

1 **City Council Meeting Minutes**
2 **April 12, 2021**

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4 The regular meeting of the City of Douglas was held on Monday, April 12, 2021 at 5:30 p.m. in the
5 Council Chambers of the City Hall at 101 N. 4th Street, Douglas, Wyoming.
6

7 **CALL TO ORDER/PLEDGE OF ALLEGIANCE/ROLL CALL:** Mayor Kemper called the meeting to order and
8 led the assembly in the Pledge of Allegiance.

9 **Roll Call was taken with the following City Council members present:** Mayor René Kemper;
10 Councilperson John Bartling; Councilperson Ron McNare; Councilperson Monty Gilbreath; Councilperson
11 Kim Pexton was absent.

12 Also Present: Jonathan Teichert, City Administrator; Chaz Schumacher, City Clerk; Todd Byerly, PD Chief;
13 Mary Nicol, Treasurer/Administrative Services Director; John Harbarger, Director of Public Works; Clara
14 Chaffin, Community Development Director; Gary Schwarz, IT Director; Mike Armstrong, City Attorney;
15 Cathy Feezer-Jones & Felicia Smith, Laramie Peak Humane Society; Jacey Bauman & Sue McBride, Main
16 Street Program; Jennifer Smart, Douglas PD Animal Control Officer; Todd Matthews, Douglas PD
17 Lieutenant; Chase Vialpando, Douglas Budget; Perry Hershberger, Citizen.

18 **Disclosures by City Councilmembers:** None.
19

20 **Consent Agenda:**

21 ***Item 2a. Corrections, Additions, and Approval of Agenda – April 12, 2021***

22 ***Item 2b. Minutes, Regular City Council Meeting – March 22, 2021***

23 ***Item 2c. Minutes, City Council Work Session – March 25, 2021***

24 ***Item 2d. Minutes, City Council Work Session – April 8, 2021***

25 ***Item 2e. Warrant Register – March 2021***

26 **Councilperson Bartling moved, seconded by Councilperson McNare to approve the Consent Agenda as**
27 **presented, no discussion. Motion carried 4-0.**
28

29 **Public Comments:**

30 Perry Hershberger – 516 S. 7th Street, Douglas, WY: Mr. Hershberger expressed concern that he was
31 unable to locate the agenda for the March 8, 2021 City Council meeting, nor the draft resolutions and
32 ordinances, he found that others were having the same difficulty. Hershberger asked about the process
33 for approving work done at the city pool or the Bartling Park lights. Administrator Teichert explained the
34 guidelines for when projects are put for bid, and when the City Council approves those projects.
35

36 Felicia Smith & Cathy Feezer-Jones – Laramie Peak Humane Society: Ms. Feezer-Jones & Ms. Smith
37 introduced themselves and explained their roles within the Laramie Peak Humane Society. They stated
38 this week is National Animal Control Officer Week and they wanted to take a moment to commend the
39 work Jennifer Smart does for the Douglas Police Department as their animal control officer, she is
40 committed, and her professionalism makes a difference in the community. Feezer and Smith presented
41 Officer Smart with a gift and thanked her for her service and the relationship she has built with between
42 the Douglas Police Department and Laramie Peak Humane Society.
43

44 **Presentations:**

45 ***Item 4a. Main Street – Update***

46 Jacey Bauman & Sue McBride – Douglas Main Street Program – Ms. Bauman & Ms. McBride introduced
47 themselves and provided a brief update on what the Main Street Program has been working on. They
48 have been meeting quarterly with downtown businesses to coordinate information about projects and
49 events. They are also getting ready to put out the planters, working on the Wilson Pocket Park on Center
50 Street. Council thanked them for coming and sharing their update.

51

52 **Proclamations:**

53 ***Item 5a. Child Abuse Awareness and Prevention Month – April 2021***

54 Mayor Kemper read the proclamation into the record, effectively proclaiming April 2021 as Child Abuse
55 Awareness and Prevention Month.

56

57 **Previously Tabled Action Items:**

58 ***Item 6a. Ordinance No. 1007, an Ordinance Amending Sections 12.24.060 and 12.24.080 of the***
59 ***Municipal Code of the City of Douglas, Wyoming Regarding Costs Associated with the Douglas Park***
60 ***Cemetery***

61 Councilperson McNare moved, seconded by Councilperson Bartling to remove Ordinance No. 1007
62 from the table, no discussion. Motion carried 4-0.

63 Councilperson McNare moved, seconded by Councilperson Bartling to approve Ordinance No. 1007,
64 an Ordinance Amending Sections 12.24.060 and 12.24.080 of the Municipal Code of the City of
65 Douglas, Wyoming Regarding Costs Associated with the Douglas Park Cemetery, no discussion.
66 Motion carried 4-0.

67

68 ***Item 6b. Resolution No. 2076, a Resolution Amending Previously Established Hours of Operation and***
69 ***Admission Policies for the Douglas Municipal Swimming Pool***

70 Councilperson Gilbreath moved, seconded by Councilperson McNare to remove Resolution No. 2076
71 from the table, no discussion. Motion carried 4-0.

72 Councilperson Gilbreath moved, seconded by Councilperson McNare to approve Resolution No. 2076,
73 a Resolution Amending Previously Established Hours of Operation and Admission Policies for the
74 Douglas Municipal Swimming Pool, no discussion. Motion failed, 0-4.

75

76 ***Item 6c. Resolution No. 2077, a Resolution Amending the User Charges for the Municipal Water,***
77 ***Sewer, Sanitation Collection and Solid Waste Disposal Systems of the City of Douglas, Wyoming,***
78 ***Effective May 1, 2021***

79 Councilperson Bartling moved, seconded by Councilperson McNare to remove Resolution No. 2077
80 from the table, no discussion. Motion carried 4-0.

81 Councilperson Bartling moved, seconded by Councilperson McNare to approve Resolution No. 2077, a
82 Resolution Amending the User Charges for the Municipal Water, Sewer, Sanitation Collection and
83 Solid Waste Disposal Systems of the City of Douglas, Wyoming, Effective May 1, 2021. McNare stated
84 it has been 4 years since the last rate increase and the new rate increase would be 4% this year and 4%
85 in 2022. Motion carried 4-0.

86

87 **Council Action Items:**

88 **Item 7a. Resolution No. 2080, a Resolution Authorizing the City of Douglas Police Department to Apply**
89 **for Homeland Security FY2021 State Homeland Security Grant Program Funding**
90 **Councilperson McNare moved, seconded by Councilperson Gilbreath to approve Resolution No. 2080,**
91 **a Resolution Authorizing the City of Douglas Police Department to Apply for Homeland Security**
92 **FY2021 State Homeland Security Grant Program Funding, with the stated inclusion of an additional**
93 **\$5,000 in funding.** Chief Byerly explained the grants that would be applied for under this resolution, it
94 would allow for the purchase of a drone to aid in investigations that could also be used between
95 agencies, along with updates to the bodycam systems. **Motion carried 4-0.**

96
97 **Item 7b. Resolution No. 2081, a Resolution Restricting New Users Outside of City Limits from**
98 **Connection or Utilization of the Municipal Water, Sewer, and Sanitation Collection Systems**
99 **Councilperson Bartling moved, seconded by Councilperson Gilbreath to approve Resolution No. 2081,**
100 **a Resolution Restricting New Users Outside of City Limits from Connection or Utilization of the**
101 **Municipal Water, Sewer, and Sanitation Collection Systems.** McNare stated this resolution puts the
102 already existing restrictions for services outside City Limits into one resolution. **Motion carried 4-0.**

103
104 **Item 7c. Bid Recommendation: Douglas Parkway Irrigation Project**
105 **Councilperson McNare moved, seconded by Councilperson Gilbreath to approve the bid**
106 **recommendation for the Douglas Parkway Irrigation Project and award it to Chalk Buttes Landscaping,**
107 **as presented in the amount of \$198,627.00, with the addition of alternate #1, bringing the total**
108 **project cost to \$256,427.00, and further authorize the City Administrator to sign all associated**
109 **documents.** Administrator Teichert stated this would be in front of Camp Douglas to finish the sidewalk
110 from where WYDOT left off. **Motion carried 4-0.**

111
112 **Council Information: Non-Action Items:**
113 **Item 8a. Department Reports: Department of Public Works, Administrative Services/Treasurer**
114 **Department, Clerk Department, Planning & Community Development Department, Police Department**

115
116 **Executive Session: None.**

117
118 **Adjourn:**
119 **Councilperson McNare moved, seconded by Councilperson Gilbreath to adjourn the April 12, 2021**
120 **Regular City Council meeting. Motion carried 4-0. Meeting adjourned at approximately 5:56 p.m.**

121
122 **ATTEST:**
123
124
125

126 _____
127 Chaz Schumacher, City Clerk
128 Published April 28, 2021

René Kemper, Mayor