Total STREET IMPROVEMENTS:		2,437,403	7,101,605
STREET IMPROVEMENT FUND Expenditure Total:		2,437,403	7,101,605
Total STREET IMPROVEMENT FUND:		-2,437,403	-7,101,605
CAPITAL IMP -PUBLIC FACILITIES			
CAPITAL IMP -FACILITIES			
57-5570-2153	ARCHITECT/ENGINEERING/SURVEY	59,658	70,000
57-5570-6542	BUILDINGS/IMPROVEMENTS	76,959	297,700
57-5570-6544	IMPRVMNTS OTHER THAN BLDG	68,200	420,000
57-5570-6547	EQUIPMENT/FURNITURE	54,892	100,000
57-5570-9000	CONTINGENCY	55,209	650,000
Total CAPITAL IMP -FACILITIES:		314,917	1,537,700

Account Number	Account Title	2023-24 Current year Actual	2023-24 Current year Budget
CAPITAL IMP -PUBLIC FACILITIES Expenditure Total:		314,917	1,537,700
Total CAPITAL IMP -PUBLIC FACILITIES:		-314,917	-1,537,700
CAPTL PROJ-PARK IMPRVMNT FUND			
PARK IMPROVEMENTS			
65-5650-2153	ARCHITECT, ENG, SURVEY	2,148	77,000
65-5650-4345	INVESTMENT FEES	0	500
65-5650-6542	BUILDINGS/IMPROVEMENTS	0	18,800
65-5650-6544	IMPRVMNTS OTHER THAN BLDG	232,053	876,000
65-5650-9000	CONTINGENCY	0	350,000
Total PARK IMPROVEMENTS:		234,201	1,322,300
CAPTL PROJ-PARK IMPRVMNT FUND Expenditure Total:		234,201	1,322,300
Total CAPTL PROJ-PARK IMPRVMNT FUND:		-234,201	-1,322,300
PERPETUAL CARE FUND			
PERPETUAL CARE			
90-5900-5510	TRANSFER TO GENERAL FUND	4,851	4,000
Total PERPETUAL CARE:		4,851	4,000
PERPETUAL CARE FUND Expenditure Total:		4,851	4,000
Total PERPETUAL CARE FUND:		-4,851	-4,000
HISTORIC PRSRVTN CMSN FUND			
HISTORIC PRESERVATION CMMSSN			
92-5920-2158	MISC CONTRACTUAL SERVICES	464	1,800
Total HISTORIC PRESERVATION CMMSSN:		464	1,800
HISTORIC PRSRVTN CMSN FUND Expenditure Total:		464	1,800
Total HISTORIC PRSRVTN CMSN FUND:		-464	-1,800
DEFERRED COMP TRUST FUND			
97-5970-1026	BENEFITS - 457	0	0
97-5970-1027	BENEFITS - RHSA	0	0
Total :		0	0
DEFERRED COMP TRUST FUND Expenditure Total:		0	0
Total DEFERRED COMP TRUST FUND:		0	0

Account Number	Account Title	2023-24 Current year Actual	2023-24 Current year Budget
----------------	---------------	-----------------------------------	-----------------------------------



Douglas Planning and Zoning Commission

June 17, 2024

City of Douglas – Council Chambers

101 North 4th Street

Douglas, Wyoming 82633

Call to Order

Chairman Hancock called the Douglas Planning and Zoning Commission to order at 5:30 p.m. and led the assembly in the Pledge of Allegiance. In response to the Chairman's request for roll call, the following were found present:

Members Present: Jay Hancock
Robin Velasquez
Dave Patterson
Scott Bauman
Becky Renstrom

Members Absent: None

City Staff Present: Clara Chaffin, Community Development Director
Heidi McCullough, Planning Technician

Agenda

Chairman Hancock introduced the agenda. Commissioner Renstrom moved to accept the agenda, Commissioner Patterson seconded the motion, and the motion was carried unanimously.

Minutes

Chairman Hancock introduced the minutes of the May 20, 2024, meeting. Commissioner Patterson made a motion to accept the minutes. Commissioner Velazquez seconded. The motion carried unanimously.

Planning & Zoning Matters

A. CCSUB 02-24: Application by Troy Casey for a Subdivision at 221 State Highway 59 in Converse County.

Chairman Hancock opened the public hearing at 5:31 p.m. Director Chaffin reviewed the location, zoning data, surrounding land uses, and compliance with the Douglas Master Plan. Staff recommendation was for approval. Rick Tripp, who is the Treasurer, was on hand to represent the applicant, there were no public comments. Chairman Hancock closed the public hearing at 5:36pm.

Commissioner Bauman moved to recommend approval with staff recommendations, Commissioner Renstrom seconded the motion, there was no discussion and Chairman Hancock called for the vote; the motion passed unanimously.

Code Considerations

Director Chaffin discussed research being done concerning changes to the EMD code and made the commission aware of the ordinance changing the time of the City Council meetings from 5:30pm to 4:00pm to include the work session.

Staff Report – City Council Action on Forwarded Items

A. CUP 01-24: Application by Let ‘Er Buck Carwash for a Conditional Use Permit at 1155 E. Richards Street to install an Electronic Message Display Sign.

Director Chaffin reported that the City Council had voted to approve the conditional use permit with staff recommendations.

Adjournment

There being no other business, Chairman Hancock called for a motion to adjourn the meeting. A motion to adjourn was made by Commissioner Bauman and seconded by Commissioner Patterson. With a unanimous vote Chairman Hancock adjourned the meeting at 5:40 p.m.

Chairman, Planning & Zoning Commission

Secretary, Planning & Zoning Commission