

City Council Meeting

**Douglas City Hall, Council Chambers
101 N. 4th Street, Douglas, WY**

Monday, August 14, 2023

Regular Meeting - 5:30 p.m.

Thank you for your cooperation in facilitating the public meeting process!

1. Call To Order, Pledge Of Allegiance, And Roll Call

Kim Pexton, Mayor

Ron McNare, Councilperson/Council President

Perry Hershberger, Councilperson

Matt Schmidt, Councilperson

John Bartling, Councilperson

2. Disclosures By City Council Members

3. Consent Agenda

All agenda items listed under the Consent Agenda are considered to be routine items by the governing body and will be enacted by one motion unless a Councilmember or member of the public requests that an individual item be taken up under consideration separately, in which case the item will be placed under Council Action Items

- 3.I. Corrections Additions And Approval Of Agenda - August 14, 2023

- 3.II. Warrant Register: July 2023

Documents:

[WARRANT REGISTER JULY 2023.PDF](#)

4. Public Comment

5. Council Action Items

- 5.I. Ordinance No. 1023, An Ordinance Amending Chapter 5.16 Of Douglas Municipal Code Concerning The Process For Regulation And Issuance Of Alcoholic Liquor Or Malt Beverages As It Relates To Sales Tax Delinquency Or Compliance Violations And To Furthermore Amend The Chapter In Order To Comply With Actions Taken During The 2023 Legislative Session, First Reading

Documents:

[20230809 NARRATIVE - ORD 1030 - LIQUOR LICENSE UPDATES.PDF](#)
[ORD 1023 - VIOLATION POLICY UPDATE - BAR AND GRILL UPDATE.PDF](#)

- 5.II. Ordinance No. 1027, An Ordinance Creating Section 10.48.080 Pertaining To Curb Markings, Second Reading

Documents:

[ORD 1027 CURB MARKINGS NARRATIVE.PDF](#)
[ORD 1027 CURB MARKINGS - 2ND READING 20230814.PDF](#)

- 5.III. Ordinance No. 1028, An Ordinance Establishing The Overlay Zoning District Of The South Douglas Residential Historic District To Recognize The Significance Of The Neighborhood In Representing The History Of Growth Of Douglas And The Architectural Trends Of Our Early History Creating Section 16.4.4.7(F) And Amending Table 4-1 Of The Douglas Municipal Code, Second Reading

Documents:

[ORDINANCE 1028 - NARRATIVE.PDF](#)
[ORDINANCE 1028 - SOUTH DOUGLAS HISTORIC RESIDENTIAL DISTRICT.PDF](#)

- 5.IV. Ordinance No. 1030, An Ordinance Amending Section 13.04.110 Of The Douglas Municipal Code For The City Of Douglas, Wyoming, Regarding Curb Stop Installation And Access, First Reading

Documents:

[CURB STOP INSTALLATION AND ACCESS NARRATIVE.PDF](#)
[ORD 1030 - CURB STOPS INSTALLATION AND ACCESS.PDF](#)

- 5.V. Resolution No. 2023-30, A Resolution Authorizing The City Administrator To Enter Into Certain Contracts On Behalf Of The City

Documents:

[CITY ADMINISTRATOR AUTHORITY NARRATIVE.PDF](#)
[RESOLUTION FOR CITY ADMINSTRATOR TO SIGN MINOR CONTRACTS.PDF](#)

- 5.VI. Amendment No. 1 To Contract - City Administrator

Documents:

[CONTRACT AMENDMENT NO. 1 07-2023.PDF](#)

- 5.VII. Contingency Request: Consultancy Agreement - Public Management Center, University Of Kansas

Documents:

[NARRATIVE KU CONSULTANCY - 20230814.PDF](#)
[STANDARD SERVICES AGREEMENT.PDF](#)
[EX. A -- KU CONSULTANCY PROPOSAL - 20230801.PDF](#)

5.VIII. Contingency Request: Landfill Road Improvements

Documents:

[NARRATIVE - LANDFILL CONTINGENCY.PDF](#)
[LANDFILL RD COST ESTIMATE_8-9-23.PDF](#)
[23053 DOUGLAS LANDFILL ACCESS ROADS GEOTECHNICAL
ENGINEERING REPORT.PDF](#)

5.IX. Bid Award: Douglas City Street Slurry Seal Project For 2023-24

Documents:

[SLURRY SEAL 23-24 NARRATIVE.PDF](#)
[BID TAB FOR 2023-24 SLURRY SEAL.PDF](#)

5.X. Bid Award: Parks Department: Midsize 4x4 Pickup

Documents:

[NARRATIVE FORM - PARKS VEHICLE - MIDSIZE 4X4 PICKUP - VEHICLE
NO. 10.PDF](#)
[BID RECOMMENDATIONS FOR 2019 PICKUP FOR PW DIRECTOR.PDF](#)

5.XI. Bid Award: Planning Department: Midsize SUV AWD

Documents:

[NARRATIVE FORM - PLANNING VEHICLE - MIDSIZE SUV AWD - VEHICLE
NO. 102.PDF](#)
[BID RECOMMENDATIONS FOR 2019 PICKUP FOR PW DIRECTOR.PDF](#)

5.XII. Bid Award: Water Department: 1 Ton 4x4 Pickup With Utility Box

Documents:

[NARRATIVE FORM - WATER DEPARTMENT - 1 TON 4X4 PICKUP WITH
UTILITY BOX - VEHICLE NO. 176.PDF](#)
[BID RECOMMENDATIONS FOR 2019 PICKUP FOR PW DIRECTOR.PDF](#)

5.XIII. Bid Award: Wastewater Department: 1/2 Ton 4x4 Pickup

Documents:

[NARRATIVE FORM - WASTEWATER DEPARTMENT - HALF TON 4X4
PICKUP - VEHICLE NO. 180.PDF](#)
[BID RECOMMENDATIONS FOR 2019 PICKUP FOR PW DIRECTOR.PDF](#)

6. Council Discussion & Non-Action Items

6.I. Directors Reports: Public Works Department, Police Department, Community
Development Department, City Clerk, Administrative Services/Treasurer Department

Documents:

[PUBLIC WORKS DEPARTMENT REPORT 8-14-2023.PDF](#)
[PDAUGUPDATE.PDF](#)
[PDJULLOA.PDF](#)

[CDD DEPARTMENT REPORT FOR COUNCIL - 2023 07.PDF](#)
[CLERK DEPT REPORT - AUG2023.PDF](#)
[D.HAGEMAN RESIGNATION LETTER - DOUGLAS HOUSING AUTHORITY.PDF](#)
[DEPARTMENT REPORT 08-10-2023.PDF](#)

6.II. Quarterly Reports - Fiscal Year 2023, 4th Quarter - Aid To Others

Documents:

[QUARTERLY INVOICES FOR AID TO OTHERS.PDF](#)
[20230810 CCSD1 QTR REPORT.PDF](#)
[QUARTERLY REPORTS - 4TH QTR FY2023 AID TO OTHERS.PDF](#)

6.III. Quarterly Financial Report - Period Ending June 2023

Documents:

[QUARTERLY FINANCIAL - JUNE 2023.PDF](#)

6.IV. Treasurer's Report - June 2023

Documents:

[TREASURERS REPORT - JUNE 2023.PDF](#)

7. Administrator's Report

8. Good People Doing Good Things

9. Community Updates

9.I. Event Calendar

Documents:

[20230810 EVENT CALENDAR.PDF](#)

10. Executive Session

11. Adjourn