

# DOUGLAS CITY COUNCIL MEETING

Douglas City Hall, Council Chambers  
101 N. 4<sup>th</sup> Street, Douglas, WY

Monday, July 8, 2024  
Regular Meeting 4:00 P.M.

Thank you for your cooperation in facilitating the public meeting process!

1. Call To Order, Roll Call And Pledge Of Allegiance

Kim Pexton, Mayor

Ron McNare, Councilperson/Council President

Perry Hershberger, Councilperson

Matt Schmidt, Councilperson

John Bartling, Councilperson

2. Disclosures By City Council Members

3. Approval Of General Agenda (Corrections Or Additions)

4. Public Comment

This section of the Agenda is reserved for comments from the General Public to the City Council on matters relating to Douglas Municipal Government.

Comments must be five (5) minutes or less. As a general practice, the Council does not discuss, debate, or take action on issues raised or comments made under public comment. Council may refer items to staff for follow-up. In order to be heard, please speak clearly and loudly. Please state your name and address for the record.

5. Discussion Item

5.I. Cedar Street: 4th To Hwy 52: Speed Limit

5.II. Fireworks

5.III. Mountain West Technologies Memorandum Of Understanding

6. Consent Docket

All agenda items listed under the Consent Docket are considered to be routine items by the governing body and will be enacted upon by one motion unless a request is made to take up an individual item separately, in which case the item will be placed under Council Action Items.

6.I. Minutes

6.I.i. Minutes: City Council Meeting: June 24, 2024

Documents:

6.II. Ordinances: 3rd Reading - Consent

6.III. Ordinances: 2nd Reading - Consent

6.IV. Bills & Claims

6.IV.i. Warrant Register: June 2024

Documents:

[JUNE.PDF](#)

6.V. Other Consent

6.V.i. Change Order: Amundsen Associates: Additional Survey

Documents:

[CHANGE ORDER AMUNDSEN SURVEY MEADOW ACRES.PDF](#)  
[NARRATIVE CHANGE ORDER - AMUNDSEN 20240708.PDF](#)

7. Presentations

8. Public Hearings

9. Council Action Items

9.I. Ordinance 1043: An Ordinance Amending Sections 10.92.070(A) And 10.52.040  
Pertaining To The Parking Of Trucks

Documents:

[ORDINANCE 1043 TRUCKS - 1ST READING - TRACK CHANGES.PDF](#)  
[ORDINANCE 1043 NARRATIVE.PDF](#)

9.II. "Water Wise City": Declaration And Implementation

Documents:

[NARRATIVE WATER WISE CITY PROGRAM.PDF](#)

9.II.i. Resolution 2024-24: A Resolution Establishing The City Of Douglas To Be A "Water  
Wise City".

Documents:

[RESOLUTION 2024-24 WATER WISE CITY DECLARATION.PDF](#)

9.II.ii. Resolution 2024-25: A Resolution Establishing "Water Wise City" Conservation  
Measures For The City Of Douglas

Documents:

[RESOLUTION 2024-25 WATER CONSERVATION - FINAL.PDF](#)

9.II.iii. Resolution 2024-26: A Resolution Setting A "Water Wise City" Tiered Rate Structure

For The City Of Douglas

Documents:

[RESOLUTION 2024-26 TIER RATE STRUCTURE.PDF](#)

9.III. Project 1200: Downtown Infrastructure Improvement Project

Documents:

[NARRATIVE - PROJ 1200 DOWNTOWN INFASTRUCTURE IMPROVEMENTS ENGINEERING.PDF](#)  
[06-17-2024\\_CONCEPT LAYOUT.PDF](#)  
[2024-07-01\\_COST EST -S. DOWNTOWN.PDF](#)  
[WATER DOWNTOWN.PDF](#)  
[SEWER DOWN TOWN.PDF](#)  
[STREETSCAPE DOWNTOWN.PDF](#)

9.IV. Warrant Register: K&R Construction, LLC: June 2024

Documents:

[JUNE 2.PDF](#)

9.V. Warrant Register: Matt Schmidt: June 2024

Documents:

[JUNE 3.PDF](#)

10. Council Information

10.I. Converse County Tourism Promotion Board Minutes: May 21, 2024

Documents:

[CCTPB APPROVED MAY 2024 MINUTES .PDF](#)

10.II. Department Report: Community Development

Documents:

[COUNCIL DEPARTMENT REPORT 20240708 \(FOR JUNE 2024\).PDF](#)

10.III. Department Report: Police Department

Documents:

[DOUGLAS PD JUNE UPDATE.PDF](#)

10.IV. Department Report: Public Works

Documents:

[PUBLIC WORKS DEPARTMENT REPORT 7-8-2024.PDF](#)

11. City Manager's Report

12. Good People Doing Good Things

13. Community Updates

13.I. Event Calendar

14. Executive Session

15. Adjourn

City Council Regular Meeting Minutes  
June 24, 2024

**CALL TO ORDER/PLEDGE OF ALLEGIANCE/ROLL CALL:** Council President McNare called the meeting to order at approximately 4:00 p.m. Roll call was taken with the following City Council members present: Councilperson Ron McNare; Councilperson Perry Hershberger; and Councilperson Matt Schmidt. Council President McNare led the assembly in the Pledge of Allegiance.

Also present: JD Cox, City Manager; Mike Armstrong, City Attorney; Clara Chaffin, Community Development Director; Todd Byerly, Chief of Police; John Harbarger, Public Works Director; Mary Nicol, Administrative Services Director/Treasurer; Kendal Detwiler, Human Resources Director; and Josh Oberlander, Water Treatment Supervisor.

**Disclosures by City Council Members:** None.

**General Agenda (Corrections/Additions):** Councilperson Hershberger moved to approve the general agenda as presented. Councilperson Schmidt seconded. Motion carried 3-0.

**Public Comments:** None.

**Consent Docket: Minutes: City Council Meeting:** June 10, 2024; **City Council Special Meeting:** June 14, 2024. Councilperson Schmidt moved to approve the Consent Docket as presented. Councilperson Hershberger seconded. Motion carried 3-0.

**Discussion Items:** Brownfield road truck parking; Mountain West Technologies possible memorandum of understanding; Water supply considerations.

**Public Hearing:**

**Resolution 2024-22: A Resolution Vacating and Replating Fairview Addition, Block 11, Lots 26-30 Into Lot 34.** Council President McNare opened a public hearing at 4:35 p.m. Director Chaffin provided an overview and answered questions. No public comments. Public Hearing closed at 4:37 p.m. Councilperson Schmidt moved to approve Resolution no. 2024-22 as presented. Councilperson Hershberger seconded. Motion carried 3-0.

**Resolution 2024-23: A Resolution Amending the Budget of the City of Douglas, Wyoming, for the Fiscal Year 2024.** Council President McNare opened a public hearing at 4:37 p.m. Director Nicol provided an overview. Discussion. No public comments. Public Hearing closed at 4:39 p.m. Councilperson Hershberger moved to approve Resolution no. 2024-23 as presented. Councilperson Schmidt seconded. Motion carried 3-0.

**Council Action Items:**

**Memorandum of Understanding: Outdoor Enthusiasts of Converse County.** City Manager Cox provided an overview. Councilperson Hershberger moved to approve MOU between the City of Douglas and OECC and authorize the City Manager to sign all associated documents. Councilperson Schmidt seconded. Motion carried 3-0.

**Public Comments:** None.

**Council Information:**

**Financial Report:** May 2024. **Planning & Zoning Commission Minutes:** June 17, 2024.

**City Manager's Report:**

City Manager Cox provided an update on multiple recent and current items.

**Good People Doing Good Things:**

Councilperson Hershberger recognized Trina Schellinger for the numerous things she does for our community and asked that recognition be given to her if she is seen.

**Adjourn:**

Councilperson Hershberger moved to adjourn the Regular City Council Meeting of June 24, 2024. Councilperson Schmidt seconded. Motion carried 3-0. Meeting adjourned at approximately 4:55 p.m.

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Kim Pexton, Mayor

ATTEST:

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Mary Nicol, City Clerk  
Published: July 3, 2024

Invoice Number	Description	Inv Date	Invoice Amount	GL Account Number
<b>307 SIGNS AND MORE</b>				
1910	PRIZE BASKETS-BOOK CRAWL	06/06/24	100.00	10-5100-2158
1918	STUFFED GNOME-BOOK CRAWL PRIZES	06/07/24	18.00	10-5100-2158
1918	STUFFED ANIMALS-BOOK CRAWL PRIZES	06/07/24	19.50	10-5100-2158
1918	MUGS-BOOK CRAWL PRIZES	06/07/24	28.00	10-5100-2158
1918	CANDLES-BOOK CRAWL PRIZES	06/07/24	60.00	10-5100-2158
1918	DISCOUNT	06/07/24	31.38	10-5100-2158
Total 307 SIGNS AND MORE:			194.12	
<b>ADVANCED TECHNOLOGY PRODUCTS</b>				
39367	ACCU TAB TABLETS	06/13/24	1,450.00	10-5307-3210
39367	ACID RITE TABLETS	06/13/24	3,180.00	10-5307-3210
39367	HAZ MAT DELIVERY	06/13/24	25.00	10-5307-3210
Total ADVANCED TECHNOLOGY PRODUCTS:			4,655.00	
<b>AFLAC</b>				
062824	Payroll Deduction	06/28/24	481.08	10-20000225
Total AFLAC:			481.08	
<b>AMERICAN COLLECTION SYSTEMS</b>				
17735	COLLECTION FEES	04/30/24	186.62	31-5400-2166
Total AMERICAN COLLECTION SYSTEMS:			186.62	
<b>AMERI-TECH EQUIPMENT COMPANY</b>				
12566	INSPECTION-BUCKET TRUCK/DIELECTRIC	06/18/24	450.00	10-5305-2155
Total AMERI-TECH EQUIPMENT COMPANY:			450.00	
<b>AT &amp; T</b>				
062724	CELLULAR PHONE SERVICE	06/27/24	15.87	31-5401-2134
062724	CELLULAR PHONE SERVICE	06/27/24	15.87	32-5501-2134
062724	CELLULAR PHONE SERVICE	06/27/24	17.23	31-5403-2134
Total AT & T:			48.97	
<b>ATLAS PREMIER SERVICE</b>				
65870	COPIER MAINTENANCE AGREEMENT	06/10/24	116.10	10-5201-2156
Total ATLAS PREMIER SERVICE:			116.10	
<b>AZTECA SYSTEMS</b>				
INV8329	CITYWORKS SOFTWARE	04/11/24	12,000.00	10-5103-3220
Total AZTECA SYSTEMS:			12,000.00	
<b>BALSTAD, MIKE</b>				
113-8473995	BOOT REIMBURSEMENT	06/12/24	151.19	32-5501-3210
Total BALSTAD, MIKE:			151.19	
<b>BCN TELECOM INC</b>				
061124	PHONE SERVICE	06/11/24	113.29	10-5100-2134
061124	PHONE SERVICE	06/11/24	9.87	10-5306-2134

Invoice Number	Description	Inv Date	Invoice Amount	GL Account Number
Total BCN TELECOM INC:			123.16	
<b>BEAR CREEK ORIGINALS</b>				
24204	SHIRTS-COPS & BOBBERS	06/27/24	565.50	10-5201-3210
Total BEAR CREEK ORIGINALS:			565.50	
<b>BIG COUNTRY REHAB</b>				
021	PRE-EMPLOYMENT PHYSICAL	06/10/24	100.00	10-5201-2158
Total BIG COUNTRY REHAB:			100.00	
<b>BIG HORN SERVICES</b>				
1406	BOILER VENT INSTALLATION	05/27/24	11,307.30	55-5550-6544
1460	BOILER REPAIR	06/02/24	260.00	10-5100-2155
Total BIG HORN SERVICES:			11,567.30	
<b>BISON PUMP &amp; SUPPLY</b>				
588300	TEE	06/21/24	405.92	34-5895-6547
588300	DISCOUNT	06/21/24	182.72-	34-5895-6547
588300	PIPE FITTING	06/21/24	360.80	34-5895-6547
588300	DISCOUNT	06/21/24	162.40-	34-5895-6547
588300	NIPPLE	06/21/24	113.36	34-5895-6547
588300	DISCOUNT	06/21/24	73.72-	34-5895-6547
588300	NIPPLE	06/21/24	46.24	34-5895-6547
588300	DISCOUNT	06/21/24	30.08-	34-5895-6547
588300	BUSHING	06/21/24	83.76	34-5895-6547
588300	DISCOUNT	06/21/24	37.72-	34-5895-6547
588300	NIPPLE SWAGE	06/21/24	148.10	34-5895-6547
588300	DISCOUNT	06/21/24	59.24-	34-5895-6547
588300	RECTOR SEAL	06/21/24	35.86	34-5895-6547
588300	NIPPLE	06/21/24	62.34	34-5895-6547
588300	DISCOUNT	06/21/24	40.53-	34-5895-6547
588300	NIPPLE	06/21/24	45.56	34-5895-6547
588300	DISCOUNT	06/21/24	29.62-	34-5895-6547
588300	REDUCER	06/21/24	20.56	34-5895-6547
588300	DISCOUNT	06/21/24	4.12-	34-5895-6547
588300	NIPPLE	06/21/24	131.07	34-5895-6547
588300	DISCOUNT	06/21/24	26.22-	34-5895-6547
588300	VALVE BALL	06/21/24	109.29	34-5895-6547
588300	DISCOUNT	06/21/24	38.26-	34-5895-6547
588300	NIPPLE	06/21/24	17.56	34-5895-6547
588300	DISCOUNT	06/21/24	11.42-	34-5895-6547
588300	BUSHING	06/21/24	48.47	34-5895-6547
588300	DISCOUNT	06/21/24	21.82-	34-5895-6547
588300	BUSHING	06/21/24	33.00	34-5895-6547
588300	DISCOUNT	06/21/24	14.85-	34-5895-6547
588300	BUSHING	06/21/24	25.56	34-5895-6547
588300	DISCOUNT	06/21/24	11.51-	34-5895-6547
588300	UNION RAILROAD	06/21/24	85.00	34-5895-6547
588300	DISCOUNT	06/21/24	25.50-	34-5895-6547
588300	NIPPLE	06/21/24	59.01	34-5895-6547
588300	DISCOUNT	06/21/24	38.37-	34-5895-6547
588300	PIPE FITTING	06/21/24	26.89	34-5895-6547
588300	DISCOUNT	06/21/24	12.10-	34-5895-6547
588300	NIPPLE	06/21/24	33.34	34-5895-6547

Invoice Number	Description	Inv Date	Invoice Amount	GL Account Number
588300	DISCOUNT	06/21/24	3.34-	34-5895-6547
588300	PIPE FITTING	06/21/24	24.87	34-5895-6547
588300	DISCOUNT	06/21/24	11.20-	34-5895-6547
588300	SUPER VAC	06/21/24	131.95	34-5895-6547
588300	DISCOUNT	06/21/24	26.39-	34-5895-6547
588300	CLAMP	06/21/24	23.36	34-5895-6547
588300	HOSE ASSEMBLY	06/21/24	9.50	34-5895-6547
588300	NIPPLE	06/21/24	168.34	34-5895-6547
588300	COUPLING	06/21/24	62.00	34-5895-6547
588300	DISCOUNT	06/21/24	24.80-	34-5895-6547
588300	BUSHING	06/21/24	72.80	34-5895-6547
588300	DISCOUNT	06/21/24	32.80-	34-5895-6547
588300	NIPPLE	06/21/24	28.48	34-5895-6547
588300	DISCOUNT	06/21/24	18.52-	34-5895-6547
588300	PLUG	06/21/24	10.40	34-5895-6547
588300	DISCOUNT	06/21/24	1.04-	34-5895-6547
588300	SOCKET	06/21/24	46.72	34-5895-6547
588300	DISCOUNT	06/21/24	4.68-	34-5895-6547
588300	HOSE FITTING	06/21/24	63.40	34-5895-6547
588300	TEE	06/21/24	50.74	34-5895-6547
588300	DISCOUNT	06/21/24	22.84-	34-5895-6547
588300	BUSHING	06/21/24	25.56	34-5895-6547
588300	DISCOUNT	06/21/24	11.51-	34-5895-6547
588300	RELIEF VALVE	06/21/24	92.36	34-5895-6547
588300	RELIEF VALVE	06/21/24	66.58	34-5895-6547
588300	TEE	06/21/24	27.60	34-5895-6547
588300	DISCOUNT	06/21/24	12.42-	34-5895-6547
588300	PIPE FITTING	06/21/24	6.07	34-5895-6547
588300	DISCOUNT	06/21/24	2.74-	34-5895-6547
588300	ADAPTER	06/21/24	15.20	34-5895-6547
588300	HOSE FITTING	06/21/24	21.16	34-5895-6547
588300	ADAPTER	06/21/24	11.60	34-5895-6547
588300	BULK HEAD	06/21/24	93.84	34-5895-6547
588300	HOSE FITTING	06/21/24	16.40	34-5895-6547
588300	ADAPTER	06/21/24	25.80	34-5895-6547
588300	FIRE FITTING	06/21/24	38.02	34-5895-6547
588300	VALVE BALL	06/21/24	149.40	34-5895-6547
588300	DISCOUNT	06/21/24	52.29-	34-5895-6547
588300	NOZZLE	06/21/24	55.65	34-5895-6547
588366	RETURN-HOSE FITTING	06/25/24	8.20-	34-5895-6547
588366	RETURN-BULK HEAD	06/25/24	93.84-	34-5895-6547
588366	RETURN-HOSE FITTING	06/25/24	21.72-	34-5895-6547
588366	RETURN-HOSE	06/25/24	136.20-	34-5895-6547

Total BISON PUMP & SUPPLY:

1,924.76

**BLACK HILLS ENERGY**

061824	GAS SERVICE	06/18/24	95.65	10-5100-2133
061824	GAS SERVICE	06/18/24	248.85	10-5301-2133
061824	GAS SERVICE	06/18/24	48.23	10-5306-2133
061824	GAS SERVICE	06/18/24	713.95	10-5307-2133
061824	GAS SERVICE	06/18/24	240.08	31-5401-2133
061824	GAS SERVICE	06/18/24	35.78	31-5402-2133
061824	GAS SERVICE	06/18/24	109.12	32-5502-2133
061824	GAS SERVICE	06/18/24	146.88	34-5340-2133
061824	GAS SERVICE	06/18/24	20.07	10-5304-2133

Invoice Number	Description	Inv Date	Invoice Amount	GL Account Number
Total BLACK HILLS ENERGY:			1,658.61	
<b>BLACKBURN CATTLE CO</b>				
36580	HAULING SOLID WASTE	05/24/24	449.40	34-5340-2158
36580	HAULING SOLID WASTE	05/24/24	449.40	34-5340-2158
36580	HAULING SOLID WASTE	05/24/24	449.40	34-5340-2158
36580	HAULING SOLID WASTE	05/24/24	449.00	34-5340-2158
36580	HAULING SOLID WASTE	05/24/24	449.40	34-5340-2158
36580	HAULING SOLID WASTE	05/24/24	449.40	34-5340-2158
36605	HAULING SOLID WASTE	06/03/24	449.40	34-5340-2158
36605	HAULING SOLID WASTE	06/03/24	449.40	34-5340-2158
36605	HAULING SOLID WASTE	06/03/24	898.80	34-5340-2158
36605	HAULING SOLID WASTE	06/03/24	898.80	34-5340-2158
36620	HAULING SOLID WASTE	06/10/24	449.40	34-5340-2158
36620	HAULING SOLID WASTE	06/10/24	898.80	34-5340-2158
36620	HAULING SOLID WASTE	06/10/24	449.40	34-5340-2158
36620	HAULING SOLID WASTE	06/10/24	898.80	34-5340-2158
36631	HAULING SOLID WASTE	06/17/24	449.40	34-5340-2158
36631	HAULING SOLID WASTE	06/17/24	449.40	34-5340-2158
36631	HAULING SOLID WASTE	06/17/24	449.40	34-5340-2158
36631	HAULING SOLID WASTE	06/17/24	449.40	34-5340-2158
36631	HAULING SOLID WASTE	06/17/24	449.40	34-5340-2158
36631	HAULING SOLID WASTE	06/17/24	449.40	34-5340-2158
36631	HAULING SOLID WASTE	06/17/24	449.40	34-5340-2158
36653	HAULING SOLID WASTE	06/24/24	449.40	34-5340-2158
36653	HAULING SOLID WASTE	06/24/24	449.40	34-5340-2158
36653	HAULING SOLID WASTE	06/24/24	449.40	34-5340-2158
36653	HAULING SOLID WASTE	06/24/24	449.40	34-5340-2158
36653	HAULING SOLID WASTE	06/24/24	449.40	34-5340-2158
Total BLACKBURN CATTLE CO:			13,032.20	
<b>BLOEDORN LUMBER - DOUGLAS</b>				
601375	RETURN-SCREWS	06/07/24	9.95-	10-5305-3210
602548	RETURN-DRAIN	06/17/24	14.99-	10-5304-3210
8178986	NUTS	05/13/24	.80	31-5401-3210
8184738	COUPLING	05/15/24	39.96	31-5401-3210
8184738	COUPLING	05/15/24	25.98	31-5401-3210
8184738	CLAMP	05/15/24	37.98	31-5401-3210
8186227	SCREWS	05/16/24	7.20	31-5401-3210
8186227	WALL ANCHORS	05/16/24	2.40	31-5401-3210
8186227	BOLTS	05/16/24	13.52	31-5401-3210
8186227	WASHERS	05/16/24	1.50	31-5401-3210
8186227	TOOL HOLDER	05/16/24	35.97	31-5401-3210
8186227	TOILET BOWL CLEANER	05/16/24	4.29	31-5401-3210
8187958	CONCRETE MIX	05/17/24	22.62	10-5305-3210
8207561	ADAPTER	05/28/24	2.49	31-5401-3210
8207561	BUSHING	05/28/24	13.99	31-5401-3210
8213828	KEYS	05/31/24	39.42	31-5401-3210
8214186	NIPPLE	05/31/24	3.49	10-5305-3210
8218940	TORQUE IMPACT WRENCH	06/03/24	259.99	10-5305-3210
8219341	TORCH KIT	06/03/24	294.99	10-5305-3210
8228752	SCREWS	06/07/24	9.95	10-5305-3210
8228752	SCREWS	06/07/24	.85	10-5305-3210
8228923	PINS	06/07/24	6.96	10-5305-3210
8228923	PINS	06/07/24	1.40	10-5305-3210
8238939	PLUMBING REPAIR KIT	06/13/24	11.99	10-5306-3210
8238939	BALL VALVE	06/13/24	32.99	10-5306-3210

Invoice Number	Description	Inv Date	Invoice Amount	GL Account Number
8240131	SAW BLADE	06/13/24	22.99	10-5304-3210
8240432	GRINDER	06/13/24	154.99	10-5305-3210
8245220	SHOWER DRAIN	06/17/24	14.99	10-5304-3210
8245220	LOCKSET	06/17/24	14.49	10-5304-3210
8249218	CHANNEL LOCK REEL	06/18/24	22.99	10-5305-3210
8249218	LIGHTER	06/18/24	6.99	10-5305-3210
8249218	COLD CHISEL	06/18/24	11.99	10-5305-3210
8249218	COUPLER	06/18/24	3.99	10-5305-3210
8249218	COUPLER SET	06/18/24	15.99	10-5305-3210
8249218	AIR HOSE	06/18/24	22.99	10-5305-3210
8249582	IMPACT WRENCH KIT	06/19/24	459.99	10-5305-3210
8249681	SAW KIT	06/19/24	299.99	10-5305-3210
8249681	SAW BLADES	06/19/24	16.99	10-5305-3210
8249681	SAW BLADES	06/19/24	22.99	10-5305-3210
8258819	PAINT	06/24/24	305.99	10-5305-3210
8258819	STRAINER	06/24/24	3.79	10-5305-3210
82751180	PAINT	06/25/24	249.99	10-5305-3210

Total BLOEDORN LUMBER - DOUGLAS:

2,497.92

**BOMGAARS**

293738	PAPER TOWELS	05/22/24	44.97	31-5401-3210
295493	STA-BIL	05/28/24	13.99	34-5340-3210
295493	SPOUT	05/28/24	10.99	34-5340-3210
295493	ABSORBENTS	05/28/24	35.97	34-5340-3210
296912	MARKING FLAGS	05/31/24	7.29	10-5304-3210
298648	TRIMMER HARNESSSES	06/04/24	61.98	10-5306-3210
298648	GRASS SEED	06/04/24	89.99	10-5306-3210
299501	WIRE	06/07/24	11.99	10-5306-3210
299501	HOSE COUPLING	06/07/24	3.27	10-5306-3210
299501	T-POST	06/07/24	26.40	10-5306-3210
301829	TRIMMER LINE	06/13/24	15.99	10-5304-3210
302176	ROASTER OVEN	06/14/24	89.99	10-5100-3230
302925	BRASS TEE	06/15/24	10.99	31-5402-3210
302925	TAPE	06/15/24	4.78	31-5402-3210
302925	NIPPLE	06/15/24	6.99	31-5402-3210
302925	NIPPLE	06/15/24	10.99	31-5402-3210
302925	NIPPLE	06/15/24	7.99	31-5402-3210
302925	NIPPLE	06/15/24	10.99	31-5402-3210
303346	CABLE TIES	06/17/24	69.98	34-5340-3210
303346	PLIERS	06/17/24	4.99	34-5340-3220
303346	SCREWDRIVER	06/17/24	17.99	34-5340-3220
303346	ZIPPERED BAG	06/17/24	13.99	34-5340-3220
303346	WISE GRIP	06/17/24	15.99	34-5340-3220
303346	BOLTS	06/17/24	.66	34-5340-3210
303346	WRENCH	06/17/24	23.99	34-5340-3220
303346	MECHANICS SET	06/17/24	29.99	34-5340-3220
303346	HOSE COUPLING	06/17/24	7.99	34-5340-3210
303346	LINK PIN	06/17/24	2.49	34-5340-3210
303668	PRO GRAB PIK STIK	06/18/24	19.99	10-5306-3210
303809	SCREWDRIVER SET	06/18/24	14.99	10-5305-3210
303809	PRICK PUNCH	06/18/24	6.99	10-5305-3210
303809	WELDING GLOVES	06/18/24	24.99	10-5305-3210
303809	WRENCH SET	06/18/24	39.99	10-5305-3210
303809	PUNCH SET	06/18/24	12.99	10-5305-3210
303809	SOCKET SET	06/18/24	44.99	10-5305-3210
304234	WEED CONTROL HANDGUN	06/20/24	29.99	32-5501-3210
304654	BATTERY	06/21/24	129.99	10-5305-3210

Invoice Number	Description	Inv Date	Invoice Amount	GL Account Number
304654	BOLTS	06/21/24	31.44	10-5305-3210
304654	BOLTS	06/21/24	21.84	10-5305-3210
304654	BOLTS	06/21/24	30.41	10-5305-3210
304708	HAND TRUCK	06/21/24	69.99	10-5305-3210
305657	BALL VALVE	06/24/24	27.99	34-5340-3220
305657	IMPACT DRILL COMBO KIT	06/24/24	189.99	34-5340-3220
305657	CUT OFF GRINDER	06/24/24	449.99	34-5340-3220
305681	TRIMMER LINE	06/24/24	31.98	10-5304-3210
Total BOMGAARS:			1,832.15	
<b>BUSINESS CENTER</b>				
10880	WASHI TAPE-BOOK CRAWL SUPPLIES	06/04/24	1.80	10-5100-2158
10880	CRAYONS-BOOK CRAWL SUPPLIES	06/04/24	6.20	10-5100-2158
10880	MARKERS-BOOK CRAWL SUPPLIES	06/04/24	4.61	10-5100-2158
10880	COLORED PENCILS-BOOK CRAWL SUPPLIES	06/04/24	6.14	10-5100-2158
10880	STAMP PAD-BOOK CRAWL SUPPLIES	06/04/24	4.43	10-5100-2158
10898	NOTE PADS	06/05/24	6.00	31-5402-3210
11205	PAPER	06/19/24	321.68	10-5100-3201
Total BUSINESS CENTER:			350.86	
<b>CALIFORNIA STATE DISBURSEMENT UNIT</b>				
061424	PAYROLL DEDUCTION	06/14/24	542.31	10-20000226
062824	PAYROLL DEDUCTION	06/28/24	542.31	10-20000226
Total CALIFORNIA STATE DISBURSEMENT UNIT:			1,084.62	
<b>CANDO - DBA THE ENTERPRISE</b>				
4124-AM	FUNDING ALLOCATION AGREEMENT	05/30/24	7,083.33	10-5110-8714
4124-AM	FUNDING ALLOCATION AGREEMENT	05/30/24	7,083.33	10-5110-8714
4124-FM	FUNDING ALLOCATION AGREEMENT	05/30/24	7,083.33	10-5110-8714
4124-FM	FUNDING ALLOCATION AGREEMENT	05/30/24	7,083.33	10-5110-8714
6124-JUN	FUNDING ALLOCATION AGREEMENT	06/27/24	7,083.33	10-5110-8714
Total CANDO - DBA THE ENTERPRISE:			35,416.65	
<b>CAPITOL BUSINESS SYSTEMS INC</b>				
1407978	MAINTENANCE AGREEMENT-PLOTTER	06/25/24	58.04	10-5106-2156
Total CAPITOL BUSINESS SYSTEMS INC:			58.04	
<b>CASPER WINDOW &amp; DOOR</b>				
13018	DOOR REPLACEMENT	06/11/24	11,870.00	31-5401-6542
Total CASPER WINDOW & DOOR:			11,870.00	
<b>CHAFFIN, CLARA</b>				
061124	MILEAGE REIMBURSEMENT-WYOCMA	06/11/24	432.82	10-5106-2123
Total CHAFFIN, CLARA:			432.82	
<b>CHALK BUTTES LANDSCAPING INC</b>				
3919	LEVEL TEE BOXES-DCC	06/26/24	24,893.46	65-5650-6544
3921	BIKE PATH TREES DRIP SYSTEM	06/28/24	21,766.99	65-5650-6544
Total CHALK BUTTES LANDSCAPING INC:			46,660.45	

Invoice Number	Description	Inv Date	Invoice Amount	GL Account Number
<b>CITY OF CASPER</b>				
626130	LANDFILL FEES	05/17/24	1,443.00	34-5340-2158
626168	LANDFILL FEES	05/20/24	2,838.55	34-5340-2158
626203	LANDFILL FEES	05/21/24	1,611.35	34-5340-2158
626224	LANDFILL FEES	05/22/24	1,548.95	34-5340-2158
626249	LANDFILL FEES	05/23/24	2,939.30	34-5340-2158
626271	LANDFILL FEES	05/24/24	1,452.75	34-5340-2158
626313	LANDFILL FEES	05/28/24	1,509.30	34-5340-2158
626314	LANDFILL FEES	05/28/24	1,452.75	34-5340-2158
626351	LANDFILL FEES	05/29/24	1,239.55	34-5340-2158
626380	LANDFILL FEES	05/30/24	2,706.60	34-5340-2158
626407	LANDFILL FEES	05/31/24	2,311.40	34-5340-2158
626443	LANDFILL FEES	06/03/24	2,803.45	34-5340-2158
626493	LANDFILL FEES	06/05/24	1,173.25	34-5340-2158
626494	LANDFILL FEES	06/05/24	2,637.05	34-5340-2158
626527	LANDFILL FEES	06/06/24	1,218.75	34-5340-2158
626598	LANDFILL FEES	06/10/24	2,852.85	34-5340-2158
626634	LANDFILL FEES	06/11/24	1,323.40	34-5340-2158
626663	LANDFILL FEES	06/12/24	2,694.90	34-5340-2158
626709	LANDFILL FEES	06/14/24	1,641.90	34-5340-2158
626752	LANDFILL FEES	06/17/24	2,827.50	34-5340-2158
626753	LANDFILL FEES	06/17/24	1,288.95	34-5340-2158
626813	LANDFILL FEES	06/19/24	1,269.45	34-5340-2158
626840	LANDFILL FEES	06/20/24	1,233.70	34-5340-2158
626840	LANDFILL FEES	06/20/24	1,019.85	34-5340-2158
626868	LANDFILL FEES	06/21/24	1,326.65	34-5340-2158
626919	LANDFILL FEES	06/25/24	1,493.05	34-5340-2158
626920	LANDFILL FEES	06/25/24	1,145.95	34-5340-2158
626965	LANDFILL FEES	06/26/24	1,253.85	34-5340-2158
626965	LANDFILL FEES	06/26/24	1,261.00	34-5340-2158
626991	LANDFILL FEES	06/27/24	1,190.15	34-5340-2158
627024	LANDFILL FEES	06/28/24	1,316.25	34-5340-2158
Total CITY OF CASPER:			54,025.40	
<b>CITY OF DOUGLAS-HLTH INS TRN</b>				
061424	HEALTH INSURANCE TRANSFER	06/14/24	100,000.00	10-10000900
Total CITY OF DOUGLAS-HLTH INS TRN:			100,000.00	
<b>CITY OF DOUGLAS-PETTY CASH</b>				
329	REPLENISH PETTY CASH-CEMETERY DEED	06/17/24	48.00	10-5100-3210
330	REPLENISH PETTY CASH-CEMETERY DEED	06/21/24	24.00	10-5100-3210
Total CITY OF DOUGLAS-PETTY CASH:			72.00	
<b>CITY OF DOUGLAS-UTILITY PMNT</b>				
061124	WATER/SEWER/SANITATION	06/11/24	193.75	10-5100-2132
061124	WATER/SEWER/SANITATION	06/11/24	395.15	10-5301-2132
061124	WATER/SEWER/SANITATION	06/11/24	3,327.08	10-5304-2132
061124	WATER/SEWER/SANITATION	06/11/24	3,295.51	10-5306-2132
061124	WATER/SEWER/SANITATION	06/11/24	224.35	10-5307-2132
061124	WATER/SEWER/SANITATION	06/11/24	401.92	31-5401-2132
061124	WATER/SEWER/SANITATION	06/11/24	2,027.94	31-5402-2132
061124	WATER/SEWER/SANITATION	06/11/24	1,547.01	32-5501-2132
061124	WATER/SEWER/SANITATION	06/11/24	24.56	32-5502-2132
17777	LANDFILL CHARGES	06/06/24	30.00	10-5307-3210
17777	LANDFILL CHARGES	06/06/24	10.00	31-5402-3210

Invoice Number	Description	Inv Date	Invoice Amount	GL Account Number
17777	LANDFILL CHARGES	06/06/24	20.00	33-5600-3210
17777	LANDFILL CHARGES	06/06/24	10.00	10-5305-3210
17777	LANDFILL CHARGES	06/06/24	20.00	10-5305-3210
17778	LANDFILL CHARGES	06/06/24	75,246.00	33-5600-2158
17813	LANDFILL CHARGES	06/14/24	17,391.00	33-5600-2158
17827	LANDFILL CHARGES	06/20/24	16,435.50	33-5600-2158
17843	LANDFILL CHARGES	06/25/24	60.00	10-5202-3210
17844	LANDFILL CHARGES	06/25/24	16,918.50	33-5600-2158

Total CITY OF DOUGLAS-UTILITY PMNT: 137,578.27

**CIVIL ENGINEERING PROFESSIONAL**

21-055-16	ENGINEERING-WTP BOILER PIPING	06/26/24	2,970.00	31-5856-2153
21-100-17	ENGINEERING-FAIRVIEW PLAT	06/26/24	360.00	10-5106-2153
22-034-16	ENGINEERING-SOUTH DOWNTOWN UTILITIES	06/26/24	206.04	31-5840-2153
22-034-16	ENGINEERING-SOUTH DOWNTOWN UTILITIES	06/26/24	236.34	32-5852-2153
22-034-16	ENGINEERING-SOUTH DOWNTOWN UTILITIES	06/26/24	567.62	56-5560-2153
22-043-14	ENGINEERING-WEST RIVER LIFT STATION	06/26/24	29,605.00	32-5852-2153
22-046-13	ENGINEERING-TETON WAY	06/26/24	430.93	31-5840-2153
22-046-13	ENGINEERING-TETON WAY	06/26/24	1,010.32	56-5560-2153
22-053-16	ENGINEERING-WWTP BYPASS LINE REPLACEMENT	06/26/24	9,475.86	32-5850-2153
22-06-11	ENGINEERING-E RICHARDS ST DESIGN	06/25/24	8,160.00	56-5560-2153
22-066-10	ENGINEERING-CLEARFIELD BOOSTER STATION	06/26/24	20,060.00	31-5840-2153
22-100-15	ENGINEERING-SEVEN TRAILS PLAT	04/30/24	60.00	10-5106-2153
22-100-15	ENGINEERING-RIVERSIDE RV ANNEX	04/30/24	60.00	10-5106-2153
22-100-15	ENGINEERING-SEVEN TRAILS/RIVERSIDE/DETMER	04/30/24	960.00	10-5106-2153
22-100-15	ENGINEERING-RIVERSIDE RV ANNEXATION MEETING	04/30/24	135.00	10-5106-2153
22-100-15-1	ENGINEERING-PLANNING/BUDGETING	04/30/24	202.50	32-5501-2153
22-100-15-1	ENGINEERING-PLANNING/BUDGETING	04/30/24	3,507.50	32-5501-2153
23-001-07	ENGINEERING-CITY HALL XERISCAPING	06/25/24	5,332.50	57-5570-2153
23-013-07	ENGINEERING-2ND & 3RD ST	06/26/24	163.71	31-5840-2153
23-013-07	ENGINEERING-2ND & 3RD ST	06/26/24	187.79	32-5852-2153
23-013-07	ENGINEERING-2ND & 3RD ST	06/26/24	451.00	56-5560-2153
23-053-07	ENGINEERING-BIRCH ST REALIGNMENT	06/26/24	1,628.19	32-5852-2153
23-054-07	ENGINEERING-ADAMS ST	06/26/24	8,196.48	31-5840-2153
23-054-07	ENGINEERING-ADAMS ST	06/26/24	11,892.92	56-5560-2153
24-125-02	ENGINEERING-OLDS ROAD ANNEXATION	04/30/24	1,020.00	10-5106-2153

Total CIVIL ENGINEERING PROFESSIONAL: 106,879.70

**COLORCRAFT PAINTING**

1101	EXTERIOR PAINTING-PUBLIC WORKS	06/26/24	22,350.00	57-5570-6542
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Total COLORCRAFT PAINTING: 22,350.00

**COMTRONIX**

4795438	ALARM MONITORING	06/01/24	125.00	10-5100-2156
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Total COMTRONIX: 125.00

**CONVERSE COUNTY**

061324	JOINT JUSTICE EXPENDITURES	06/13/24	28,196.38	10-5111-8760
061324	JOINT JUSTICE EXPENDITURES	06/13/24	51,709.87	10-5111-8760

Total CONVERSE COUNTY: 79,906.25

**CONVERSE COUNTY CLERK**

14-CC-ACT	ACT PROGRAM	06/13/24	7,720.14	10-5100-2158
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Invoice Number	Description	Inv Date	Invoice Amount	GL Account Number
Total CONVERSE COUNTY CLERK:			7,720.14	
<b>CONVERSE COUNTY SHERIFF</b>				
052024	BOOKING FEES	05/31/24	112.50	10-5201-2161
Total CONVERSE COUNTY SHERIFF:			112.50	
<b>CONVERSE COUNTY WEED &amp; PEST</b>				
37351	WEED SPRAYER	06/06/24	52.10	10-5305-3210
37517	MILESTONE	06/20/24	67.50	32-5501-3210
37526	TENACITY	06/21/24	1,536.00	10-5306-3210
37526	SURFACTANT	06/21/24	58.58	10-5306-3210
Total CONVERSE COUNTY WEED & PEST:			1,714.18	
<b>CONVERSE HOPE CENTER</b>				
062524	FUNDING ALLOCATION AGREEMENT	06/25/24	1,723.01	10-5110-8759
062524	FUNDING ALLOCATION AGREEMENT	06/25/24	1,666.67	10-5110-8759
062524	FUNDING ALLOCATION AGREEMENT	06/25/24	1,666.67	10-5110-8759
062524	FUNDING ALLOCATION AGREEMENT	06/25/24	1,666.67	10-5110-8759
062524	FUNDING ALLOCATION AGREEMENT	06/25/24	1,666.67	10-5110-8759
062524	FUNDING ALLOCATION AGREEMENT	06/25/24	1,666.67	10-5110-8759
062524	FUNDING ALLOCATION AGREEMENT	06/25/24	1,666.63	10-5110-8759
062524	FUNDING ALLOCATION AGREEMENT	06/25/24	1,666.67	10-5110-8759
Total CONVERSE HOPE CENTER:			13,389.66	
<b>COY, DEBRA J</b>				
062724	JANITORIAL SERVICES	06/27/24	2,200.00	10-5100-2158
Total COY, DEBRA J:			2,200.00	
<b>CPS DISTRIBUTORS INC</b>				
15755286-001	ADAPTER	05/23/24	3.39	31-5401-3210
15755286-001	ADAPTER	05/23/24	2.52	31-5401-3210
15755286-001	PIPE	05/23/24	17.19	31-5401-3210
15755286-001	PIPE	05/23/24	21.25	31-5401-3210
Total CPS DISTRIBUTORS INC:			44.35	
<b>DANA KEPNER COMPANY OF WY</b>				
2237097-00	FITTINGS	05/14/24	377.50	31-5402-3210
2237841-00	FILLER FLANGE	05/14/24	900.00	31-5403-3220
2238041-00	POST DRIVER	05/14/24	335.00	31-5402-3210
2238041-00	UTILITY MARKER	05/14/24	236.40	31-5402-3210
2238128-00	NIPPLE	05/24/24	3.63	31-5401-3210
2238128-00	NIPPLE	05/24/24	16.06	31-5401-3210
2238194-00	FORD CORP STOP	06/14/24	92.43	31-5401-3210
Total DANA KEPNER COMPANY OF WY:			1,961.02	
<b>DECKER AUTO GLASS</b>				
IDG004937	WINDOW	06/05/24	554.84	10-5306-2155
IDG004937	ADHESIVE & PRIMER	06/05/24	30.00	10-5306-2155
IDG004937	LABOR	06/05/24	85.00	10-5306-2155
IDG004937	DISPOSAL FEES	06/05/24	7.50	10-5306-2155
IDG004996	WINDSHIELD REPAIR	06/11/24	228.37	10-5202-2155

Invoice Number	Description	Inv Date	Invoice Amount	GL Account Number
Total DECKER AUTO GLASS:			905.71	
<b>DETWILER, KENDAL</b>				
061724	MILEAGE REIMBURSEMENT-WAM CONVENTION	06/17/24	438.18	10-5102-2123
Total DETWILER, KENDAL:			438.18	
<b>DHS CHEER BOOSTERS</b>				
052924	CHEER PROGRAM DONATION-BOOK CRAWL ASSISTANCE	05/29/24	500.00	10-5100-2158
Total DHS CHEER BOOSTERS:			500.00	
<b>DMC WEAR PARTS</b>				
4245	PLOW BLADE	06/13/24	3,138.00	10-5305-3210
4245	PLOW BLADE	06/13/24	1,176.75	10-5305-3210
4245	STRAP PLOW BLADE	06/13/24	338.40	10-5305-3210
4245	STRAP PLOW BLADE	06/13/24	126.90	10-5305-3210
4245	BACKER BLADE	06/13/24	561.60	10-5305-3210
4245	BACKER BLADE	06/13/24	210.60	10-5305-3210
4245	HARDWARE KIT	06/13/24	181.50	10-5305-3210
4245	CURB RUNNER	06/13/24	933.90	10-5305-3210
4245	GAUGE PUNCH	06/13/24	1,096.00	10-5305-3210
4245	GAUGE PUNCH	06/13/24	412.28	10-5305-3210
4245	END BLADE SAVER	06/13/24	724.00	10-5305-3210
4245	END BLADE SAVER	06/13/24	523.46	10-5305-3210
4245	PLOW BLADE HARDWARE KIT	06/13/24	60.50	10-5305-3210
4245	SHIPPING	06/13/24	475.05	10-5305-3210
Total DMC WEAR PARTS:			9,958.94	
<b>DOUGLAS BUDGET</b>				
1484-1	AD FOR BIDS-LANDFILL ROAD IMPROVEMENTS	04/24/24	154.00	10-5100-2115
1484-1	AD FOR BIDS-LANDFILL ROAD IMPROVEMENTS	04/24/24	154.00	10-5100-2115
1484-1	AD FOR BIDS-LANDFILL ROAD IMPROVEMENTS	04/24/24	154.00	10-5100-2115
1826	P & Z PUBLIC HEARING	05/01/24	84.00	10-5100-2115
1835	MINUTES	05/01/24	462.00	10-5100-2115
1836	ORDINANCE	05/01/24	462.00	10-5100-2115
1883	NEW RETAIL LIQUOR LICENSE	05/08/24	56.00	10-5100-2115
1884	NEW RETAIL LIQUOR LICENSE	05/15/24	56.00	10-5100-2115
1918	CONSUMER CONFIDENCE REPORT-PRE ADVERTISEMENT	05/08/24	56.00	31-5401-2158
1965	ARBOR DAY	05/15/24	245.00	10-5100-2115
1999	MINUTES	05/15/24	84.00	10-5100-2115
2000	MINUTES	05/15/24	112.00	10-5100-2115
3013	CALL FOR BIDS-CITY HALL	05/22/24	168.00	10-5100-2115
3014	CALL FOR BIDS-CITY HALL	05/29/24	168.00	10-5100-2115
3071	CONSUMER CONFIDENCE REPORT	05/22/24	1,890.00	31-5401-2158
4082	AD-POSITION VACANCY	05/22/24	136.00	10-5100-2115
4083	AD-POSITION VACANCY	05/29/24	136.00	10-5100-2115
4085	KEITH RIDER FISHING	05/29/24	266.00	10-5100-2115
Total DOUGLAS BUDGET:			4,843.00	
<b>DOUGLAS COMMUNITY CLUB</b>				
052524-MAY	FUNDING ALLOCATION AGREEMENT	05/25/24	5,000.00	10-5110-8702
Total DOUGLAS COMMUNITY CLUB:			5,000.00	

Invoice Number	Description	Inv Date	Invoice Amount	GL Account Number
<b>DOUGLAS FEED LLC</b>				
20243535	ARBOR DAY TREE	06/03/24	109.99	65-5650-6544
Total DOUGLAS FEED LLC:			109.99	
<b>DOUGLAS FR &amp; EMBROIDERY</b>				
1758	SHIRTS	06/26/24	47.85	10-5100-3210
1758	SHIRTS	06/26/24	20.95	10-5100-3210
1758	EMBROIDERY	06/26/24	50.00	10-5100-3210
Total DOUGLAS FR & EMBROIDERY:			118.80	
<b>DOUGLAS GROCERY</b>				
3517	ZIPLOCK BAGS	06/12/24	6.57	10-5106-3210
3517	ZIPLOCK BAGS	06/12/24	10.95	10-5106-3210
Total DOUGLAS GROCERY:			17.52	
<b>DOUGLAS HARDWARE HANK LLC</b>				
360584	BUNGEE CORD	05/03/24	26.36	31-5401-3210
360926	SCREWDRIVER SET	05/13/24	26.99	32-5501-3210
360926	ALL PURPOSE CLEANER	05/13/24	8.59	32-5501-3210
360926	UNION	05/13/24	15.99	32-5501-3210
360926	PRIMER/CEMENT	05/13/24	11.99	32-5501-3210
360929	ELBOW	05/13/24	3.99	32-5501-3210
360929	BALL VALVE	05/13/24	10.99	32-5501-3210
360929	NIPPLE	05/13/24	2.39	32-5501-3210
360929	ELBOW	05/13/24	7.99	32-5501-3210
360929	TEE	05/13/24	9.99	32-5501-3210
360929	PLUMBING	05/13/24	7.90	32-5501-3210
360966	FASTENERS	05/14/24	3.40	31-5401-3210
360966	FASTENERS	05/14/24	1.08	31-5401-3210
360966	FASTENERS	05/14/24	1.40	31-5401-3210
360967	SPRAY PAINT	05/14/24	6.99	31-5401-3210
361014	FLEX COUPLING	05/15/24	29.97	31-5401-3210
361079	WASTE BASKET	05/17/24	19.99	32-5501-3210
361201	GROUND RECEPTACLE	05/21/24	.99	31-5401-3210
361201	RECEPTACLE WALL PLATE	05/21/24	1.39	31-5401-3210
361447	KEYS	05/29/24	1.99	10-5202-3210
361454	GAS CAN	05/29/24	32.99	32-5501-3210
361454	BIG BLASTER PB	05/29/24	12.99	32-5501-3210
361454	WIRE BRUSH	05/29/24	7.59	32-5501-3210
361519	NIPPLE	05/31/24	2.99	10-5302-3210
361519	NIPPLE	05/31/24	2.79	10-5302-3210
361519	NIPPLE	05/31/24	4.59	10-5302-3210
361519	TEE	05/31/24	4.59	10-5302-3210
361519	ELBOW	05/31/24	2.39	10-5302-3210
361519	TEE	05/31/24	4.59	10-5302-3210
361592	SPRAY PAINT	06/03/24	13.98	10-5305-3210
361597	OUTLET	06/03/24	26.99	31-5401-3210
361601	CONCRETE EDGER	06/03/24	12.99	31-5402-3210
361617	FLOWERS	06/04/24	79.84	10-5301-3210
361638	SPRAY PAINT	06/04/24	20.97	10-5305-3210
361654	UTILITY KNIFE	06/05/24	11.98	10-5304-3210
361703	STRIPING PAINT	06/06/24	10.99	10-5305-3210
361703	VELCRO	06/06/24	13.99	10-5305-3210
361703	STAPLE	06/06/24	6.99	10-5305-3210
361739	GARDEN GLOVES	06/06/24	31.98	10-5304-3210

Invoice Number	Description	Inv Date	Invoice Amount	GL Account Number
361778	CARABINER HOOKS	06/07/24	14.32	10-5202-3210
361851	INSECT REPELLENT	06/11/24	8.59	10-5304-3210
361857	CEMENT/PRIMER PVC	06/11/24	13.99	10-5307-3210
361857	ELBOW	06/11/24	5.18	10-5307-3210
361857	ADAPTER	06/11/24	6.59	10-5307-3210
361857	STRAP	06/11/24	1.39	10-5307-3210
361857	PLUG	06/11/24	4.78	10-5307-3210
361857	ELBOW	06/11/24	1.39	10-5307-3210
361857	TEE	06/11/24	1.79	10-5307-3210
361857	PIPE	06/11/24	5.59	10-5307-3210
361857	PLUMBING	06/11/24	13.86	10-5307-3210
361857	ADAPTER	06/11/24	1.59	10-5307-3210
361860	BATTERY	06/11/24	6.59	10-5305-3210
361926	SHOVEL	06/12/24	19.99	10-5305-3210
361926	SHOVELS	06/12/24	39.98	10-5305-3210
361935	WASHER	06/13/24	3.99	10-5306-3210
361935	WASHER	06/13/24	2.79	10-5306-3210
361935	WASHER	06/13/24	.99	10-5306-3210
361951	TOASTER	06/13/24	54.99	10-5100-3210
361951	GRILL TOOL SET	06/13/24	15.99	10-5100-3210
361951	APPLE SLICER	06/13/24	8.59	10-5100-3210
361951	ICE CREAM SCOOP	06/13/24	9.59	10-5100-3210
361951	KNIFE SET	06/13/24	5.99	10-5100-3210
361951	COOLING NECK WRAPS	06/13/24	49.95	10-5100-3210
361951	SLOW COOKER	06/13/24	54.99	10-5100-3210
361951	TEA KETTLE	06/13/24	29.99	10-5100-3210
361951	AIR HOCKEY GAME	06/13/24	26.99	10-5100-3210
361965	FASTENERS	06/13/24	.66	10-5304-3210
361965	FASTENERS	06/13/24	1.62	10-5304-3210
361984	RID-X SEPTIC TREATMENT	06/14/24	29.98	34-5340-3210
361984	FASTENERS	06/14/24	26.40	34-5340-3210
361984	FASTENERS	06/14/24	2.40	34-5340-3210
361984	SCREW	06/14/24	2.79	34-5340-3210
362035	NIPPLE	06/16/24	6.59	31-5402-3210
362035	COUPLING	06/16/24	9.99	31-5402-3210
362035	BUSHING	06/16/24	7.99	31-5402-3210
362053	DRAIN COVER	06/17/24	9.99	10-5304-3210
362054	COAX CABLE	06/17/24	8.99	10-5304-3210
362063	FUEL DRILL IMPACT	06/17/24	399.00	34-5340-3220
362063	SOCKET SET	06/17/24	27.99	34-5340-3220
362063	FASTENERS	06/17/24	14.49	34-5340-3210
362083	STAIN	06/17/24	59.99	10-5304-3210
362083	BRUSH	06/17/24	5.18	10-5304-3210
362113	STAIN	06/18/24	59.99	10-5304-3210
362118	PICK SET	06/18/24	15.99	10-5305-3210
362118	SCREWDRIVER SET	06/18/24	22.99	10-5305-3210
362118	TOOL BOX	06/18/24	17.99	10-5305-3210
362118	PLIERS	06/18/24	21.99	10-5305-3210
362118	PLIERS	06/18/24	31.99	10-5305-3210
362159	SPRAY PAINT	06/20/24	13.00	10-5306-3210
362159	NYLON LINE	06/20/24	17.99	10-5306-3210
362166	FUSE	06/20/24	6.99	10-5305-3210
362169	DIGITAL CLAMP METER	06/20/24	89.99	10-5302-3220
362169	CRIMPER TOOL	06/20/24	12.99	10-5302-3220
362169	TERMINAL KIT	06/20/24	27.99	10-5302-3220
362169	PLIERS	06/20/24	11.99	10-5302-3220
362183	LEADER HOSE	06/20/24	19.99	10-5302-3210
362187	BOLT EYE	06/20/24	3.18	10-5306-3210

Invoice Number	Description	Inv Date	Invoice Amount	GL Account Number
362187	FASTENERS	06/20/24	.72	10-5306-3210
362205	POLY FILM	06/21/24	47.97	10-5302-3210
362307	SLIDING DISCS	06/25/24	229.90	10-5106-3210
362317	TAPE	06/25/24	16.99	10-5307-3210
362384	FASTENERS	06/27/24	10.49	10-5302-3220
362384	TAPE MEASURE	06/27/24	14.99	10-5302-3220
362384	SOCKET	06/27/24	3.59	10-5302-3220
362384	SOCKET	06/27/24	5.59	10-5302-3220
362384	SOCKET	06/27/24	5.59	10-5302-3220
362384	SOCKET ADAPTER	06/27/24	5.99	10-5302-3220
362384	WRENCH COMBINATION	06/27/24	10.99	10-5302-3220
362384	SOCKET	06/27/24	3.59	10-5302-3220
362384	BIT HOLDER	06/27/24	8.59	10-5302-3220
362385	HOSE	06/27/24	18.99	10-5302-3210
Total DOUGLAS HARDWARE HANK LLC:			2,290.12	
<b>ED'S CONCRETE</b>				
072	CART PATH EXTENSION	06/26/24	9,736.00	65-5650-6544
072	CART PATH EXTENSION	06/26/24	5,964.00	65-5650-6544
Total ED'S CONCRETE:			15,700.00	
<b>ENERGY LABORATORIES INC</b>				
630143	WASTEWATER SAMPLING	05/15/24	58.00	32-5501-2158
630522	WASTEWATER SAMPLING	05/17/24	58.00	32-5501-2158
632465	WASTEWATER SAMPLING	05/28/24	58.00	32-5501-2158
633304	WASTEWATER SAMPLING	05/31/24	58.00	32-5501-2158
634979	WASTEWATER SAMPLING	06/07/24	138.00	32-5501-2158
634980	WATER SAMPLING	06/07/24	132.00	31-5401-2158
634981	WASTEWATER SAMPLING	06/07/24	58.00	32-5501-2158
635388	WASTEWATER SAMPLING	06/10/24	138.00	32-5501-2158
636187	WATER SAMPLING	06/13/24	99.00	31-5401-2158
636932	WASTEWATER SAMPLING	06/17/24	345.00	32-5501-2158
637302	WASTEWATER SAMPLING	06/18/24	160.00	32-5501-2158
639117	WASTEWATER SAMPLING	06/26/24	289.00	32-5501-2158
639990	WASTEWATER SAMPLING	06/28/24	138.00	32-5501-2158
Total ENERGY LABORATORIES INC:			1,729.00	
<b>FERGUSON ENTERPRISES</b>				
1533516	SADDLE	06/26/24	165.00	65-5650-6544
1533516	COIL	06/26/24	1,165.00	65-5650-6544
1533516	METER BOX	06/26/24	125.00	65-5650-6544
1533516	INSULATION PAD	06/26/24	51.00	65-5650-6544
1533516	COUPLINGS	06/26/24	82.00	65-5650-6544
Total FERGUSON ENTERPRISES:			1,588.00	
<b>FIRST NORTHERN BANK</b>				
062524	INVEST FUNDS	06/25/24	1,900,000.00	10-10000122
Total FIRST NORTHERN BANK:			1,900,000.00	
<b>FLOYD'S TRUCK CENTER WY</b>				
X302069580:01	RADIATOR ASSEMBLY	06/05/24	1,064.19	33-5600-3210

Invoice Number	Description	Inv Date	Invoice Amount	GL Account Number
Total FLOYD'S TRUCK CENTER WY:			1,064.19	
<b>FORSGREN ASSOCIATES INC</b>				
2405185	WATER CONSULTANT SERVICES	05/25/24	413.75	31-5856-2153
Total FORSGREN ASSOCIATES INC:			413.75	
<b>FREEDOM MAILING SERVICE</b>				
47996	UTILITY BILLING MAILING SERVICE	06/04/24	614.09	31-5400-2158
47996	UTILITY BILLING MAILING SERVICE	06/04/24	396.60	32-5500-2158
47996	UTILITY BILLING MAILING SERVICE	06/04/24	268.67	33-5600-2158
Total FREEDOM MAILING SERVICE:			1,279.36	
<b>GATHERING INC</b>				
8-MAY	FUNDING ALLOCATION AGREEMENT	06/13/24	1,521.33	10-5110-8730
Total GATHERING INC:			1,521.33	
<b>GRANITE TELECOMMUNICATIONS</b>				
649293301	TELEPHONE SERVICES	06/01/24	159.99	10-5100-2134
649293301	TELEPHONE SERVICES	06/01/24	77.79	10-5301-2134
649293301	TELEPHONE SERVICES	06/01/24	155.46	32-5501-2134
Total GRANITE TELECOMMUNICATIONS:			393.24	
<b>GW MECHANICAL</b>				
21-055-4	WTP HEATING SYSTEM IMPROVEMENTS	06/30/24	51,655.00	31-5856-6544
21-055-4	RETAINAGE-WTP HEATING SYSTEM IMPROVEMENTS	06/30/24	2,582.75	31-20000210
Total GW MECHANICAL:			49,072.25	
<b>H &amp; H ELECTRIC LLC</b>				
338798	POOL CHEMICAL FEED POWER	05/11/24	1,560.00	55-5550-6544
338799	POOL BOILER POWER	05/11/24	1,248.00	55-5550-6544
338818	SURGE PROTECTOR INSTALLATION	05/31/24	312.00	31-5401-2155
606363	PLC REPAIR	05/31/24	217.50	31-5401-2155
Total H & H ELECTRIC LLC:			3,337.50	
<b>HACH COMPANY</b>				
14059935	SALT BRIDGE	06/06/24	127.00	31-5401-3210
14059935	REAGENT SET	06/06/24	763.50	31-5401-3210
14059935	SHIPPING	06/06/24	28.00	31-5401-3210
14064824	DIGITAL GATEWAY	06/11/24	1,737.00	31-5401-3210
Total HACH COMPANY:			2,655.50	
<b>HAWKINS INC</b>				
6771944	CHLORINE CYLINDER	05/31/24	343.26	31-5401-3210
6771944	CHLORINE CYLINDER	05/31/24	1,373.04	31-5401-3210
6771944	FREIGHT/FUEL	05/31/24	26.00	31-5401-3210
6771944	CHLORINE CYLINDER	05/31/24	1,029.78	32-5501-3210
6771944	SULFUR DIOXIDE CYLINDER	05/31/24	472.98	32-5501-3210
6771944	FREIGHT/FUEL	05/31/24	30.00	32-5501-3210
6774324	PROBE REBUILD KIT	05/30/24	1,665.00	10-5307-3210
6774324	SHIPPING	05/30/24	33.75	10-5307-3210

Invoice Number	Description	Inv Date	Invoice Amount	GL Account Number
6776490	CYANURIC ACID	05/31/24	205.00	10-5307-3210
6776490	CALCIUM CHLORIDE	05/31/24	300.00	10-5307-3210
6776490	HYDROCHLORIC ACID	05/31/24	236.37	10-5307-3210
6776490	CQ/DPD1A FREE CL2	05/31/24	15.40	10-5307-3210
6776490	CQ/DPD1B FREE CL2	05/31/24	16.20	10-5307-3210
6776490	CQ/DED3 TOTAL CL2	05/31/24	19.00	10-5307-3210
6776490	CYANURIC TABLETS	05/31/24	33.68	10-5307-3210
6776490	CQ/7037 PH	05/31/24	18.70	10-5307-3210
6776490	CQ/7038 TOTAL ALKALINITY	05/31/24	22.60	10-5307-3210
6776490	CQ/7042 G CH1	05/31/24	18.60	10-5307-3210
6776490	CQ/7041 G CH 2	05/31/24	19.00	10-5307-3210
6776490	PH SENSOR	05/31/24	90.00	10-5307-3210
6776490	FREIGHT	05/31/24	52.00	10-5307-3210
6781501	CHLORINE CYLINDER	06/12/24	1,373.04	31-5401-3210
6781501	CHLORINE CYLINDER	06/12/24	1,716.30	31-5401-3210
6781501	FREIGHT/FUEL	06/12/24	26.00	31-5401-3210
6781501	CHLORINE CYLINDER	06/12/24	343.26	32-5501-3210
6781501	SULFUR DIOXIDE CYLINDER	06/12/24	236.49	32-5501-3210
6781501	FREIGHT/FUEL	06/12/24	30.00	32-5501-3210
6785616	HYDROCHLORIC ACID	06/12/24	352.00	10-5307-3210
6785616	SODIUM THIOSULFATE	06/12/24	209.46	10-5307-3210
Total HAWKINS INC:			9,834.17	
<b>HOMAX OIL SALES INC</b>				
0673061-IN	DIESEL	05/29/24	1,410.91	34-5340-3235
0675141-IN	DIESEL	06/14/24	1,617.71	34-5340-3235
CL27306	FUEL	05/31/24	290.72	10-5100-3235
CL27306	FUEL	05/31/24	122.22	10-5106-3235
CL27306	FUEL	05/31/24	65.63	10-5201-3235
CL27306	FUEL	05/31/24	2,928.58	10-5202-3235
CL27306	FUEL	05/31/24	201.38	10-5302-3235
CL27306	FUEL	05/31/24	1,191.88	10-5304-3235
CL27306	FUEL	05/31/24	2,162.58	10-5305-3235
CL27306	FUEL	05/31/24	221.72	10-5306-3235
CL27306	FUEL	05/31/24	180.14	31-5401-3235
CL27306	FUEL	05/31/24	891.97	31-5402-3235
CL27306	FUEL	05/31/24	125.72	31-5403-3235
CL27306	FUEL	05/31/24	180.13	32-5501-3235
CL27306	FUEL	05/31/24	891.92	32-5502-3235
CL27306	FUEL	05/31/24	1,915.53	33-5600-3235
CL27306	FUEL	05/31/24	282.95	34-5340-3235
CL27306	FUEL	05/31/24	102.35	10-5301-3235
Total HOMAX OIL SALES INC:			14,784.04	
<b>INBERG MILLER ENGINEERS</b>				
18411CW23	C&D LANDFILL PERMIT AND DESIGN	06/25/24	4,416.53	34-5895-2153
Total INBERG MILLER ENGINEERS:			4,416.53	
<b>INLAND TRUCK PARTS CO</b>				
IN-1621710	SHAFT ASSEMBLY	06/13/24	231.16	33-5600-2155
IN-1621710	YOKE	06/13/24	58.21	33-5600-2155
IN-1621710	SCREW	06/13/24	1.55	33-5600-2155
IN-1621710	LABOR	06/13/24	180.00	33-5600-2155
IN-1621710	SHOP SUPPLIES	06/13/24	21.60	33-5600-2155

Invoice Number	Description	Inv Date	Invoice Amount	GL Account Number
Total INLAND TRUCK PARTS CO:			492.52	
<b>INTEGRITY ELECTRICAL LLC</b>				
0253	STORAGE BARN FINAL	05/09/24	1,200.00	57-5570-6542
0269	ANNEX BUILDING IMPROVEMENTS	06/19/24	7,950.00	57-5570-6542
0271	EXTERIOR LIGHTING FINAL	06/19/24	3,000.00	57-5570-6542
061924	FUEL PUMP WIRING REPLACEMENT	06/19/24	4,700.00	57-5570-6542
Total INTEGRITY ELECTRICAL LLC:			16,850.00	
<b>INTERNAL REVENUE SERVICE</b>				
061424	PAYROLL DEDUCTION-941 TAX DEPOSIT	06/14/24	17,767.83	10-20000222
061424	PAYROLL DEDUCTION-941 TAX DEPOSIT	06/14/24	25,263.31	10-20000223
061424	PAYROLL DEDUCTION-941 TAX DEPOSIT	06/14/24	5,908.35	10-20000223
062824	PAYROLL DEDUCTION-941 TAX DEPOSIT	06/28/24	17,172.19	10-20000222
062824	PAYROLL DEDUCTION-941 TAX DEPOSIT	06/28/24	24,587.04	10-20000223
062824	PAYROLL DEDUCTION-941 TAX DEPOSIT	06/28/24	5,750.19	10-20000223
Total INTERNAL REVENUE SERVICE:			96,448.91	
<b>JERRYS WELDING SERVICE</b>				
30383	STRIP	05/09/24	3.38	10-5306-3210
30383	ANGLE	05/09/24	16.59	31-5401-3210
30383	CUTTING	05/09/24	6.00	31-5401-3210
30383	FLAT	05/09/24	7.86	10-5305-3210
30383	CUTTING	05/09/24	4.00	10-5305-3210
30383	PLATE	05/09/24	212.30	34-5340-3210
30383	ATTACHMENT HOOKS	05/09/24	312.00	34-5340-3210
30467	ANGLE	05/20/24	1,110.40	34-5895-6547
30467	SQUARE TUBE	05/20/24	859.20	34-5895-6547
30467	SQUARE TUBE	05/20/24	238.80	34-5895-6547
30467	ROUND	05/20/24	30.40	34-5895-6547
30467	ROUND	05/20/24	96.00	34-5895-6547
30467	RECTANGULAR TUBE	05/20/24	506.88	34-5895-6547
30467	SQUARE TUBE	05/20/24	387.84	34-5895-6547
30467	STRIP	05/20/24	57.20	34-5895-6547
30467	STRIP	05/20/24	82.40	34-5895-6547
30467	STRIP	05/20/24	60.80	34-5895-6547
30467	STRIP	05/20/24	176.40	34-5895-6547
30601	PIPE	06/04/24	135.87	34-5340-3210
30601	PIPE U-BOLT	06/04/24	81.52	34-5340-3210
30601	STRIP	06/04/24	6.13	34-5340-3210
30601	CUTTING	06/04/24	8.00	34-5340-3210
30601	WELDING POOL SCREEN BASKET	06/04/24	39.00	10-5307-3210
Total JERRYS WELDING SERVICE:			4,438.97	
<b>JTL GROUP/DBA KNIFE RIVER, INC</b>				
338249	ASPHALT	06/05/24	623.89	10-5305-2155
338650	ASPHALT	06/10/24	597.19	10-5305-2155
338751	ASPHALT	06/11/24	634.57	10-5305-2155
338870	ASPHALT	06/12/24	782.31	10-5305-2155
338990	ASPHALT	06/13/24	1,472.06	10-5305-2155
Total JTL GROUP/DBA KNIFE RIVER, INC:			4,110.02	

Invoice Number	Description	Inv Date	Invoice Amount	GL Account Number
<b>K2 TECHNOLOGIES</b>				
CW5030911	SOPHOS LICENSE AGREEMENT	06/03/24	111.00	10-5103-2120
Total K2 TECHNOLOGIES:			111.00	
<b>KASPAR AIR SOLUTIONS LLC</b>				
2057	HEAD UNIT REPLACEMENT	06/15/24	2,050.00	32-5501-2155
Total KASPAR AIR SOLUTIONS LLC:			2,050.00	
<b>KELLY CRESWELL CO INC</b>				
796	AIRLESS PAINT SPRAYER	06/06/24	8,755.00	47-5470-6547
796	SHIPPING	06/06/24	1,337.38	47-5470-6547
Total KELLY CRESWELL CO INC:			10,092.38	
<b>LARAMIE PEAK HUMANE SOCIETY</b>				
2024.09 MAY	FUNDING ALLOCATION AGREEMENT	06/11/24	6,666.67	10-5110-8734
Total LARAMIE PEAK HUMANE SOCIETY:			6,666.67	
<b>LARAMIE RANGE WATER TREATMENT &amp; PLUMBING</b>				
159729	BOTTLED WATER	06/10/24	32.00	34-5340-3210
159729	DELIVERY	06/10/24	3.00	34-5340-3210
Total LARAMIE RANGE WATER TREATMENT & PLUMBING:			35.00	
<b>LEADS ONLINE</b>				
411894	SUBSCRIPTION	05/15/24	2,399.00	10-5202-2156
Total LEADS ONLINE:			2,399.00	
<b>LEXISNEXIS RISK DATA MANAGMENT INC</b>				
6931103-20240531	ACCURINT INFORMATION SERVICES	05/31/24	109.27	10-5202-2156
Total LEXISNEXIS RISK DATA MANAGMENT INC:			109.27	
<b>LOCAL GOVT LIABILLITY POOL</b>				
15432	LIABILITY INSURANCE	06/05/24	46,385.00	10-5100-2157
15453	DEDUCTIBLE-CLAIM	06/25/24	5,000.00	10-5100-7601
Total LOCAL GOVT LIABILLITY POOL:			51,385.00	
<b>MAPPS, RYAN</b>				
053124	EVENT DEPOSIT REFUND	05/31/24	100.00	10-5100-2175
Total MAPPS, RYAN:			100.00	
<b>MASA</b>				
061424	PAYROLL DEDUCTION	06/14/24	95.00	10-20000225
Total MASA:			95.00	
<b>MEEKS, EMMALEE</b>				
060624	TREE PLANTING REIMBURSEMENT	06/06/24	140.00	10-5304-2158
Total MEEKS, EMMALEE:			140.00	

Invoice Number	Description	Inv Date	Invoice Amount	GL Account Number
<b>MIDLAND IMPLEMENT CO</b>				
244117001	DRIVE BELT	05/20/24	55.50	10-5306-3210
244117001	FREIGHT	05/20/24	24.26	10-5306-3210
247855001	SEAT TRACK ADJUSTER	06/10/24	116.48	10-5306-3210
247855001	DRIVE BELT	06/10/24	92.71	10-5306-3210
247855001	MOWER BLADE	06/10/24	208.62	10-5306-3210
247855001	FREIGHT	06/10/24	36.83	10-5306-3210
Total MIDLAND IMPLEMENT CO:			534.40	
<b>MISSION SQUARE RETIREMENT</b>				
061424	Payroll Deduction	06/14/24	7,157.95	10-20000224
062824	Payroll Deduction	06/28/24	7,092.35	10-20000224
Total MISSION SQUARE RETIREMENT:			14,250.30	
<b>MOROVITS, GLEN</b>				
062024	TREE TRIM/REMOVAL REIMBURSEMENT	06/20/24	300.00	10-5304-2158
Total MOROVITS, GLEN:			300.00	
<b>MOUNTAIN STATES LITHOGRAPHING</b>				
240774	K9 UNIT TRADING CARDS	06/05/24	83.59	10-5202-3210
240779	BUSINESS CARDS	06/05/24	197.53	10-5202-3210
240821	BUSINESS CARDS	06/05/24	62.12	10-5202-3210
240834	BUSINESS CARDS	06/05/24	62.12	10-5202-3210
Total MOUNTAIN STATES LITHOGRAPHING:			405.36	
<b>NORCO INC</b>				
40634522	DISPENSER TOWELS	05/10/24	77.80	10-5302-3210
40634522	GLOVES	05/10/24	27.34	10-5302-3210
40634522	HANDLING CHARGE	05/10/24	25.00	10-5302-3210
40838749	GLOVES	06/05/24	14.98	34-5340-3210
40911287	TRASH BAGS	06/14/24	266.40	10-5304-3210
40911287	TRASH BAGS	06/14/24	37.00	10-5304-3210
40911287	GLOVES	06/14/24	54.68	10-5304-3210
40911287	KITCHEN TOWELS	06/14/24	154.29	10-5304-3210
40911287	BATH TISSUE	06/14/24	507.12	10-5304-3210
40911287	DISINFECTANT CLEANER	06/14/24	55.43	10-5304-3210
40911287	BOWL CLEANER	06/14/24	132.18	10-5304-3210
40911287	GLOVES	06/14/24	35.00	10-5304-3210
40911287	HANDLING CHARGE	06/14/24	25.00	10-5304-3210
Total NORCO INC:			1,412.22	
<b>NORMONT EQUIPMENT COMPANY</b>				
31532	EMULSION	04/17/24	1,465.00	10-5305-3210
31532	SHIPPING	04/17/24	128.00	10-5305-3210
31780	MAIN BROOM	05/15/24	1,099.98	10-5305-3210
31780	DELIVERY CHARGE	05/15/24	88.00	10-5305-3210
Total NORMONT EQUIPMENT COMPANY:			2,780.98	
<b>ONE CALL OF WYOMING</b>				
71179	UTILITY LOCATES	05/06/24	121.12	31-5402-2120
71179	UTILITY LOCATES	05/06/24	121.13	32-5502-2120
71458	UTILITY LOCATES	06/05/24	123.75	31-5402-2120

Invoice Number	Description	Inv Date	Invoice Amount	GL Account Number
71458	UTILITY LOCATES	06/05/24	123.75	32-5502-2120
71459	UTILITY LOCATES	06/06/24	18.00	10-5304-2120
Total ONE CALL OF WYOMING:			507.75	
<b>O'REILLY AUTOMOTIVE INC</b>				
270432	GREASE GUN	05/17/24	19.99	32-5501-3210
273082	AIR BREAK FITTINGS	06/03/24	51.48	10-5305-3210
273327	SAFETY BEACON	06/05/24	91.55	33-5600-3210
273356	WIPER BLADE	06/05/24	9.03	10-5202-3210
273433	WIPER BLADE	06/06/24	25.58	34-5340-3210
273468	STARTER	06/06/24	125.79	10-5305-3210
273468	SOLENOID	06/06/24	20.99	10-5305-3210
273598	MOTOR OIL	06/07/24	5.99	10-5302-3237
274228	MICRO V-BELT	06/11/24	36.23	10-5306-3210
274268	COP BOOT KIT	06/11/24	38.63	10-5306-3210
274480	PARKING BRAKE HANDLE	06/12/24	32.73	31-5402-3210
275255	LUBRICANT	06/17/24	13.99	34-5340-3210
275255	DEGREASER	06/17/24	17.76	34-5340-3210
275255	BRAKE CLEANER	06/17/24	41.88	34-5340-3210
275255	TAPE	06/17/24	13.99	34-5340-3210
275466	FUSES	06/18/24	9.34	10-5305-3210
275913	POWER INVERTER	06/21/24	64.99	10-5305-3210
276009	SOCKET SET	06/21/24	29.99	10-5305-3210
276797	WATER PUMP	06/26/24	67.79	10-5202-3210
276804	HOUSING ASSEMBLY	06/26/24	13.19	10-5202-3210
276900	AIR HAMMER	06/27/24	73.99	10-5302-3220
276900	SOCKET SET	06/27/24	104.99	10-5302-3220
276909	SPRAY PAINT	06/27/24	9.99	10-5302-3220
276909	MAGNETIC PICK-UP TOOL	06/27/24	9.99	10-5302-3220
276909	WRENCH	06/27/24	11.99	10-5302-3220
276909	TORCH HEAD	06/27/24	24.99	10-5302-3220
276909	SOCKET	06/27/24	7.99	10-5302-3220
276909	SOCKET	06/27/24	7.99	10-5302-3220
276909	SOCKET	06/27/24	6.99	10-5302-3220
Total O'REILLY AUTOMOTIVE INC:			989.82	
<b>PARTSONE LLC</b>				
35464	SPRAY BOTTLE	05/30/24	5.39	10-5302-3210
35588	AIR LINE FITTINGS	06/03/24	4.52	34-5340-3210
36031	AIR BRAKE FITTINGS	06/10/24	12.97	10-5305-3210
36121	PARTS CLEANER	06/12/24	104.49	10-5302-3210
36193	UNION	06/12/24	11.02	34-5895-6547
36193	COMP FIT STRAIGHT	06/12/24	6.97	34-5895-6547
36193	COMP FIT STRAIGHT	06/12/24	10.34	34-5895-6547
36344	COUPLING	06/14/24	74.16	34-5895-6547
36429	MAGNETIC PICK-UP TOOL	06/17/24	12.20	10-5302-3220
36429	SOCKET ADAPTER	06/17/24	12.99	10-5302-3220
36600	PORTABLE COOLER	06/20/24	1,230.00	10-5302-3220
36600	COVER	06/20/24	54.99	10-5302-3220
37005	WATER PUMP GASKET	06/26/24	19.96	10-5202-3210
37071	PUSH LOCK	06/27/24	4.92	10-5302-3210
Total PARTSONE LLC:			1,564.92	
<b>PIPESTONE EQUIPMENT</b>				
15899	PILOT CONTROL	06/17/24	521.00	31-5402-3210

Invoice Number	Description	Inv Date	Invoice Amount	GL Account Number
15899	REPAIR KIT	06/17/24	167.00	31-5402-3210
15899	REPAIR KIT	06/17/24	675.00	31-5402-3210
15899	SHIPPING	06/17/24	174.80	31-5402-3210
Total PIPESTONE EQUIPMENT:			1,537.80	
<b>PLAN ONE ARCHITECTS</b>				
2408-5	CITY HALL FACADE	06/15/24	2,700.00	57-5570-2153
Total PLAN ONE ARCHITECTS:			2,700.00	
<b>PLANIT GEO INC</b>				
3397	TREE INVENTORY	05/31/24	16,208.00	65-5650-2158
3458	TREE INVENTORY	06/26/24	13,792.00	65-5650-2158
Total PLANIT GEO INC:			30,000.00	
<b>POLISHED CONCRETE OF WYOMING</b>				
062624	POLISHED CONCRETE FLOOR-PW	06/26/24	29,544.00	57-5570-6542
Total POLISHED CONCRETE OF WYOMING:			29,544.00	
<b>POSITIVE PROMOTIONS</b>				
07404958	STRESS RELIEVER POPPER BALL-PROMOTIONAL MATERIALS	06/10/24	627.00	10-5201-3210
07404958	SUCTION CUP DART GAME-PROMOTIONAL MATERIALS	06/10/24	651.00	10-5201-3210
07404958	PRESS SETUP CHARGE-PROMOTIONAL MATERIALS	06/10/24	130.00	10-5201-3210
07404958	SHIPPING	06/10/24	146.97	10-5201-3210
Total POSITIVE PROMOTIONS:			1,554.97	
<b>PROGRESSIVE COMMERCIAL AQUATICS LLC</b>				
136679	ACCU TAB TABLETS	06/22/24	1,488.00	10-5307-3210
136679	ACCU TAB & ACID RITE INSTALLATION	06/22/24	1,163.25	10-5307-3210
136679	HAZ MAT DELIVERY	06/22/24	575.00	10-5307-3210
136679	SERVICE CALL	06/22/24	780.00	10-5307-3210
Total PROGRESSIVE COMMERCIAL AQUATICS LLC:			4,006.25	
<b>PTOLEMY GROUP INC</b>				
9230	OFFICE 365	06/01/24	1,408.00	10-5103-2158
9353	MICROSOFT OFFICE PROJECT	06/27/24	35.00	10-5103-2158
Total PTOLEMY GROUP INC:			1,443.00	
<b>QUILL CORPORATION</b>				
38582499	TONER	05/08/24	340.94	10-5100-3201
38582499	TABS	05/08/24	14.54	10-5100-3201
38582499	TONER	05/08/24	2,175.80	10-5100-3201
38582499	CHAIR	05/08/24	182.20	10-5100-3201
38582499	SHIPPING	05/08/24	12.75	10-5100-3201
Total QUILL CORPORATION:			2,726.23	
<b>RADDCO LLC</b>				
83644	AIR BRAKE CONNECTOR	06/03/24	13.47	34-5340-3210
83801	BRAKE HOSE	06/05/24	21.44	32-5501-3210
83871	DRAIN COCK	06/05/24	3.56	33-5600-3210
83871	FITTINGS	06/05/24	6.81	33-5600-3210

Invoice Number	Description	Inv Date	Invoice Amount	GL Account Number
83992	AIR FILTER	06/07/24	9.79	10-5302-3210
83994	FUEL ADDITIVE	06/07/24	3.21	10-5302-3210
84005	SPARK PLUG	06/07/24	3.59	10-5305-3210
84110	OIL ABSORBENT	06/10/24	39.57	10-5302-3210
84180	THREAD SEALANT TAPE	06/10/24	2.73	10-5302-3210
84227	FUEL FILTER	06/11/24	5.35	10-5302-3210
84242	BRAKE PAD	06/11/24	48.74	10-5304-3210
84242	BRAKE ROTOR	06/11/24	231.38	10-5304-3210
84272	SPARK PLUGS	06/11/24	107.92	10-5304-3210
84376	SIDE MIRROR MOTOR	06/12/24	54.66	32-5501-3210
84476	AIR BRAKE COIL	06/13/24	86.46	34-5340-3210
84493	CABIN AIR FILTER	06/13/24	8.67	10-5302-3210
84976	CIRCUIT TESTER	06/20/24	16.52	10-5302-3220
84976	CRIMPER	06/20/24	21.74	10-5302-3220
84976	AUDIO HOOK PROBE TESTER	06/20/24	22.61	10-5302-3220
84976	DISCONNECT	06/20/24	2.79	10-5302-3220
84976	TAPE	06/20/24	5.84	10-5302-3220
84976	POST BATTERY CLEANER	06/20/24	9.36	10-5302-3220
84976	BATTERY CARRIER	06/20/24	8.70	10-5302-3220
85071	FUEL	06/01/24	29.38	10-5302-3210
85340	TURN ROTORS	06/25/24	33.00	31-5401-3210
85340	BRAKE	06/25/24	38.99	31-5401-3210
85357	BASE	06/25/24	41.29	34-5340-3210
85507	SOCKETS	06/27/24	52.43	10-5302-3220
85507	IMPACT SOCKETS	06/27/24	52.43	10-5302-3220
85507	DEEP WELL SOCKETS	06/27/24	91.99	10-5302-3220
85535	THREAD SEALANT TAPE	06/27/24	8.34	10-5302-3210
85551	COUPLING	06/27/24	19.42	34-5340-3210
Total RADDCO LLC:			1,102.18	
<b>RAMSHORN CONSTRUCTION INC</b>				
22-046-4	TETON WAY PROJECT	06/25/24	1,068.11	31-5840-6544
22-046-4	RETAINAGE-TETON WAY PROJECT	06/25/24	53.41	31-20000210
22-046-4	TETON WAY PROJECT	06/25/24	4,131.89	56-5560-6544
22-046-4	RETAINAGE-TETON WAY PROJECT	06/25/24	206.59	56-20000210
Total RAMSHORN CONSTRUCTION INC:			4,940.00	
<b>ROCKY MOUNTAIN POWER</b>				
060624	ELECTRICITY SERVICES	06/06/24	7,518.35	10-5100-2131
060624	ELECTRICITY SERVICES	06/06/24	130.88	10-5201-2131
060624	ELECTRICITY SERVICES	06/06/24	335.77	10-5301-2131
060624	ELECTRICITY SERVICES	06/06/24	1,782.09	10-5304-2131
060624	ELECTRICITY SERVICES	06/06/24	148.18	10-5306-2131
060624	ELECTRICITY SERVICES	06/06/24	192.58	10-5307-2131
060624	ELECTRICITY SERVICES	06/06/24	4,541.75	31-5401-2131
060624	ELECTRICITY SERVICES	06/06/24	1,733.94	31-5402-2131
060624	ELECTRICITY SERVICES	06/06/24	5,218.43	32-5501-2131
060624	ELECTRICITY SERVICES	06/06/24	813.87	32-5502-2131
060624	ELECTRICITY SERVICES	06/06/24	628.42	34-5340-2131
061924	ELECTRICITY SERVICES	06/19/24	286.40	10-5301-2131
Total ROCKY MOUNTAIN POWER:			23,330.66	
<b>RONS SUPPLY LLC</b>				
333777	OXYGEN CONTENTS	06/03/24	38.99	10-5305-3210
333777	OXYGEN BOTTLE	06/03/24	377.99	10-5305-3210

Invoice Number	Description	Inv Date	Invoice Amount	GL Account Number
333777	SETTLING BOTTLE	06/03/24	275.99	10-5305-3210
333777	SETTLING CONTENTS	06/03/24	62.99	10-5305-3210
Total RONS SUPPLY LLC:			755.96	
<b>SAFEWAY STORES</b>				
664716	COFFEE	06/14/24	139.41	10-5100-3230
800466	HONEY	06/14/24	4.99	10-5100-3230
800466	TEA	06/14/24	3.99	10-5100-3230
800466	TEA	06/14/24	3.99	10-5100-3230
800466	TEA	06/14/24	3.99	10-5100-3230
800466	CANDY	06/14/24	8.98	10-5100-3230
800466	TEA	06/14/24	4.49	10-5100-3230
800466	ICE CREAM SCOOP	06/14/24	8.79	10-5100-3230
Total SAFEWAY STORES:			178.63	
<b>SCRAMBLER CREATIVE SERVICES</b>				
1930	MURAL PROJECT	06/01/24	15,000.00	10-5100-2158
Total SCRAMBLER CREATIVE SERVICES:			15,000.00	
<b>STINSON LAWN CARE &amp; MORE LLC</b>				
1728	SNOW REMOVAL	05/09/24	805.00	10-5111-8760
Total STINSON LAWN CARE & MORE LLC:			805.00	
<b>STOTZ EQUIPMENT/GREENLINE EQUIP</b>				
E05952	SAND TOP DRESSER	06/17/24	21,300.00	47-5470-6547
Total STOTZ EQUIPMENT/GREENLINE EQUIP:			21,300.00	
<b>SUN BADGE COMPANY</b>				
418630	BADGE REPLACEMENT	06/06/24	145.75	10-5202-3210
418630	SHIPPING	06/06/24	11.00	10-5202-3210
Total SUN BADGE COMPANY:			156.75	
<b>TEXAS PNEUDRAULIC INC</b>				
044554	MAST UPPER LINK	05/30/24	558.00	33-5600-3210
044554	LINK PINS	05/30/24	170.00	33-5600-3210
044554	SHIPPING	05/30/24	55.91	33-5600-3210
Total TEXAS PNEUDRAULIC INC:			783.91	
<b>TJ INDUSTRIES</b>				
136890	TIRES	06/11/24	144.00	10-5306-3210
137002	TIRES	06/14/24	644.00	32-5501-3210
Total TJ INDUSTRIES:			788.00	
<b>TOP OFFICE PRODUCTS</b>				
198998	COPIER MAINTENANCE AGREEMENT	05/30/24	7.58	10-5301-2156
198998	COPIER MAINTENANCE AGREEMENT	05/30/24	52.05	10-5301-2156
198998	COPIER MAINTENANCE AGREEMENT	05/30/24	22.50	10-5106-2156
198998	COPIER MAINTENANCE AGREEMENT	05/30/24	58.80	10-5106-2156
198998	COPIER MAINTENANCE AGREEMENT	05/30/24	34.13	10-5100-2156
198998	COPIER MAINTENANCE AGREEMENT	05/30/24	718.80	10-5100-2156

Invoice Number	Description	Inv Date	Invoice Amount	GL Account Number
Total TOP OFFICE PRODUCTS:			893.86	
<b>TWIN PEAKS PUMP &amp; SUPPLY INC</b>				
137864	BALL VALVE	05/17/24	59.58	31-5401-3210
138254	BALL VALVE	05/28/24	59.58	31-5401-3210
139147	SUCTION HOSE ASSEMBLY	06/17/24	507.94	32-5501-3210
139147	TAPE	06/17/24	9.72	32-5501-3210
139346	LOVEJOY SPIDER	06/20/24	46.32	10-5304-3210
139346	GAUGE	06/20/24	19.44	10-5304-3210
139346	GAUGE	06/20/24	32.46	10-5304-3210
139411	GAUGE	06/21/24	17.53	10-5304-3210
Total TWIN PEAKS PUMP & SUPPLY INC:			752.57	
<b>UNITED STATES POSTAL SERVICE</b>				
062624	POSTAGE	06/26/24	1,000.00	10-5100-2101
Total UNITED STATES POSTAL SERVICE:			1,000.00	
<b>USA BLUEBOOK</b>				
323957	GLOVES	04/03/24	456.23	31-5401-3210
324189	GLOVES	04/03/24	91.10	31-5401-3210
324237	GLOVES	04/03/24	245.97	31-5401-3210
325033	GLOVES	04/04/24	200.42	31-5401-3210
326904	GLOVES	04/05/24	76.72	31-5401-3210
378779	FLAGS	05/29/24	176.20	31-5402-3210
378779	SHIPPING	05/29/24	25.34	31-5402-3210
Total USA BLUEBOOK:			1,271.98	
<b>VERIZON WIRELESS</b>				
060624	CELLULAR SERVICE	06/06/24	99.90	10-5106-2134
062724	CELLULAR SERVICE	06/27/24	40.01	10-5201-2134
062724	CELLULAR SERVICE	06/27/24	1,531.23	10-5202-2134
062724	CELLULAR SERVICE	06/27/24	36.66	31-5402-2134
062724	CELLULAR SERVICE	06/27/24	36.65	32-5502-2134
062724	CELLULAR SERVICE	06/27/24	56.42	10-5102-2134
070124	CELLULAR SERVICE	07/01/24	99.90	10-5106-2134
Total VERIZON WIRELESS:			1,900.77	
<b>VINTAGE RAILS RESTORATION</b>				
052924	SLEEPER CAR/DAY COACH REPAIR	05/29/24	1,825.00	54-5540-2155
Total VINTAGE RAILS RESTORATION:			1,825.00	
<b>VISA-CONVERSE COUNTY BANK</b>				
012186	MEAL	06/12/24	10.68	10-5202-2123
014593	JOURNAL	06/14/24	11.00	10-5100-3210
014593	MARKERS	06/14/24	11.00	10-5100-3210
014593	BEACH BALL	06/14/24	10.00	10-5100-3210
014593	UMBRELLA	06/14/24	13.00	10-5100-3210
014593	SIP BOTTLE	06/14/24	10.00	10-5100-3210
014593	CONNECT 4	06/14/24	10.00	10-5100-3210
014593	TONGS	06/14/24	3.75	10-5100-3230
014593	BAKING PAN	06/14/24	24.00	10-5100-3230
050124-2	CREDIT-DIFFERENCE BETWEEN AMOUNT PAID AND CHARGED	05/01/24	.01-	10-5202-2123

Invoice Number	Description	Inv Date	Invoice Amount	GL Account Number
050324	TRAVEL-LEADERSHIP IN TROUBLING TIMES TRAINING	05/03/24	15.45	10-5202-2123
050924	REGISTRATION-WASTE WATER EXAM	05/09/24	106.00	32-5502-2122
060324	CHECK BAGS-FBINA	06/03/24	143.00	10-5202-2123
060524	MEAL-FBINA GRADUATION	06/05/24	35.17	10-5202-2123
061224	AD-POSITION VACANCY	06/12/24	125.00	10-5100-2115
09B056C7-0002	GENERAL LEGAL NOTICE	06/20/24	267.42	10-5100-2115
101806029	ICC RENEWAL	06/14/24	135.00	10-5106-2120
101806029	REINSTATEMENT FEE	06/14/24	150.00	10-5106-2120
105807115	LODGING	05/22/24	709.45	10-5202-2123
111-0681203	FIDGET SPINNER	06/14/24	16.99	10-5100-3210
111-0681203	VINYL	06/14/24	11.98	10-5100-3210
111-0681203	CRICUT TRIMMER	06/14/24	6.71	10-5100-3210
111-0681203	CRICUT GRIP MAP	06/14/24	5.49	10-5100-3210
111-0681203	CRICUT BLADE	06/14/24	4.23	10-5100-3210
111-0681203	CROCK POT	06/14/24	23.99	10-5100-3210
111-0681203	CROCK POT LINERS	06/14/24	13.99	10-5100-3210
111-0681203	CRICUT JOY STARTER KIT	06/14/24	5.11	10-5100-3210
111-0681203	MINI FLASHLIGHTS	06/14/24	30.99	10-5100-3210
111-0681203	COUPON	06/14/24	.85-	10-5100-3210
111-0681203	SHIPPING	06/14/24	6.99	10-5100-3210
111-8570096	COMMAND STRIPS	06/14/24	10.99	10-5106-3210
111-8570096	ADJUSTABLE DESK	06/14/24	79.99	10-5106-3210
111-8570096	COUPON	06/14/24	1.60-	10-5106-3210
111-8570096	COUPON	06/14/24	4.00-	10-5106-3210
11231	MEAL	06/11/24	21.79	10-5202-2123
112-3234630	KANOODLE GAME-BOOK CRAWL PRIZES	05/31/24	29.97	10-5100-2158
112-3234630	PUZZLE-BOOK CRAWL PRIZES	05/31/24	11.98	10-5100-2158
112-3234630	PUZZLE-BOOK CRAWL PRIZES	05/31/24	17.96	10-5100-2158
112-3234630	CROSSWORD LETTER GAME-BOOK CRAWL PRIZES	05/31/24	12.69	10-5100-2158
112-3234630	STORY BOOK-BOOK CRAWL PRIZES	05/31/24	7.50	10-5100-2158
112-3234630	SIGHT WORD GAME-BOOK CRAWL PRIZES	05/31/24	21.98	10-5100-2158
112-3234630	BOOK LAMP-BOOK CRAWL PRIZES	05/31/24	41.76	10-5100-2158
112-3234630	PUZZLE-BOOK CRAWL PRIZES	05/31/24	22.00	10-5100-2158
112-3234630	PUZZLE-BOOK CRAWL PRIZES	05/31/24	15.99	10-5100-2158
112-3234630	BOOKMARK-BOOK CRAWL PRIZES	05/31/24	6.35	10-5100-2158
112-3234630	BOOKMARK-BOOK CRAWL PRIZES	05/31/24	6.00	10-5100-2158
112-3234630	PRIZE WHEEL-BOOK CRAWL SUPPLIES	05/31/24	59.84	10-5100-2158
112-3234630	CARDSTOCK-BOOK CRAWL SUPPLIES	05/31/24	20.98	10-5100-2158
112-3234630	MARKERS-BOOK CRAWL SUPPLIES	05/31/24	19.79	10-5100-2158
112-3234630	PUZZLE-BOOK CRAWL PRIZES	05/31/24	39.99	10-5100-2158
112-3234630	PUZZLE-BOOK CRAWL PRIZES	05/31/24	13.95	10-5100-2158
112-3234630	SHIPPING	05/31/24	6.99	10-5100-2158
112-8107921	STANDING DESK	06/25/24	77.59	10-5100-3201
112-8107921	SPEAKERS	06/25/24	209.93	10-5100-3201
114-2325490	MARKERS	06/06/24	18.98	10-5305-3210
114-2325490	INSPECTION CAMERA	06/06/24	145.99	10-5305-3210
11487	MEAL	06/11/24	16.27	10-5202-2123
114-9563143	TRIMMER HEADS	06/21/24	45.36	10-5306-3210
12260	MEAL	06/12/24	16.25	10-5202-2123
12919	MEAL	06/12/24	29.94	10-5202-2123
1311739	ARBORIST RECERTIFICATION	06/11/24	230.00	10-5304-2122
13522	MEAL	06/13/24	16.27	10-5202-2123
13751	TOTE	06/13/24	12.75	10-5100-3210
13751	TWILL CAP	06/13/24	5.00	10-5100-3210
13751	CAP	06/13/24	16.00	10-5100-3210
13751	DISNEY HEADBANDS	06/13/24	5.00	10-5100-3210
13751	PICTURE FRAME	06/13/24	6.66	10-5100-3210
13751	SURGE PROTECTOR	06/13/24	10.00	10-5100-3210

Invoice Number	Description	Inv Date	Invoice Amount	GL Account Number
13751	CANDY	06/13/24	10.50	10-5100-3230
13751	TRAVEL MUG	06/13/24	2.70	10-5100-3210
13751	DUCT TAPE	06/13/24	4.95	10-5100-3210
13751	LED CANDLE	06/13/24	6.50	10-5100-3210
13751	CANDY	06/13/24	6.00	10-5100-3230
13751	UNO GAME	06/13/24	8.00	10-5100-3210
13751	BANDANA	06/13/24	1.35	10-5100-3210
13751	CANDY	06/13/24	3.00	10-5100-3230
13751	CUTTING BOARD	06/13/24	4.00	10-5100-3230
13751	TABLE CLOTH	06/13/24	6.00	10-5100-3230
13751	EXTENSION CORD	06/13/24	13.00	10-5100-3210
13751	TO-GO CONTAINERS	06/13/24	3.00	10-5100-3230
13751	TUMBLER	06/13/24	24.00	10-5100-3210
13755	MEAL	06/13/24	37.19	10-5202-2123
2000060128	UNIFORM SHIRT	06/13/24	82.99	10-5202-3210
2000060128	UNIFORM SHIRT	06/13/24	155.98	10-5202-3210
2000060128	DISCOUNT	06/13/24	59.74	10-5202-3210
2000060128	SHIPPING	06/13/24	29.99	10-5202-3210
29193	FUEL	06/04/24	63.28	10-5102-2123
30034	FUEL	06/07/24	34.65	10-5106-2123
3020139	MEAL-FBINA GRADUATION	06/04/24	18.62	10-5202-2123
330599810	FLAG POLE KIT	06/26/24	151.09	10-5201-3210
330599810	FLAG POLE KIT	06/26/24	164.68	10-5201-3210
330599810	DISCOUNT	06/26/24	33.94	10-5201-3210
4043	MEAL-FBINA GRADUATION	06/04/24	13.32	10-5202-2123
4058	FUEL-FBINA GRADUATION	06/04/24	44.03	10-5202-2123
50978EC	MOASURE STICK KIT	06/27/24	75.00	10-5305-3210
50978EC	MOASURE ONE	06/27/24	499.00	10-5305-3210
5131	MEAL	06/05/24	11.50	10-5102-2123
526233	MEAL	06/04/24	3.82	10-5102-2123
5278	MEAL	06/03/24	26.55	10-5102-2123
5384	MEAL-WAM CONVENTION	06/05/24	25.79	10-5102-2123
5384	MEAL-WAM CONVENTION	06/05/24	25.78	10-5102-2123
5384	MEAL-WAM CONVENTION	06/05/24	25.78	10-5102-2123
5384	MEAL-WAM CONVENTION	06/05/24	25.78	10-5101-2123
5384	MEAL-WAM CONVENTION	06/05/24	25.78	10-5101-2123
5384	MEAL-WAM CONVENTION	06/05/24	25.78	10-5106-2123
575465	MEAL-PRESERVE WYOMING CONFERENCE	06/08/24	31.24	10-5106-2123
5920	MEAL-FBINA GRADUATION	06/05/24	32.81	10-5202-2123
6356	BOOK ENDS-BOOK CRAWL PRIZES	06/06/24	16.98	10-5100-2158
6356	MARKERS-BOOK CRAWL PRIZES	06/06/24	9.98	10-5100-2158
6356	COLORING BOOKS-BOOK CRAWL PRIZES	06/06/24	13.98	10-5100-2158
6565	TABLE CLOTH-BOOK CRAWL SUPPLIES	06/06/24	1.24	10-5100-2158
6565	TABLE CLOTH-BOOK CRAWL SUPPLIES	06/06/24	3.75	10-5100-2158
6919	DISPLAY BOARDS-BOOK CRAWL SUPPLIES	06/06/24	7.00	10-5100-2158
6919	COLOR PENCILS-BOOK CRAWL SUPPLIES	06/06/24	8.00	10-5100-2158
6919	CRAYONS-BOOK CRAWL SUPPLIES	06/06/24	3.00	10-5100-2158
6919	MARKERS-BOOK CRAWL SUPPLIES	06/06/24	5.10	10-5100-2158
7083	GAME-BOOK CRAWL PRIZES	06/07/24	5.00	10-5100-2158
7083	GAME-BOOK CRAWL PRIZES	06/07/24	10.00	10-5100-2158
7083	CRAYOLA FOIL ART PACK-BOOK CRAWL PRIZES	06/07/24	5.00	10-5100-2158
7083	GAME-BOOK CRAWL PRIZES	06/07/24	5.00	10-5100-2158
7083	GAME-BOOK CRAWL PRIZES	06/07/24	10.00	10-5100-2158
7083	GAME-BOOK CRAWL PRIZES	06/07/24	10.00	10-5100-2158
7083	COLORING BOOK-BOOK CRAWL PRIZES	06/07/24	.87	10-5100-2158
7083	CARD PACK-BOOK CRAWL PRIZES	06/07/24	3.00	10-5100-2158
7083	STICKERS-BOOK CRAWL PRIZES	06/07/24	3.50	10-5100-2158
7083	ART KIT-BOOK CRAWL PRIZES	06/07/24	1.25	10-5100-2158

Invoice Number	Description	Inv Date	Invoice Amount	GL Account Number
7083	PUZZLE-BOOK CRAWL PRIZES	06/07/24	5.00	10-5100-2158
7083	STICKERS-BOOK CRAWL PRIZES	06/07/24	3.00	10-5100-2158
7083	NOTEBOOK-BOOK CRAWL PRIZES	06/07/24	2.00	10-5100-2158
7083	NOTEBOOK-BOOK CRAWL PRIZES	06/07/24	1.00	10-5100-2158
7083	NOTEBOOK-BOOK CRAWL PRIZES	06/07/24	5.00	10-5100-2158
7083	COLORING BOOK-BOOK CRAWL PRIZES	06/07/24	3.00	10-5100-2158
7083	GAME-BOOK CRAWL PRIZES	06/07/24	8.00	10-5100-2158
7378	FUEL-FBINA GRADUATION	06/07/24	21.57	10-5202-2123
7404	MEAL-FBINA GRADUATION	06/07/24	10.34	10-5202-2123
7415	MEAL	06/07/24	6.04	10-5102-2123
7415	MEAL	06/07/24	6.04	10-5101-2123
7522	MEAL	06/07/24	17.16	10-5102-2123
7522	MEAL	06/07/24	17.16	10-5101-2123
7727	MEAL	06/07/24	2.89	10-5102-2123
7815	MEAL-FBINA GRADUATION	06/07/24	7.19	10-5202-2123
7951	BOOK ENDS-BOOK CRAWL PRIZES	06/07/24	16.98	10-5100-2158
7951	COLORING BOOKS-BOOK CRAWL PRIZES	06/07/24	3.99	10-5100-2158
7951	BOOKMARK-BOOK CRAWL PRIZES	06/07/24	8.50	10-5100-2158
7951	BOOK LIGHT-BOOK CRAWL PRIZES	06/07/24	8.99	10-5100-2158
7951	PUZZLES-BOOK CRAWL PRIZES	06/07/24	11.98	10-5100-2158
7951	PUZZLE-BOOK CRAWL PRIZES	06/07/24	19.99	10-5100-2158
7951	PUZZLE-BOOK CRAWL PRIZES	06/07/24	8.98	10-5100-2158
80958738	LODGING-WAM CONVENTION	06/07/24	278.00	10-5101-2123
81488466	LODGING-WAM CONVENTION	06/07/24	278.00	10-5102-2123
83339EE020061	LODGING	06/09/24	364.99	10-5202-2123
83849938	LODGING-WAM CONVENTION	06/07/24	278.00	10-5102-2123
84639154	LODGING-WAM CONVENTION	06/07/24	417.00	10-5101-2123
85420095	LODGING-WAM CONVENTION	06/07/24	453.50	10-5102-2123
8657	LODGING-WOMEN IN COMMAND TRAINING	05/10/24	234.00	10-5202-2123
86986706	LODGING-WAM	06/07/24	278.00	10-5106-2123
90239655-1	CREDIT-DIFFERENCE BETWEEN AMOUNT PAID AND CHARGED	04/25/24	1.36-	10-5201-2123
93964761	LODGING-WAM	06/05/24	149.00	10-5106-2123
9608	FUEL	06/09/24	81.67	10-5202-2123
9889	MEAL-TRAINING	05/09/24	17.61	10-5202-2123
HW660399	CANOPY PARKING-FBINA	06/07/24	51.95	10-5202-2123
KX8RPE14CB4ER	MEAL	06/04/24	52.00	10-5102-2123
KX8RPE14CB4ER	MEAL	06/04/24	52.00	10-5101-2123
KX8RPE14CB4ER	MEAL	06/04/24	52.00	10-5106-2123
YH3BS-1	CREDIT-DIFFERENCE BETWEEN AMOUNT PAID AND CHARGED	03/25/24	.02-	10-5202-2123
Total VISA-CONVERSE COUNTY BANK:			8,223.95	
<b>VISIONARY COMMUNICATIONS INC</b>				
874063	PHONE SERVICE	06/01/24	765.23	10-5100-2134
894648	PHONE SERVICE	06/01/24	176.62	10-5103-2158
Total VISIONARY COMMUNICATIONS INC:			941.85	
<b>WAGNER, MORGAN</b>				
062424	UTILITY DEPOSIT REFUND	06/24/24	93.71	96-20000229
Total WAGNER, MORGAN:			93.71	
<b>WASHINGTON, ANDRE</b>				
062024	CONCRETE REPAIR	06/20/24	1,175.00	56-5560-2158
062024-A	CONCRETE REPAIR	06/20/24	1,800.00	56-5560-2158
062024-B	CONCRETE REPAIR	06/20/24	1,025.00	56-5560-2158
062024-B	CONCRETE REPAIR	06/20/24	8,250.00	56-5560-2158

Invoice Number	Description	Inv Date	Invoice Amount	GL Account Number
062624	CONCRETE REPAIR	06/26/24	9,425.00	56-5560-2158
Total WASHINGTON, ANDRE:			21,675.00	
<b>WAYNE COLEMAN CONSTRUCTION</b>				
23-042-1	LANDFILL ROAD PROJECT	06/25/24	17,470.20	57-5570-6544
23-042-1	RETAINAGE-LANDFILL ROAD PROJECT	06/25/24	873.51-	57-20000210
23-053-3	BIRCH STREET PROJECT	06/13/24	10,466.68	32-5852-6544
23-053-3	RETAINAGE-BIRCH STREET PROJECT	06/13/24	523.33-	32-20000210
23-053-3	BIRCH STREET PROJECT	06/13/24	11,315.32	56-5560-6544
23-053-3	RETAINAGE-BIRCH STREET PROJECT	06/13/24	565.77-	56-20000210
23-054-2	ADAMS ST PROJECT	06/25/24	96,896.01	31-5840-6544
23-054-2	ADAMS ST PROJECT	06/25/24	140,428.99	31-5840-6544
23-054-2	RETAINAGE-ADAMS ST PROJECT	06/25/24	4,844.80-	31-20000210
23-054-2	RETAINAGE-ADAMS ST PROJECT	06/25/24	7,021.45-	56-20000210
24100	LOWER MANHOLES	06/27/24	7,200.00	10-5305-2158
Total WAYNE COLEMAN CONSTRUCTION:			269,948.34	
<b>WHEATLAND GARAGE DOOR LLC</b>				
45	GARAGE DOOR	06/20/24	6,943.00	57-5570-6542
4547	SECTION-DOOR REPAIR	05/13/24	659.00	32-5501-2155
4547	SHIP LAP ADAPTER-DOOR REPAIR	05/13/24	170.65	32-5501-2155
4547	SERVICE CALL-DOOR REPAIR	05/13/24	450.00	32-5501-2155
4547	SPRAY LUBE-DOOR REPAIR	05/13/24	10.50	32-5501-2155
Total WHEATLAND GARAGE DOOR LLC:			8,233.15	
<b>WILDWOOD TREE SERVICE LLC</b>				
6397	TREE REMOVAL	06/17/24	300.00	10-5305-2158
Total WILDWOOD TREE SERVICE LLC:			300.00	
<b>WW GRAINGER</b>				
9121740188	BULLDOG CLIPS	05/16/24	35.04	10-5302-3210
9121740188	INSPECTION SHEETS	05/16/24	24.80	10-5302-3210
9129616232	SOLENOID AIR VALVE	05/23/24	199.36	10-5305-3210
9129935020	PVC PIPE	05/23/24	19.88	31-5401-3210
9129935020	PVC PIPE	05/23/24	22.66	31-5401-3210
9129935020	ADAPTER	05/23/24	22.29	31-5401-3210
9129935020	ADAPTER	05/23/24	37.02	31-5401-3210
9132216319	WORK LIGHT	05/28/24	261.51	10-5302-3220
9132216319	DRILL PRESS CHUCK	05/28/24	238.80	10-5302-3220
9132216319	DRILL CHUCK KEY	05/28/24	17.26	10-5302-3220
9139194832	PAPER TOWL DISPENSER	06/04/24	67.76	10-5301-3210
9142272567	CANTILEVER RACK	06/06/24	1,342.79	34-5340-3220
9142272567	CANTILEVER RACK	06/06/24	741.91	34-5340-3220
9144795466	PAPER TOWL DISPENSER	06/07/24	67.76	10-5301-3210
9144891463	PAPER TOWELS	06/07/24	130.40	10-5301-3210
9150133479	GATE KEYPAD	06/13/24	83.56	32-5501-3210
9154060157	CHOP SAW	06/17/24	588.94	34-5340-3220
9154060157	ANGLE GRINDER	06/17/24	194.56	34-5340-3220
9154060157	BAND SAW KIT	06/17/24	1,023.69	34-5340-3220
9154060157	IMPACT WRENCH	06/17/24	544.45	34-5340-3220
9156493349	PORTA POWER	06/19/24	545.66	10-5305-3210
Total WW GRAINGER:			6,210.10	

Invoice Number	Description	Inv Date	Invoice Amount	GL Account Number
<b>WY CHILD &amp; FAMILY DEV INC</b>				
052024-MAY	FUNDING ALLOCATION AGREEMENT	05/31/24	416.67	10-5110-8707
Total WY CHILD & FAMILY DEV INC:			416.67	
<b>WY CONF OF BUILDING OFFICIALS</b>				
061824	MEMBERSHIP	06/18/24	50.00	10-5106-2120
Total WY CONF OF BUILDING OFFICIALS:			50.00	
<b>WY DEPT OF TRANSPORTATION</b>				
147733	LOCAL SHARE OF PARTICIPATING EXPENDITURES	06/03/24	22.21	10-5305-2158
Total WY DEPT OF TRANSPORTATION:			22.21	
<b>WY MACHINERY COMPANY</b>				
PO8130541	SHIPPING	06/15/24	5.36	10-5305-3210
PO8132037	SCRAPER ASSEMBLY	06/18/24	133.95	10-5305-3210
PO8137249	SCRAPER ASSEMBLY	06/21/24	133.95	10-5305-3210
Total WY MACHINERY COMPANY:			273.26	
<b>WY RETIREMENT SYSTEM</b>				
061124	Payroll Deduction	06/11/24	99,613.29	10-20000224
Total WY RETIREMENT SYSTEM:			99,613.29	
<b>WY STATE DISBURSEMENT CENTER</b>				
061424	Payroll Deduction	06/14/24	34.90	10-20000226
062824	Payroll Deduction	06/28/24	34.90	10-20000226
Total WY STATE DISBURSEMENT CENTER:			69.80	
<b>WY SUPREME COURT</b>				
063024	AUTOMATION FEE	06/30/24	486.00	10-20000208
063024	CIVIL LEGAL SERVICE FEES	06/30/24	160.00	10-20000208
Total WY SUPREME COURT:			646.00	
<b>YOUTH DEVELOPMENT SERVICES</b>				
052324-MAY	FUNDING ALLOCATION AGREEMENT	05/23/24	1,666.66	10-5110-8709
Total YOUTH DEVELOPMENT SERVICES:			1,666.66	
Grand Totals:			3,494,458.71	

Approved By \_\_\_\_\_  
City Manager

Date \_\_\_\_\_



June 28, 2024

J.D. Cox – City Manager  
City of Douglas  
P.O. Box 1030  
101 North 4<sup>th</sup> Street  
Douglas, WY 82633

RE: Additional survey proposal

Dear Mr. Cox.:

Amundsen Associates is pleased to submit the following fee proposal for additional surveying for the Douglas Community Center project. The scope of the surveying would be expanded beyond the boundaries provided in the RFQ to the boundaries indicated below.

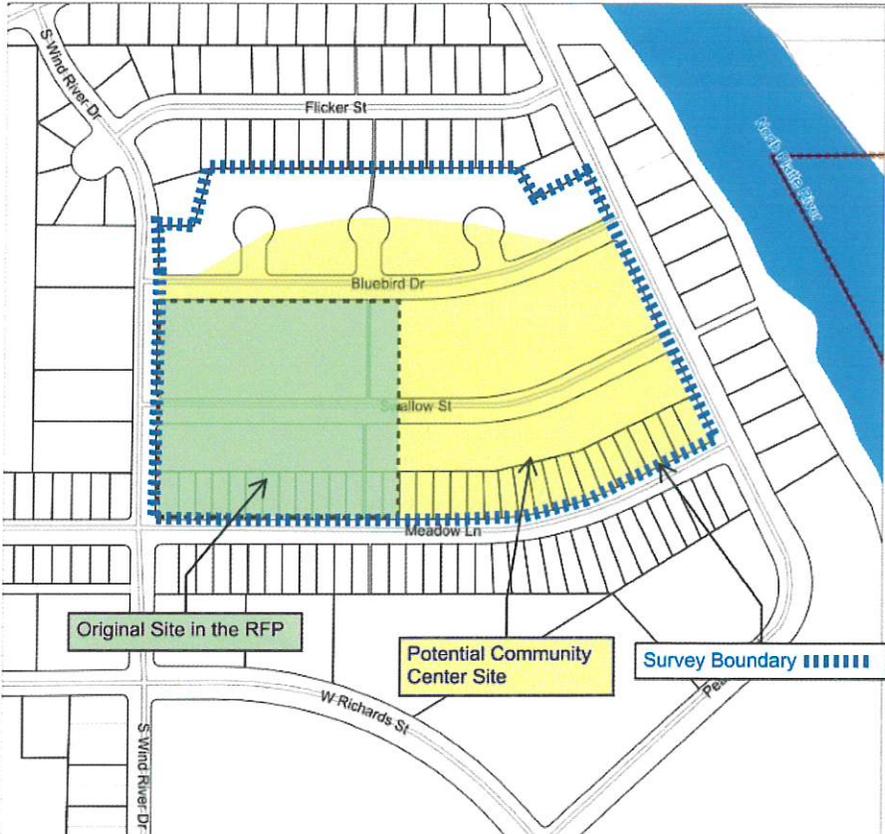
Amundsen Associates will perform the above scope of services for an additional service fee of \$6,000.

Note - This fee is for surveying purposes only. The Civil Engineer / Landscape Architect may need to revise their fees in the future if the site is expanded and it is determined that the design needs to occur as part of this overall project, either for bidding now or in the future.

In closing, thank you for the opportunity to submit our fee proposal. Our team is committed to collaborating with your outstanding team. If you have any questions regarding our proposal, please feel free to contact me at 307.234.9999 or via email at rshosh@amundsenassociates.com.

Respectfully,

  
Ronald Shosh, Jr.  
Principal Architect



# Contract Amendment #1

This **AMENDMENT** dated: June 28, 2024

*(Insert this Amendment's effective date)*

is made to the **AGREEMENT** dated June 3, 2024

*(Insert the date of the Agreement between the Architect and the Owner)*

**BETWEEN** the Architect:

**Amundsen Associates, LLC**  
212 East 2<sup>nd</sup> Street  
Casper, WY 82601

and the Owner:

**City of Douglas**  
101 N. Fourth Street  
Douglas, WY 82633

for the following Project:

**Douglas Community Center**

The Architect and the Owner agree that the terms and conditions governing the Architect's services and responsibilities under the Agreement referred to above shall be amended to include the Additional Services specified in this Amendment as an addition to the Architect's services and responsibilities under that Agreement.

Additional Services shall be described below:

**Contract Amendment #1 –**

1. **Provide additional surveying to the boundaries provided in Exhibit A attached to this document.**

The fee for the above work will be amended as follows:

<b>Original Fee:</b>	<b>\$834,600.00</b>
<b>Add Service #1:</b>	<b>\$6,000.00</b>
<b>Revised Fee:</b>	<b>\$840,600.00</b>

This Amendment entered into as of the day and year first written above.

**OWNER**

  
\_\_\_\_\_  
(Signature)

J.D. Cox – City Manager

**ARCHITECT**

  
\_\_\_\_\_  
(Signature)

Ronald Shosh, Jr., AIA – Principal Architect

Attached – Exhibit A

**Item**

Contract Amendment #1 – Requested Survey completed by Amundsen

**Responsible Staff Contact**

J. D. Cox, City Manager  
Clara Chaffin, Community Development Director

**Recommendation**

Ratify contract Amendment #1 in the amount of \$6,000.

**Executive Summary**

On May 13, 2024, the Council approved Amundsen Associates with an \$834,600 contract to design the new Community Center. Initially, their proposal covered the survey of the Community Center footprint as outlined in the Request for Qualifications.

Subsequent discussions revealed that the Community Center's footprint would impact nearly the entire city-owned Meadow Acres property, necessitating a replatting. To facilitate this, an expanded survey covering the entire property became necessary.

We requested a quote from Amundsen for this additional survey. Due to their current onsite presence, they offered a favorable quote of \$6,000, which staff considered advantageous.

During the latest weekly meeting, Amundsen confirmed readiness to proceed with the surveying. To expedite the project without delay, the City Manager authorized the comprehensive survey alongside the originally planned work on the Community Center footprint.

Although this expanded survey could have been separately billed due to its broader implications for city interests beyond the Community Center, staff opted to incorporate it into the project scope, necessitating a change order.



**Alignment to Strategic Doing (SD) and/or Other Plans**

SD24 Outcome

Fun, Uplifting, Neat & Tidy Community

SD24 Strategy

S2: Community Center

SD24 KPI

FUN-09

2014 Master Plan

A. Parks, Recreation, and Trails. Douglas will offer a full range of recreational areas and facilities accessible to all segments of the community.

Goal A1. Maintain a City-wide system of parks and recreation system that serve residents of all ages, abilities, income, and location within the community.

Goal A5. Encourage diverse, affordable, and year- round recreation opportunities for all age groups.

2015 Downtown Master Plan

n/a

**Budget/Fiscal Impact**

Fund/Department

Public Facilities-Community Facility

Project/Line Item(s)

57-5571-6542

Budgeted Amount

\$9,398,425

Anticipated Amount

\$ 6,000

**Action Requested/Recommended Motion**

Ratify contract amendment of \$6,000 to conduct survey on the remainder of the Meadow Acres property and authorize the City Manager to sign all associated documents.

**Reviewed/Approved**

Community Development

Public Works

Law Enforcement

Legal

City Manager

Finance

City Clerk

ORDINANCE NO. 1043

AN ORDINANCE AMENDING SECTIONS 10.92.070(a) AND 10.52.040  
PERTAINING TO THE PARKING OF TRUCKS

**WHEREAS**, the City of Douglas (City) Council finds and determines that the following changes and clarifications need to be made in regard to the City of Douglas Municipal Code; and

**WHEREAS**, consideration has been given to ensure fairness to all City of Douglas residents and make new regulations reasonable.

**BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF DOUGLAS, WYOMING:**

**Section 1.** Section 10.92.070 of the Douglas Municipal Code is hereby amended to read as follows:

**10.92.070 Truck Parking.**

(a) No person shall park any commercial truck over ten thousand (10,000) pounds gross vehicle weight upon any street or alley in the city except in those areas designated as either business or industrial.

**Section 2.** Section 10.52.040 of the Douglas Municipal Code is hereby amended to read as follows:

**10.52.040 Parking of trucks prohibited on certain streets.**

There shall be no parking of trucks of any kind on North Third Street between Walnut Street and Center Street or on Brownfield Road. For purposes of this section, "truck" shall not include vehicles of one (1) ton or under.

**PASSED AND APPROVED ON FIRST READING this** \_\_\_\_\_ day of \_\_\_\_\_, 2024.

**PASSED AND APPROVED ON SECOND READING this** \_\_\_\_\_ day of \_\_\_\_\_, 2024.

**PASSED, APPROVED AND ADOPTED ON THIRD AND FINAL READING this** \_\_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
Kim Pexton, Mayor

**Attest:**

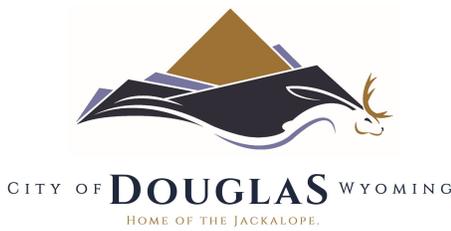
\_\_\_\_\_  
Mary Nicol, City Clerk

*Published:* \_\_\_\_\_

**ATTESTATION**

I, Mary Nicol, the Clerk of the City of Douglas, Wyoming, do hereby attest and state that the above ordinance was published/posted in the manner required by law and that all procedures required by Wyoming State law were complied with.

\_\_\_\_\_  
Mary Nicol, City Clerk



# Agenda Item Report City Council – July 8, 2024

**Item**

Ordinance 1043 Amending Ordinances Pertaining to the Parking of Trucks on Brownfield Road.

**Responsible Staff Contact**

Todd Byerly

**Recommendations**

Recommend approving Ordinance 1043 on first reading.

**Executive Summary**

Since the adoption of Ordinance 1018 in December 2022, Brownfield Road has had an increase of issues related to parking commercial trucks creating an unsafe and unsightly thoroughfare. Recently, the Douglas Police Department and the Wyoming State Fairgrounds have witnessed damage to fences, an increase in trash being dumped along the side of the road, deep ruts in the drainage area along the west side of the road, and a constant stream of calls to the Douglas Police Department. Additionally, the parking of commercial trucks has created a visual obstruction and an unsafe environment on Brownfield Road.

**Public Awareness Campaign:** It is recommended that during the process of adopting Ordinance 1043, the Douglas Police Department begin to notify drivers of commercial trucks that parking will be prohibited soon and to start looking for an alternative. Furthermore, it is recommended that once Ordinance 1043 has been published in the Douglas Budget, Public Works distribute temporary signage alerting drivers of commercial trucks that parking is now prohibited anywhere on Brownfield Road.

**Background**

Ordinance 1018 Amending Sections 10.92.070, 10.04.010(xxxix), 10.52.010(a)(i)(e) And 10.52.040 and Creating 10.48.080 Pertaining to the Parking of Trucks was published December 28, 2022. Specific to Brownfield Road, this Ordinance allowed commercial trucks to be parked on the west side of Brownfield Road between the entrance to the Wyoming State Fair Grounds and the South property line of the Wyoming State Fair Grounds. It also prohibited the parking of commercial trucks on the east side of Brownfield Road.

**Alignment to Strategic Doing (SD) and/or Other Plans**

<u>SD25 Outcome</u>	Well-Connected City (WCC)
<u>SD25 Strategy</u>	Strategy 1: Increase Streets & Alleys Productivity and Safety.
<u>SD25 KPI</u>	n/a
<u>2014 Master Plan</u>	n/a
<u>2015 Downtown Master Plan</u>	n/a

**Budget/Fiscal Impact**

<u>Fund/Department</u>	General Fund/Non-Departmental
<u>Project/Line Item(s)</u>	Publishing/Advertising
<u>Budgeted Amount</u>	\$40,000



CITY OF **DOUGLAS** WYOMING  
HOME OF THE JACKALOPE.

## Agenda Item Report City Council – July 8, 2024

**Anticipated Amount** \$200.00

### **Action Requested/Recommended Motion**

Move to approve Ordinance 1043 on first reading.

### **Reviewed/Approved**

- Community Development**
- Law Enforcement**
- City Manager**
- Public Works**

- Legal**
- Finance**
- HR**
- City Clerk**



## Item

Water Conservation Solutions for Douglas

## Responsible Staff Contact

Josh Oberlander

Mary Nicol

## Recommendation

Staff's recommendation to help minimize the overuse of the Douglas' potable water system can be broken into three distinctive parts. One, public education and outreach. Two, a quick to activate water use conservation system, and three, the discouragement of water over-use by a tiered rate structure that will allow Douglas to recapture the costs of providing water with our most costly production sources.

- Public Education
  - Public education and outreach will be accomplished through providing information regarding the best times to apply water to landscapes, how to apply an appropriate amount of water to various landscape types, information on how to check for leaking toilets and fixtures in homes, and encouragement of good stewardship of our community resources. This information will be provided to customers through all available media outlets. City stewardship, the City of Douglas will lead by example in being conservative with our water resources. Staff has put together a proclamation recognizing that water is a valuable resource and encourages all of Douglas to become water wise.
- Water Conservation System
  - Having a standardized tiered water conservation system in place for staff to activate quickly in the event of high periods of water consumption, or in the event of the inability to produce an adequate supply of water is critical for the success of our Douglas water system. The conservation system should be broken into four easy to understand tiers as follows:
    - **Voluntary**: Customers of Douglas water system are notified of high-water consumption. All water users are asked to reduce the application of water to landscaped areas or consider watering less frequently. Customers are asked not to water outdoors during the heat of the day (10 a.m. to 6 p.m.)
    - **Moderate**: All water customers are required to reduce the application of water to landscaped areas by 25%. All customers are required to abide by alternate day watering. Properties with even numbers water on Tuesday, Thursday, and Saturday. Properties with odd numbers water on Wednesday, Friday, and Sunday. Public and commercial green spaces water on Monday, Wednesday and Friday.
    - **High**: All water customers are required to reduce the application of water to landscaped areas by 50%. All customers are required to abide by alternate

day watering. Properties with even numbers water on Tuesday, Thursday, and Saturday. Properties with odd numbers water on Wednesday, Friday, and Sunday. Public and commercial properties water on Monday, Wednesday and Friday. Public and commercial green spaces in excess of ½ acre water on Monday and Friday. A 25% water surcharge fee will be applied to all water rate tiers

- **Extreme:** No outdoor watering is permitted. Water use is limited to indoor uses only, unless water use is critical to business operations. A 50% water surcharge fee will be applied to all water rate tiers
- During all tiers of required conservation, the following uses of water are prohibited: Washing of hard surfaces, which include sidewalks, driveways, parking lots, etc., is prohibited except for safety and health considerations. Wasting water by allowing it to run in the street is prohibited. Any watering during the heat of the day (10 a.m. to 6 p.m.) is prohibited.

Water conservation measures shall be memorialized and enacted as necessary and appropriate with the concurrence of the water treatment supervisor and the city manager.

- Tiered Rate Structure
  - The implementation of a permanent tiered rate structure will provide a means for Douglas to discourage the overuse of our potable water system. The intent of the tiered rate structure is to allow flexibility to still encourage growth in Douglas, while providing a revenue stream to allow for improvements within the water system to boost water production and increase resiliency within our water system.
  - The different sources of water for Douglas cost significantly different amounts of money to produce water. The Little Boxelder Spring is the lowest cost, the Sheep Mountain #1 well is of moderate cost, and the surface water plant being the most expensive. Tiered rate structures target the largest consumers of water in the system while leaving the conservative water users relatively unaffected.
  - The Platte River Recovery Implementation Program (PRRIP) has set benchmarks for the quantity of water that can be depleted from the North Platte River system. Douglas has been over our irrigation and non-irrigation benchmarks several times over the last ten years. Douglas has been over the non-irrigation (winter) benchmark more than the irrigation season benchmark. A permanent tiered rate structure will encourage all water customers to be water conscious year around.

Commodity charge, Per 1,000 gallons, per month	Rate
1,000 gallons to 30,000 gallons	3.03
31,000 gallons to 60,000 gallons	3.90
61,000 gallons to 90,000 gallons	4.88
91,000 gallons to 120,000 gallons	6.10
121,000 gallons to 150,000 gallons	7.63
151,000 gallons to 180,000 gallons	9.54
181,000 gallons and above	11.93

**Background**

Due to the ongoing higher-than-average temperatures and lower than average precipitation, water consumption has increased, causing Douglas to be near the limits of water production. Staff is working on solutions to encourage Douglas to become more conservative with our most precious resource, water.

**Alignment to Strategic Doing (SD) and/or Other Plans**

SD24 Outcome

SD24 Strategy

SD24 KPI

2014 Master Plan

2015 Downtown Master Plan

**Budget/Fiscal Impact**

Fund/Department

Project/Line Item(s)

Budgeted Amount

Anticipated Amount

**Action Requested/Recommended Motion**

Approve Resolution 2024-24, a resolution declaring Douglas as a “Water Wise City.”

Approve Resolution 2024-25, a resolution ratifying the establishment of mandatory water conservation tiers for the City of Douglas.

Approve Resolution 2024-26, a resolution amending user charges for municipal water system of the City of Douglas.

**Reviewed/Approved**

Community Development

Law Enforcement

City Manager

Public Works

Legal

Finance

HR

City Clerk

RESOLUTION NO. 2024-24

A RESOLUTION ESTABLISHING THE CITY OF DOUGLAS TO BE A "WATER WISE CITY"

**WHEREAS**, the City of Douglas recognizes water is a finite resource that is vital to human life; and

**WHEREAS**, well-maintained green spaces are important to the health and well-being of communities and individuals; and

**WHEREAS**, the ability of Douglas to provide its citizens with an adequate supply of drinking water could be hampered if lawn irrigation is excessive; and

**WHEREAS**, the City of Douglas finds it essential and the highest priority to ensure a proper supply of drinking water to its residents; and

**WHEREAS**, the current average annual per capita consumption of water in Douglas is 241 gallons per capita, which greatly exceeds the statewide average of 215 gallons per capita; and

**WHEREAS**, reports show the excessive use is primarily due to outdoor irrigation; and

**WHEREAS**, the City of Douglas intends to apply water wise practices to priority spaces such as parks and public greenspaces; and

**WHEREAS**, the City of Douglas asks other public and private entities and organizations to participate in reduction of over-irrigation; and

**WHEREAS**, the City of Douglas asks all residents to participate in reduction of over-irrigation; and

**WHEREAS**, best practices can significantly reduce water usage and runoff while creating healthy lawns, landscaping, and sports turf; and

**WHEREAS**, the City of Douglas encourages all citizens to monitor their systems for leaks, overspray, and runoff; and

**WHEREAS**, the City of Douglas further encourages all entities and citizens to conserve water by only irrigating between the hours of 10:00pm and 6:00am.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DOUGLAS**, the the City of Douglas, WY be hereby declared to be a "WATER WISE CITY" (#DouglasWaterWise).

**PASSED, APPROVED, AND ADOPTED** this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
Kim Pexton, Mayor

**Attest:**

\_\_\_\_\_  
Mary Nicol, City Clerk

## RESOLUTION NO. 2024-25

**A RESOLUTION ESTABLISHING “WATER WISE CITY” CONSERVATION MEASURES  
FOR THE CITY OF DOUGLAS**

**WHEREAS**, the City of Douglas recognizes water is a finite resource that is vital to human life; and

**WHEREAS**, the ability of Douglas to provide its citizens with an adequate supply of drinking water could be hampered if lawn irrigation is excessive; and

**WHEREAS**, the City of Douglas finds it essential and the highest priority to ensure a proper supply of drinking water to its residents; and

**WHEREAS**, putting standardized water conservation measures in place will allow staff to activate quickly in the event of high periods of water consumption, or in the event of the inability to produce an adequate supply of water and is critical for the success of our Douglas water system, and

**WHEREAS**, Section 13.04.020 authorizes the City Manager to implement water conservation measures as necessary, and

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL, OF THE CITY OF DOUGLAS, WYOMING**, that the following “Water Wise City” Conservation System and measures be established, and may be implemented by the City Manager as necessary and when appropriate, and

- **Voluntary:**
  - Requested to reduce the application of water to landscaped areas or consider watering less frequently.
  - Requested to refrain from watering outdoors during the heat of the day (10 a.m. to 6 p.m.).
  - Requested to refrain from washing hard surfaces, which include sidewalks, driveways, parking lots, etc., except for safety and health considerations.
  - Requested to refrain from allowing water to run in the street.
- **Moderate:**
  - Required to reduce the application of water to landscaped areas by 25%.
  - Required to abide by alternate day watering.
    - Properties with even numbers water on Tuesday, Thursday, and Saturday.
    - Properties with odd numbers water on Wednesday, Friday, and Sunday.
    - Public and commercial green spaces water on Monday, Wednesday and Friday.
  - Required to refrain from watering outdoors during the heat of the day (10 a.m. to 6 p.m.).
  - Required to refrain from washing hard surfaces, which include sidewalks, driveways, parking lots, etc., except for safety and health considerations.
  - Required to refrain from allowing water to run in the street.
- **High:**
  - Required to reduce the application of water to landscaped areas by 50%.
  - Required to abide by alternate day watering.
    - Properties with even numbers water on Tuesday, Thursday, and Saturday.
    - Properties with odd numbers water on Wednesday, Friday, and Sunday.
    - Public and commercial properties water on Monday, Wednesday and Friday.
    - Public and commercial green spaces in excess of one-half (½) acre water on Monday and Friday.
  - Surcharge to water commodity rates of twenty-five percent (25%) for entire month conservation measure is in force.
- **Extreme:**
  - No outdoor watering or water usage is permitted.

- Water use is limited to indoor uses only, unless water use is critical to business operations or safety and health considerations.
- Surcharge to water commodity rates of 50% for entire month conservation measure is in force.

**BE IT FURTHER RESOLVED**, these measures may be implemented by the City Manager as necessary and when appropriate, and

**BE IT FURTHER RESOLVED**, other water conservation measures may be enacted at the City Manager's discretion to protect the integrity of the public water supply.

**BE IT FURTHER RESOLVED**, pursuant to Section 13.16.070 of the Douglas Municipal Code, any violation of water conservation measures is declared to be unlawful, and violation shall be punishable by a fine not to exceed \$750.00.

**PASSED, APPROVED, AND ADOPTED** this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
Kim Pexton, Mayor

**Attest:**

\_\_\_\_\_  
Mary Nicol, City Clerk

RESOLUTION NO. 2024-26

A RESOLUTION SETTING A "WATER WISE CITY" TIERED RATE STRUCTURE FOR THE CITY OF DOUGLAS

WHEREAS, the City of Douglas recognizes water is a finite resource that is vital to human life; and

WHEREAS, the ability of Douglas to provide its citizens with an adequate supply of drinking water could be hampered if lawn irrigation is excessive; and

WHEREAS, the City of Douglas finds it essential and the highest priority to ensure a proper supply of drinking water to its residents; and

WHEREAS, it is critical for the success of the Douglas Water System to have standardized tiered water conservation in place for staff to activate quickly in the event of high periods of water consumption, or in the event of inability to produce adequate supply of water, and

WHEREAS, Section 13.12.040(E)(c) of the Municipal Code for City of Douglas, Wyoming establishes rates for the operation of the municipal water.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DOUGLAS, WYOMING, Section 13.12.040(E)(c) is hereby amended to read as follows:

c. Commodity charge, Per 1,000 gallons, per month	Rate
1,000 gallons to 30,000 gallons	3.03
31,000 gallons to 60,000 gallons	3.90
61,000 gallons to 90,000 gallons	4.88
91,000 gallons to 120,000 gallons	6.10
121,000 gallons to 150,000 gallons	7.63
151,000 gallons to 180,000 gallons	9.54
181,000 gallons and above	11.93

PASSED, APPROVED, AND ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
Kim Pexton, Mayor

Attest:

\_\_\_\_\_  
Mary Nicol, City Clerk

**Item**

Project 1200 – Downtown Infrastructure Project.

**Responsible Staff Contact**

John Harbarger  
Blake Palmer  
Brandon Frye  
John Stearns

**Recommendation**

Accept conceptual design of the Downtown Infrastructure Project 1200 (also known as 1.5 Alley, 2<sup>nd</sup> & 3<sup>rd</sup> St. design), and authorize moving forward with Engineering Design.

**Executive Summary**

This project in the South Downtown area will: replace the old water and sewer mains and address pedestrian traffic as well as address storm water issues, pedestrian lighting, dysfunctional landscaping, and safety.

**Project Summary (see attached map)**

**Water Main Replacement:** 2<sup>nd</sup> St – Elm to Oak; 3<sup>rd</sup> St – Center to Elm  
**Sanitary Sewer Replacement:** 1.5 Alley – Center to Elm  
**Street Construction:** 1.5 Alley (Center to Oak), 2<sup>nd</sup> & 3<sup>rd</sup> St (Oak to Elm),  
Street w/Landscaping 2<sup>nd</sup> & 3<sup>rd</sup> (Center to Oak)

In addition, close attention will be given to snow removal and street maintenance with this design.

This project aligns with the Master Plan adopted in 2014 and the Downtown Master plan adopted in 2015. With this project, there will be a 4' furniture zone that can be utilized by pedestrian traffic along with a 6" walkway on 3<sup>rd</sup> street with a larger 11' walkway on 2<sup>nd</sup> street. ADA curb ramps added to both streets.

**Background**

The City has been exploring ways to enhance the downtown area's aesthetics, aiming to increase its appeal and visually convey a vibrant, active atmosphere. As part of our master plan, the city council has prioritized investing in downtown by implementing phased streetscaping and utility upgrades.

This project exemplifies our commitment to revitalizing downtown, showcasing our dedication to enhancing community pride. Our goal is to create an enjoyable downtown experience for visitors, highlighting our unique and promotable identity (UPI) through local shops and cultural attractions. Furthermore, research has shown public investment in downtowns will spur private investment in the same space, thus revitalizing downtown, increasing activity, and resulting in economic growth.



The Council approved \$695,000 in funding for the design of this item in the SD2425 Unified Budget & Strategic Doing, with the intention and plan to construct in FY2526. The engineering cost estimate is \$691,282.50. The total project construction cost is projected to be approximately \$5,991,115.

**Alignment to Strategic Doing (SD) and/or Other Plans**

<u>SD25 Outcome</u>	Well Connected City; Unique & Promotable Identity
<u>SD25 Strategy</u>	S2: Water/Sewer – Replace 4% of Infrastructure
<u>SD25 KPI</u>	WWC-10; Engineering for Downtown Infra. Improvements
<u>2014 Master Plan</u>	Goal D# Create an Attractive Community
<u>2015 Downtown Master Plan</u>	2.5 Enhancements in the Public Rights of Way

**Budget/Fiscal Impact**

<u>Fund/Department</u>	Street Improvements Downtown Infrastructure Improvements
<u>Project/Line Item(s)</u>	Project 1200E 56-5560-2153 Architect & Engineering
<u>Budgeted Amount</u>	\$695,000
<u>Anticipated Amount</u>	\$691,282

**Action Requested/Recommended Motion**

I move to accept the submitted conceptual design of the Downtown Infrastructure Project and approve moving forward with formal design and furthermore authorize the City Manager to sign all associated documents.

**Reviewed/Approved**

- |   |   |
|---|---|
| <input checked="" type="checkbox"/> Community Development | <input checked="" type="checkbox"/> Finance |
| <input checked="" type="checkbox"/> Law Enforcement       | <input type="checkbox"/> HR                 |
| <input checked="" type="checkbox"/> City Manager          | <input type="checkbox"/> City Clerk         |
| <input checked="" type="checkbox"/> Public Works          |   |
| <input type="checkbox"/> Legal                            |   |



# CENTER STREET

**PEDESTRIAN BUMP-OUTS  
& ADA CURB RAMPS**

**6-FOOT WALKWAY**

**3-FOOT FURNITURE ZONE**

**45° ANGLED PARKING**

**11-FOOT DRIVE LANE**

**4-FOOT FURNITURE ZONE**

**6-FOOT WALKWAY**

**STREET TREES**

**45° ANGLED PARKING**

**11-FOOT DRIVE LANE**

**LANDSCAPE PLANTER/  
SEATWALL**

**PEDESTRIAN BUMP-OUTS  
& ADA CURB RAMPS**

# OAK STREET

## South 3rd Street CONCEPT EXHIBIT





# South 2nd Street CONCEPT EXHIBIT



**Cost Estimate  
CITY OF DOUGLAS**

***S. Downtown Streets and Alley Improvements (1.5 Alley, 2nd St, & 3rd Street)  
July 1, 2024***

LS = Lump Sum	EA = Each	LF = Linear Feet	AC = Acre
SY = Square Yard	SF = Square Foot	CY = Cubic Yard	Ton = Ton

<b>Schedule A - Water Main Replacement (2nd St - Elm to Oak, 3rd St - Center to Elm)</b>					
<b>Item</b>	<b>Description</b>	<b>Unit</b>	<b>Quantity</b>	<b>Unit Cost</b>	<b>Total Cost</b>
1	Mobilization and Bonds	LS	1	\$23,000.00	\$23,000.00
2	12" Water Transmission Main	LF	550	\$70.00	\$38,500.00
3	12" Gate Valve	EA	4	\$3,500.00	\$14,000.00
4	12" Ductile Iron Fittings	EA	6	\$3,000.00	\$18,000.00
5	8" Water Transmission Main	LF	900	\$45.00	\$40,500.00
6	8" Gate Valves	EA	6	\$2,500.00	\$15,000.00
7	8" Ductile Iron Fittings	EA	10	\$1,500.00	\$15,000.00
8	6" Raw Water Irrigation	LF	300	\$70.00	\$21,000.00
9	BNSF permitting and Easement Negotiations	LS	1	\$10,000.00	\$10,000.00
10	Connect to Existing Main	EA	7	\$2,500.00	\$17,500.00
11	1" Water Services	EA	65	\$1,500.00	\$97,500.00
12	Fire Hydrant Assemblies	EA	5	\$7,000.00	\$35,000.00
13	Select Backfill	CY	800	\$35.00	\$28,000.00
14	Foundation Material	CY	100	\$55.00	\$5,500.00
15	Traffic Control	LS	1	\$20,000.00	\$20,000.00
16	4" PMP / 8" Grading "W" Base Course	SY	160	\$75.00	\$12,000.00
17	Steel bore and Casing - (Raw Water Line)	LS	1	\$60,000.00	\$60,000.00
<b>Subtotal - Schedule A</b>					<b>\$470,500.00</b>

<b>Schedule B - Sanitary Sewer Replacement (1.5 Alley - Center to Elm)</b>					
<b>Item</b>	<b>Description</b>	<b>Unit</b>	<b>Quantity</b>	<b>Unit Cost</b>	<b>Total Cost</b>
1	Mobilization and Bonds	LS	1	\$15,000.00	\$15,000.00
2	8" PVC Sanitary Sewer Main	LF	650	\$60.00	\$39,000.00
3	48" Diameter Manholes	EA	3	\$10,000.00	\$30,000.00
4	4" Sanitary Sewer Services	EA	8	\$1,500.00	\$12,000.00
5	Connect to Existing Main	EA	2	\$1,500.00	\$3,000.00
6	Select Backfill	CY	150	\$35.00	\$5,250.00
7	Foundation Material	CY	75	\$55.00	\$4,125.00
8	Traffic Control	LS	1	\$10,000.00	\$10,000.00
9	BNSF permitting and Easement Negotiations	LS	1	\$10,000.00	\$10,000.00
10	Steel bore and Casing	LS	1	\$60,000.00	\$60,000.00
<b>Subtotal - Schedule B</b>					<b>\$188,375.00</b>

<b>Schedule C - Street Reconstruction [Street/Alley Reconstruction - 1.5 Alley (Center to Oak), 2nd and 3rd St (Oak to Elm) Street Reconstruction w/ Landscaping Improvements - 2nd and 3rd St (Center to Oak)]</b>					
<b>Item</b>	<b>Description</b>	<b>Unit</b>	<b>Quantity</b>	<b>Unit Cost</b>	<b>Total Cost</b>
1	Mobilization and Bonds	LS	1	\$350,000.00	\$350,000.00
2	Demolition	SY	16000	\$5.00	\$80,000.00
3	Subgrade Repair	CY	450	\$115.00	\$51,750.00
4	Geotextile Fabric	SY	16000	\$7.00	\$112,000.00
5	Curb and Gutter Replacement	LF	3850	\$40.00	\$154,000.00
6	4-ft wide sidewalk replacement	LF	900	\$130.00	\$117,000.00
7	5-ft wide sidewalk replacement	LF	550	\$90.00	\$49,500.00
8	6-ft wide sidewalk replacement	LF	1325	\$90.00	\$119,250.00
9	10-ft wide sidewalk replacement	LF	475	\$150.00	\$71,250.00
10	Valley Gutter/Driveway Approaches/Alley Pans	SY	855	\$115.00	\$98,325.00
11	4" Asphalt / 8" Grading "W" Base Course	SY	15000	\$75.00	\$1,125,000.00
12	8" Asphalt / 8" Grading "W" Base Course (Trench Patch in Center)	SY	100	\$85.00	\$8,500.00
13	Storm Sewer rehabilitation (1.5 Alley Drainage)	LF	450	\$100.00	\$45,000.00
14	30" RCP Storm Sewer (2nd St)	LF	600	\$170.00	\$102,000.00
15	Storm Water Catch Basins	EA	7	\$3,300.00	\$23,100.00
16	60" Diameter Storm Sewer Manholes	EA	4	\$10,500.00	\$42,000.00
17	Storm Sewer rehabilitation	LF	450	\$100.00	\$45,000.00
18	Connect to Existing Storm	EA	1	\$5,000.00	\$5,000.00
19	ADA Ramps	EA	15	\$2,000.00	\$30,000.00
20	Raised ADA Ramps	SY	55	\$200.00	\$11,000.00
21	Amenities (litter receptacles, benches, etc)	LS	1	\$70,000.00	\$70,000.00
22	Landscaping	LS	1	\$200,000.00	\$200,000.00
23	Electrical Improvements	LS	1	\$600,000.00	\$600,000.00
24	Planter Seating Walls	LS	1	\$360,000.00	\$360,000.00
25	Irrigation System	LS	1	\$50,000.00	\$50,000.00
26	Traffic Control	LS	1	\$30,000.00	\$30,000.00
<b>Subtotal - Schedule C</b>					<b>\$3,949,675.00</b>

Subtotal - Schedule A	\$470,500.00
Subtotal - Schedule B	\$188,375.00
Subtotal - Schedule C	\$3,949,675.00
<b>Total Construction Cost</b>	<b>\$4,608,550.00</b>

15% Engineering Design & CA	\$691,282.50
15% Contingency	\$691,282.50
<b>Total Project Cost Estimate</b>	<b>\$5,991,115.00</b>



Engineering

Construction 23/24 - 24/25



Engineering 2024/2025 Street Scope



Invoice Number	Description	Inv Date	Invoice Amount	GL Account Number
<b>K&amp;R CONSTRUCTION, LLC</b>				
040824	DOOR REPAIR-TRANSFER STATION	04/08/24	5,054.03	57-5570-6542
SSB-4	SAND SALT BUILDING	06/25/24	91,000.00	57-5570-6544
SSB-4	RETAINAGE-SALT SAND BUILDING	06/25/24	4,550.00-	57-20000210
WPS-5	WASHINGTON PARK SHELTER	06/25/24	20,940.00	65-5650-6544
WPS-5	RETAINAGE-WASHINGTON PARK SHELTER	06/25/24	1,047.00-	65-20000210
Total K&R CONSTRUCTION, LLC:			111,397.03	
Grand Totals:			111,397.03	

Approved By \_\_\_\_\_  
City Manager

Date \_\_\_\_\_

Invoice Number	Description	Inv Date	Invoice Amount	GL Account Number
<b>SCHMIDT, MATTHEW</b>				
061724	MILEAGE REIMBURSEMENT-WAM CONVENTION	06/17/24	438.18	10-5101-2123
	Total SCHMIDT, MATTHEW:		438.18	
	Grand Totals:		438.18	

Approved By \_\_\_\_\_  
City Manager

Date \_\_\_\_\_

**CONVERSE COUNTY TOURISM PROMOTION BOARD  
REGULAR MEETING**

**Board members:** Jane Garber (6/2026, At Large - Chair  
Carl Kosters (6/2024, County) – Vice Chair  
Robin Cross (6/2024, Douglas) - Treasurer  
Vacant (County)  
Vacant (County)  
Zach Martinez (6/2024, Douglas)  
Vacant (6/2026, Glenrock)  
Candace Benedetta (11/2025, Glenrock) Acting Secretary  
J.D. Cox (6/2026, Douglas)

**Date:** May 21, 2024

**Attendance Sheet:**

**Board Members**

Jane Garber  
Robin Cross  
Zach Martinez  
Candy Benedetta  
Carl Kosters  
Excused Absence: J.D. Cox- (attended tour)

**Guests**

Courtny Conkle, State Fair  
Kota Provence, State Fair  
Jarred Robles, State Fair  
Cathy Jones, RR Museum  
Jennifer Goodwin, Main Street Douglas  
Jenn Rasmussen, RR Museum

The Meeting began with a tour of the children’s area of the Pioneer Museum

**Call to order:** Jane Garber called the meeting to order @ 5:20 p.m. and noted that a quorum was present.

**Location:** Ruthe James Building

**General:**

Karissa Goosen resigned from the Board.

**Grants:** The Enterprise grant request is tabled to next month. Douglas Main Street grant request tabled until FY 25 budget is approved.

**Fair Manager Report:**

- Courtny Conkle stated that the first of the volunteer clean up days was a success – approx. 20 volunteers. Continuing to work on Wyoming WORTH – Economic Impact Study. Fair 120<sup>th</sup> birthday next year. Starting July 1 – Financial Management will be done in-house. Kota Provence reported on Marketing Plan, Media, Posters etc. Jarred Robles working on obtaining sponsors.

**Sagebrush Marketing Report:**

- Jen Womack attended the International Round-up in Casper representing Converse County. International travelers are interested in outdoor activities, rodeos, history, and State Fair while visiting Wyoming.

**Previous Month’s Minutes:** Minutes from April 2024 presented.

Motion: Robin Cross                      Seconded: Carl Kosters                      Motion: Carried

**Financial Report:** Invoices paid in the amount of \$115,847.17.

Motion: Carl Kosters                      Seconded: Candace Benedetta                      Motion: Carried

**Budget:** There was a discussion of the projects and classification for the proposed FY25 budget, and a discussion of the projected funding anticipated for FY25 and how to budget if funding is not as projected. A motion was made to approve the proposed budget plan.

Motion: Candace Benedetta                      Seconded: Zach Martinez                      Motion: Carried

**Grants:** There was a discussion of having annual grant applications submitted on a 6-month rotation. Applications should be submitted approx. 6 months prior to event – can submit in batches.

**Old Business:**

- Executive Director Position – Will advertise in the Glenrock and Douglas newspapers as a display to attract potential candidates. A Motion was made to approve advertising the job in papers.

Motion: Robin Cross                      Seconded: Carl Kusters                      Motion: Carried

**New Business:**

- Hiring Committee for Executive Director Position will be Jane Garber, Candace Benedetta, and J.D Cox. Motion to approve hiring committee:

Motion: Carl Kusters                      Seconded: Robin Cross                      Motion: Carried

- Interim Treasurer – Since Robin Cross, current Treasurer, will be leaving the Board June 30, we need to train an interim treasurer. A motion was made to appoint Candace Benedetta to interim treasurer in-training and allow access to QuickBooks for training purposes.

Motion: Carl Kusters                      Seconded: Zach Martinez                      Motion: Carried

- Packet with Board information for new Board Members for July 1. Jane Garber and Candace Benedetta will prepare a packet by the June meeting.

**Reports:**

- Main Street Douglas- First Responders Event July 4. Grant Request approved in April – need to revise grant request as event has changed.
- Elevate Glenrock – Deer Creek Schedule released – jam packed with activities
- Glenrock Main Steet – Historical signs wrapping up – new mural in Town Square

**Public Comments:** None

**Adjournment:** There being no further business, the meeting was adjourned @ 7:00 pm.

**Next Meeting:**

- June 18 at 5pm at Glenrock Town Square.

Submitted to file by: Candace Benedetta, acting Secretary.

# CITY OF DOUGLAS WYOMING

HOME OF THE JACKALOPE.

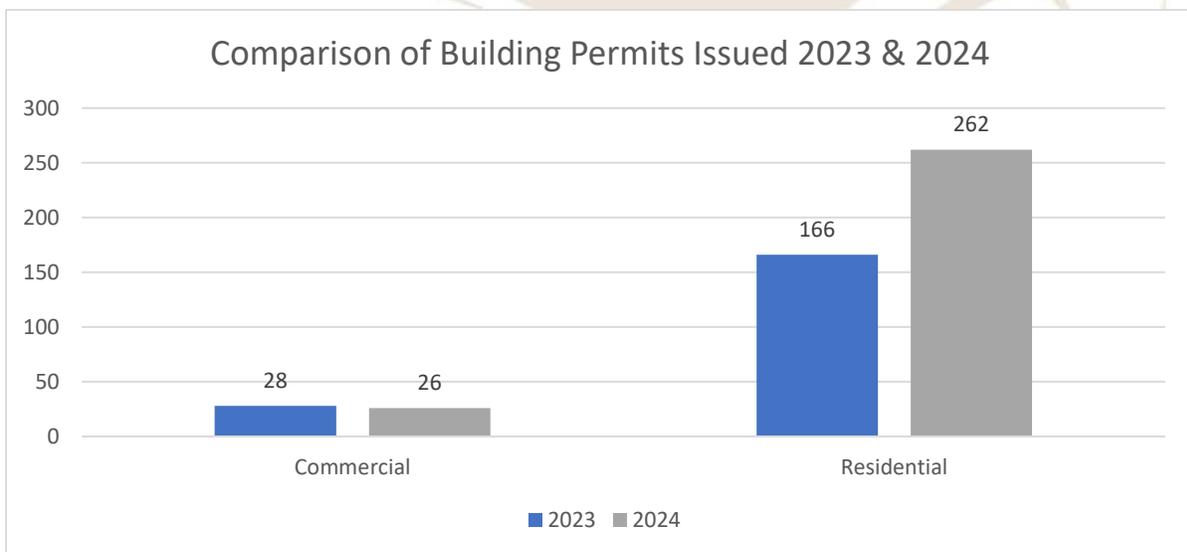
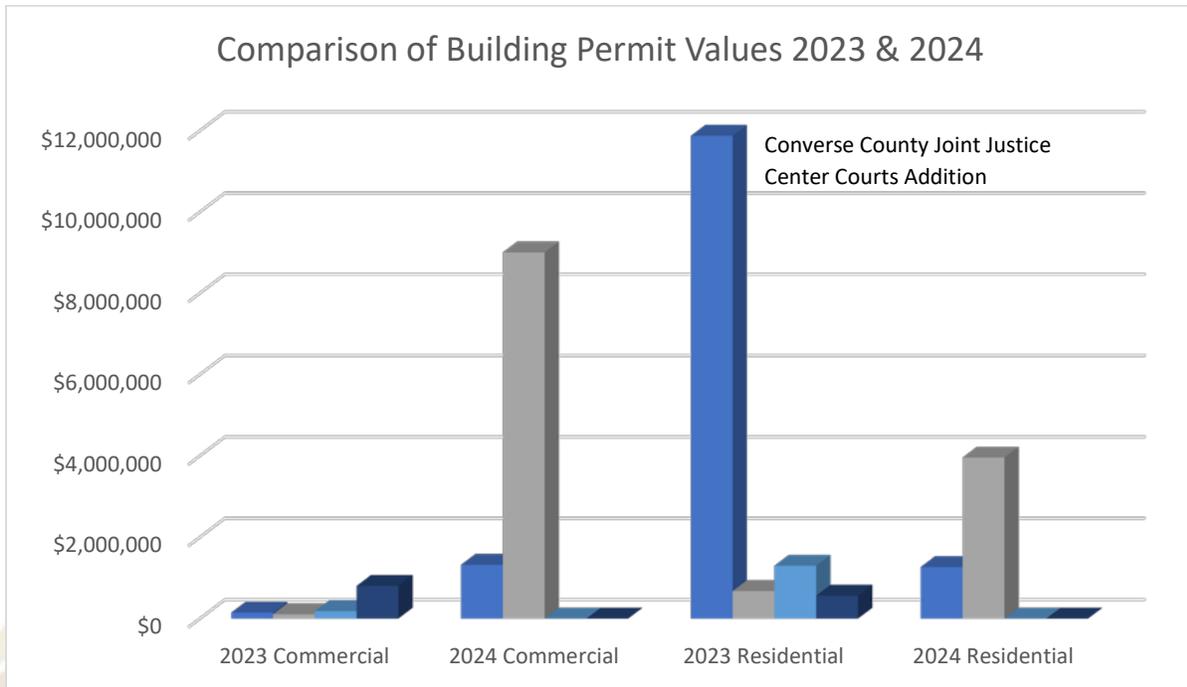
## Community Development Department Report

July 2024 (Numbers for June)

**Building Permit Count:** 59 Total (53 Residential, 6 Commercial)

**Building Permit Value (Monthly Totals):** \$8,815,317.73

### Permit Values



# CITY OF DOUGLAS WYOMING

HOME OF THE JACKALOPE.

## Strategic Doing:

Champion	KPI		Update
Clara	FUN-01	Research Improvement and Beautification program and consider implementation in Douglas.	Working with Code Compliance and Ayres Associates to develop. Looping in ACBT. Research documents have been compiled.
Clara	FUN-02	Research Property Quality Index indicators for the future development of a Property Quality Index and establishing a baseline.	Working with Ayres Associates to develop (Douglas Blueprint). CCO documenting properties. Research documents have been compiled.
Clara	FUN-03	Research Property Condition Index indicators for the future development of a Property Condition Index	Working with Ayres Associates to develop (Douglas Blueprint). Will be using data from Rural Growth Strategies. CCO documenting properties. Research documents have been compiled.
Clara	FUN-04	Work with consultants hired by The Enterprise and the City to begin development of a database of homes available at or below the Douglas average household income	Working with Ayres Associates to develop (Douglas Blueprint). Will be using data from Rural Growth Strategies (RGS). Waiting for reports from RGS; likely July or August.
Clara	FUN-10B	Develop Community Facility concepts and brochures for approval by City Council.	In progress. Draft designs were done by PlanOne. Architect hired.
Clara	FUN-12B	Develop the Douglas Blueprint and complete Phase I.	Phase I Community Engagement completed. Working on Phase II.
Clara	PSE-12	Evaluate capacity of developer to develop Meadow Acres #4 subdivision.	Developer talking with companies and contractors to start construction on two of the lots. Also looking for buyers.
Clara	PSE-13	Evaluate and create plan of action for Meadow Acres #2.	In development.
Clara	UPI-05	Identify appropriate, visible location for "Jack" statue.	Converse County Tourism is going to find a location on the State Fair property.

101 N. 4TH ST. | P.O. BOX 1030 | DOUGLAS, WY 82633

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# CITY OF DOUGLAS WYOMING

HOME OF THE JACKALOPE.

Heidi	UPI-06	Add one interactive feature at Jackalope Square.	Working on a “Master Plan” for Jackalope Square. Recommended project that is interactive and could be completed in FY24 to ACBT for input.
Heidi	UPI-09	Develop 4 or more cultural programming - events or activities that reflect Douglas' identity.	Finalizing details for Railroad days Street art during Jackalope Days, working with Teya on Adult book fair.
Clara	UPI-10	Promote attendance for at least 10 major public events not related to State Fair.	Completed. Set up celebration.
Clara	EIN-01	Sign contract with an interactive engagement platform by which citizens can be informed and communicate with the City.	SeeClickFix kickoff completed.
Clara	EIN-02	Install electronic message displays and coordinate messaging with at least 5 businesses.	Completed. Set up celebration.

**Inspections:** 148 Total

**Contractor Licenses:** 2

**Code Compliances Cases:** 29 Total (Citations Issued: 1, Court Cases: 1)

**Planning Cases:** (Developments, Subdivisions, County Subdivision, Zoning, CUP's, TUP's, Downtown Historic District Review Panel):

- Major Plat Amendment – Unity Christian Fellowship

**Ordinances:**

- Writing in progress.

**Currently Processing:**

- Guadalajara: State Fire Marshall plan review.
- Maverik Fuel Station and Convenience Store Building Plans: waiting for plan review and contractors
- Minor Plat amendment for Senior Center Property.
- Annexation for Riverbend RV Park.
- Annexation for Landfill Road.
- Downtown Historic District Review of City Hall for Façade project.

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# CITY OF DOUGLAS WYOMING

HOME OF THE JACKALOPE.

## Construction in Progress:

- Medical Office Building remodel.
- Single-Family Residences.
- First Northern Bank.
- Fire Training Facility (2<sup>nd</sup> Street).
- Dairy building at the Wyoming State Fair.
- LaParele Apartment Renovations (violations including dumpster enclosure and snow removal).
- City of Douglas Annex Salt & Sand Building,
- Building Permits for 2 Cell Tower Overhauls.
- Locker Room Remodel at the Rec Center.

## Grants:

- WYDOT TAP Grant – Design: 98% complete. Waiting on WYDOT approval.
- WYDOT TAP Grant – Construction: Contract documents finalized. Waiting on WYDOT approval.
- SS4A: Contract documents finalized. Begin writing RFQ.

## Other Projects:

- Comprehensive Plan: Douglas Blueprint compiling community engagement and building draft document.
- Downtown Vitalization: Working with Ayres Associates to develop scope and work community engagement in including 112 N. 2<sup>nd</sup> Street.
- Community Facility: Working with Amundsen Associates.
- City Hall Façade: Mandatory pre-bid site visit rescheduled for July 2, bid opening July 9.
- Wyoming Planning Association (WYOPASS): Continues to submit comments to the Regulatory Reduction Task Force regarding the three bills related to Accessory Dwelling Units, Property Development Exactions, and Building Permit Notice Requirements. Working on Western Planner multi-state conference to be held in Cheyenne in August.
- Working with City Attorney on implications of new bill regarding contractor license testing requirements.
- Retail Coach: Working with Retail Coach and providing data; gave tour of community; setting up strategic partnerships and connections.
- Streamlining: CityWorks development is in progress.
- Public Relations: Attempting to post information to the City Facebook, Instagram, Website and Electronic Signs.
- FEMA CRS Cycle Verification Visit.

**Historic Preservation Commission:** Commissioners attended the State Historic Preservation Office Preserve Wyoming Conference in Laramie Wyoming. It was a 3 day conference which was well attended and very informative.

**Arts & Culture Board of Trustees (ACBT):** The Board is currently working on an appropriate aesthetic for Douglas and Ayres will be assisting with a “Brand Book”. The first major project, a mural at Douglas Grocery, was “unveiled” at Jackalope Days. The Board has begun outlining FY25 projects.

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To: Mayor Pexton & Members of the City Council  
City Manager JD Cox

From: Todd Byerly  
Chief of Police

Date: July 1, 2024

Re: Police Department Report – June

---

Officer Evans participated in Camp Postcard on Casper Mountain from June 7<sup>th</sup> – 14<sup>th</sup>. Officer Evans volunteered for this event that is put on by Volunteers of America. Officer Evans coordinated the group from Converse County that included 5 of our children. Her dedication to our youth is respected and appreciated.

Congratulations to Sgt. Cowardin for graduating from the FBI National Academy's 290<sup>th</sup> Session. This is a prestigious honor and exemplifies his professionalism, honor and dedication.

Officer Jensen has been released from the field training program and is now working on his own. Officer Thompson is now in his seventh week of Basic Academy Training

Officer Knight was nominated for the International Association of Chiefs of Police award "40 Under 40". This award recognizes those in law enforcement under 40 who have shown excellence in their profession. Officer Knight's nomination was one of many well deserving nominations making the final selection process. Although Officer Knight was not selected for the award, his nomination reflects his outstanding service to the agency and community.

Officers of the Douglas Police Department, in partnership with the Douglas Boys and Girls Club and the Wyoming Game and Fish Department hosted the 2<sup>nd</sup> annual "Cops and Bobbers" event. The event was a great success, and officers were able to take 24 local youths fishing south of Douglas. The event allowed positive interaction between law enforcement and the kids. Special thanks to SRO Bryan Kelley for coordinating this event!

Officer Dowd attended Gracie Survival Tactics training in Utah. Officer Voigt attended an advanced Field Trainer course in Laramie.

Officer Knight and Red completed five (5) deployments which yielded 17 grams of methamphetamine and felony drug arrests.

Several Letters of Appreciation are attached.

These have been updated for May.

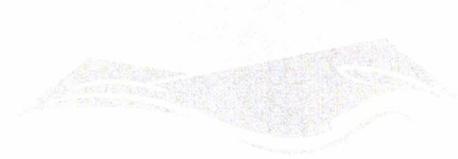
May Group A Offenses – 4

May Group B Offenses – 322

Quality of Life – 231

Respectfully Submitted,

Todd A. Byerly  
Chief of Police



To: Sherry Evans

Cc: Lieutenant Matthews  
Personnel File

From: Todd Byerly  
Chief of Police

Date: June 17, 2024

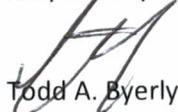
Re: Letter of Appreciation

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I would like to commend you for your hard work and dedication making Camp Postcard a success. You took the time to invest in the lives of five (5) children from Converse County and spent a total of five (5) consecutive days and nights to interact with them on a personal and professional level, teaching them self-esteem, leadership and decision-making skills. I had the opportunity to experience first-hand the benefits of the program on "demo-day". I was able to watch you interact with them and saw the bond that you had created with each one of them in a short period of time. I had several favorable comments from other counselors, children, and a Volunteers of America Board member on your ability to make a positive impact. You continually raise the bar on opportunities to make a positive impact in others' lives, especially the children. Our community and department are lucky to have an individual with your drive and desire in "excellence as a standard".

You truly represent the department core values of leadership, commitment, and compassion. Thank you for what you do.

Respectfully Submitted,



Todd A. Byerly  
Chief of Police





To: Officer Luca Dowd

Cc: Lieutenant Matthews  
Personnel File

From: Todd Byerly  
Chief of Police

Date: June 21, 2024

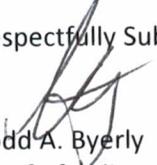
Re: Letter of Appreciation

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I would like to commend you for your actions on June 21, 2024. You initially observed a situation that appeared suspicious in nature in the area of 4<sup>th</sup> and Richards. Upon investigation you determined that a family of four (4) were down on their luck and out of gas. You personally helped them and paid for gas to assist them in getting to their destination. This type of dedication to others is above reproach and reflects the good in mankind. This is not an expectation of department members, however, speaks to the true nature of who we are, not what we do. You consistently represent the Douglas Police Department and City of Douglas with commitment, compassion and nobility. We never truly know the benefit of our actions, however, know that you left a positive impression on the members of that family that will last a lifetime. Our community and department are lucky to have an individual with your drive and desire in "excellence as a standard".

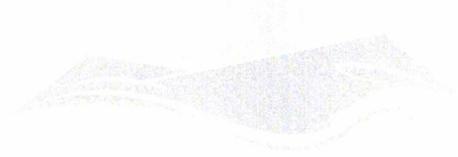
You truly represent the department core values of, commitment, compassion, and nobility. Thank you for what you do.

Respectfully Submitted,



Todd A. Byerly  
Chief of Police





To: Teya Hineman

Cc: Personnel File

From: Todd Byerly  
Chief of Police

Date: June 12, 2024

Re: Letter of Appreciation

---

I would like to commend you for your hard work and dedication to implementing the first ever Jackalope Days Book Crawl. This event drew over 175 participants including parents and their children. Not only this, but the event also worked to build relationships between business owners and community members. I know going into the creation of the event, you had three (3) goals: expose people to the joys of reading, engagement of community members, and boost local business support. You truly met the mark on this event.

We as a city, and police department, are fortunate to have someone with your dedication that goes above and beyond our normal "9 to 5" job description. Thank you for taking an active role in promoting community events. You exemplify the Douglas Police Department's core values of Leadership and Commitment.

Respectfully Submitted,

  
Todd A. Byerly  
Chief of Police



# Memo

**To:** Mayor, Council Members and Administrator Cox  
**From:** John Harbarger, Public Works Director  
**Subject:** Public Works Department Reports  
**Date:** July 8, 2024

---

With the new budget year starting we will be looking at designing and advertising for this year's projects soon. We have quite a few projects in this year's budget, and you will see in the coming months those projects in the monthly reports. The below projects are what has been completed and the current projects in design and what will be happening soon.

Clearfield booster is 65% design.

Middle School lift station – This project will be at 90% design in the next two weeks.

Adams St. Project – The water has been installed in the first block. They will be starting on the middle block the week of July 9<sup>th</sup>.

Landfill Rd. – This project has been awarded to Wayne Coleman construction. We will have a preconstruction meeting on the 9<sup>th</sup>. The contractor will provide a schedule at that meeting.

N. 4<sup>th</sup> St. reconstruction is in design.

The Salt/Sand building – The contractor has the concrete wall poured and will be working on the metal portion of the building.

Birch St. sewer project – This project is complete.

2<sup>nd</sup> and 3<sup>rd</sup> St sewer replacement project – This project was awarded to Ramshorn Construction; They have started installing sewer pipe on Elm between 2<sup>nd</sup> and 3<sup>rd</sup> St.

Washington Park Belmont Stakes Shelter is complete.

City Hall- The City Hall façade and landscaping project is scheduled for a pre-bid meeting on July 2<sup>nd</sup> with the bid openings on July 9<sup>th</sup>.

Community Center – The community design team is meeting weekly as of now. Once it is decided that all wants and needs are discussed we will change to bi-monthly meetings.