

# City Council Meeting

**Douglas City Hall, Council Chambers  
101 N. 4th Street, Douglas, WY**

**Monday, July 24, 2023**

**Regular Meeting - 5:30 p.m.**

**Thank you for your cooperation in facilitating the public meeting process!**

1. Call To Order, Pledge Of Allegiance, And Roll Call

Kim Pexton, Mayor

Ron McNare, Councilperson/Council President

Perry Hershberger, Councilperson

Matt Schmidt, Councilperson

John Bartling, Councilperson

2. Disclosures By City Council Members

3. Consent Agenda

**All agenda items listed under the Consent Agenda are considered to be routine items by the governing body and will be enacted by one motion unless a Councilmember or member of the public requests that an individual item be taken up under consideration separately, in which case the item will be placed under Council Action Items**

- 3.I. Corrections, Additions, And Approval Of Agenda - July 24, 2023

- 3.II. Minutes: Regular City Council Meeting - July 10, 2023

Documents:

[20230710 REGULAR CITY COUNCIL MEETING MINUTES.PDF](#)

- 3.III. Warrant Register: Fiscal Year 2023 Year End

Documents:

[WARRANT REGISTER FISCAL YEAR 2023 YEAR END.PDF](#)

4. Public Comment

5. Presentations & Proclamations

- 5.I. Introduction: Morryah McCurdy, Executive Director, The Enterprise

5.II. Presentation: Alan Mandel, Trail Co.: Wyoming Pathways

6. Public Hearings

6.I. Resolution No. 2023-22, A Resolution Authorizing A Conditional Use Permit For Marissa Beard To Operate A Preschool In An R-1 Neighborhood Residential Zone 302 South 5th Street (Original Town Of Douglas, Block 26, Lots 1 & 2)

Documents:

[CUP 04-23 - BEARD CUP NARRATIVE.PDF](#)  
[RESOLUTION 2023-22.PDF](#)  
[CNCL STAFFREPORT\\_CUP 04-23\\_BEARD PRESCHOOL.PDF](#)

6.II. Resolution No. 2023-23, A Resolution Authorizing A Conditional Use Permit For Douglas Christian Academy To Operate A Private School In An R-1 Neighborhood Residential Zone At 1424 Griffith Way (A Part Of Boardman - Roarke Addition)

Documents:

[CUP 05-23 - DOUGLAS CHRISTIAN ACADEMY CUP NARRATIVE.PDF](#)  
[RESOLUTION 2023-23.PDF](#)  
[CNCL STAFFREPORT\\_CUP05-23\\_DOUGLAS CHRISTIAN ACADEMY.PDF](#)

7. Council Action Items

7.I. Ordinance No. 1024, An Ordinance Amending Sections 6.04.020 And 6.08.080 Of The Douglas Municipal Code Pertaining To Animals At Large, Final Reading

Documents:

[NARRATIVE-ORD 1024.PDF](#)  
[ORD 1024 - ANIMALS AT LARGE - FINAL READING.PDF](#)  
[PD INTENT TO ENFORCE ANIMAL ORDINANCE 1024.PDF](#)

7.II. Ordinance No. 1026, An Ordinance Amending Section 15.04.010(C) Of The Douglas Municipal Code Pertaining To Building Permits, Final Reading

Documents:

[NARRATIVE - ORDINANCE 1026 - FINAL READING.PDF](#)  
[ORD 1026 BUILDING PERMIT FEE WAIVER - FINAL READING - TRACK CHANGES.PDF](#)

7.III. Ordinance No. 1027, An Ordinance Creating Section 10.48.080 Pertaining To Curb Markings, First Reading

Documents:

[ORD 1027 CURB MARKINGS NARRATIVE.PDF](#)  
[ORD 1027 CURB MARKINGS - 1ST READING 20230712.PDF](#)

7.IV. Ordinance No. 1028, An Ordinance Establishing The Overlay Zoning District Of The South Douglas Residential Historic District To Recognize The Significance Of The Neighborhood In Representing The History Of Growth Of Douglas And The Architectural Trends Of Our Early History Creating Section 16.4.4.7(F) And Amending Table 4-1 Of The Douglas Municipal Code, First Reading

Documents:

[ORDINANCE 1028 - SOUTH DOUGLAS HISTORIC RESIDENTIAL DISTRICT NARRATIVE.PDF](#)  
[ORDINANCE 1028 - SOUTH DOUGLAS HISTORIC RESIDENTIAL DISTRICT.PDF](#)

7.V. Funding Agreement: Fire Suppression Authority

Documents:

[20230724 NARRATIVE - FSA FUNDING AGREEMENT.PDF](#)  
[FY2024 FSA FUNDING AGREEMENT.PDF](#)

7.VI. Warrant Register: Itemized Payments

Documents:

[WARRANT REGISTER ITEMIZED PAYMENTS.PDF](#)

7.VII. Well Request Approval: Trinity Baptist Church

Documents:

[1424 GRIFFITH WAY WELL REQUEST NARRATIVE.PDF](#)  
[1424 GRIFFITH WAY WELL REQUEST.PDF](#)

7.VIII. Bid Award: Wastewater Treatment Plant Bypass Rehabilitation Project

Documents:

[WWTP REHAB NARRATIVE.PDF](#)  
[RECOMMENDATION FOR AWARD\\_WWTP.PDF](#)  
[BID TABULATION.PDF](#)  
[NOTICE OF AWARD\\_JR\\_CIVIL.PDF](#)  
[STANDARD AGREEMENT\\_JR\\_CIVIL.PDF](#)

8. Council Discussion & Non-Action Items

8.I. Directors Reports: City Clerk, Department Of Public Works, Police Department, Administrative Services/Treasurer Department, Community Development Department, IT Services

Documents:

[ADMIN SERVICES.PDF](#)  
[CDD DEPARTMENT REPORT FOR COUNCIL - 2023 06.PDF](#)  
[CLERK DEPT REPORT - JUL2023.PDF](#)  
[PUBLIC WORKS DEPARTMENT REPORT 7-10-2023.PDF](#)  
[PDJUNE23UPDATE.PDF](#)  
[PD LOAS.PDF](#)

8.II. Minutes: Planning & Zoning Commission: May 15, 2023

Documents:

[20230515 P AND Z MEETING MINUTES.PDF](#)

8.III. Minutes: Planning & Zoning Commission: June 19, 2023

Documents:

[20230619 P AND Z MEETING MINUTES.PDF](#)

8.IV. Minutes: Douglas Historic Preservation Commission: May 17, 2023

Documents:

[DHPC MINUTES 20230517.PDF](#)

8.V. Minutes: Douglas Historic Preservation Commission: June 21, 2023

Documents:

[DHPC MINUTES 20230621.PDF](#)

8.VI. Minutes: Converse County Tourism Promotion Board: April 18, 2023

Documents:

[CCTPB APRIL 2023.PDF](#)

8.VII. Minutes: Converse County Tourism Promotion Board: May 16, 2023

Documents:

[CCTPB MAY 2023.PDF](#)

8.VIII. Minutes: Converse County Tourism Promotion Board: June 20, 2023

Documents:

[CCTPB JUNE 2023.PDF](#)

8.IX. Dashboards: June 2023

Documents:

[DASHBOARDS JUNE 2023.PDF](#)

9. Administrator's Report

10. Good People Doing Good Things

11. Community Updates

11.I. Event Calendar

Documents:

[20230720 EVENT CALENDAR.PDF](#)

11.II. POSSIBLE QUORUM: July 27, 2023, 4-7pm, Hampton Inn & Suites, Public Meeting For Dutchman Solar Project

11.III. POSSIBLE QUORUM: August 10, 2023, 5-9pm, Washington Park, City BBQ

12. Executive Session

13. Adjourn