

City Council Meeting Minutes
June 14, 2021

CALL TO ORDER/PLEDGE OF ALLEGIANCE/ROLL CALL: Mayor Kemper called the meeting to order and led the assembly in the Pledge of Allegiance.

Roll Call was taken with the following City Council members present: Mayor René Kemper; Councilperson John Bartling; Councilperson Ron McNare; Councilperson Monty Gilbreath; Councilperson Kim Pexton was absent.

Also Present: Jonathan Teichert, City Administrator; Chaz Schumacher, City Clerk; Todd Byerly, PD Chief; Mary Nicol, Treasurer/Administrative Services Director; Clara Chaffin, Community Development Director; John Harbarger, Public Works Director; Gary Schwarz, IT Director; Mike Armstrong, City Attorney; Sherry Evans, PD Officer; Heidi McCullough, Historic Preservation Commission.

Disclosures by City Councilmembers: None.

Consent Agenda:

Item 2a. Corrections, Additions, and Approval of Agenda – June 14, 2021

Item 2b. Minutes, City Council Work Session – May 13, 2021

Item 2c. Minutes, Regular City Council Meeting – May 24, 2021

Item 2d. Minutes, City Council Work Session – June 10, 2021

Item 2e. Warrant Register – May 2021

Councilperson Bartling moved, seconded by Councilperson McNare to approve the Consent Agenda as presented, no discussion. Motion carried 4-0.

Public Comments: None.

Presentations:

Item 4a. Douglas Historic Preservation Commission – Preservation Award

Julie Evins, Chairperson for the Douglas Historic Preservation Commission, provided an update on the previous year's activities within their organization, thanking the City of Douglas for their contributions as it ensures the continuation of their work. Ms. Evins presented the Historic Preservation Award to Sherri Mullinnix for her dedication to preserving the City of Douglas history, especially her work on the POW Camp preservation. Ms. Mullinnix thanked the Commission and various members of the community who have also made significant impacts in the preservation of Douglas's history.

Item 4b. Douglas Police Department – Recognizing Officer Evans & Ty Johnston

PD Chief Byerly presented Officer Sherry Evans with an Excellent Community Policing Award for her work and dedication on developing the first ever Douglas Police Department Video. Citizen Ty Johnston was also recognized for his hard work on the producing the video with a Citizen Commendation Award. Chief Byerly then played the video for the City Council and attendees. The City Council thanked the department for their hard work and dedication to the community.

Proclamations:

Item 5a. Recognition and Honoring Lt. Col Ty "Hog" Walsh

44 Councilperson Gilbreath thanked the Walsh family, stating the City of Douglas and the Converse County
 45 School District can be very proud of Ty Walsh's accomplishments, his appointment to the 391st Fighters
 46 Squadron, the largest fire squadron in the world, it's incredible for someone from our community to
 47 work this hard and receive this kind of recognition. Members of the Council thanked the Walsh family
 48 and Ty Walsh and expressed how proud they were to have a member of the Douglas community receive
 49 this honor. The proclamation was read into the record by Councilperson Gilbreath.

50

51 **Public Hearings:**

52 ***Item 6a. Resolution No. 2090, a Resolution Appropriating Money for the Annual Budget of the City of***
 53 ***Douglas, Wyoming, for the Conduct of the Municipal Government of the City of Douglas, Wyoming for***
 54 ***the Fiscal Year 2022***

55 Mayor Kemper opened the Public Hearing at approximately 5:54 p.m. Administrator Teichert provided
 56 an overview of the budget process and the budget being presented to the City Council for approval. The
 57 City recognizes the budget may be need to be amended as we move forward due to economic downturn
 58 related to the pandemic. Teichert thanked department heads and especially City Treasurer &
 59 Administrative Services Director Nicol for their hard work during this budgeting process. Discussion
 60 followed regarding projects included in the budget, employee wages and benefits, and the use of
 61 reserves to meet budget costs. No public comments either in favor or opposition to the presented
 62 budget resolution. Mayor Kemper closed the Public Hearing at approximately 6:09 p.m.

63 **Councilperson Bartling moved, seconded by Councilperson McNare to approve Resolution No. 2090 as**
 64 **presented, no discussion. Motion failed 2-2; Councilperson Gilbreath and Councilperson McNare**
 65 **voting Nay.** Discussion followed regarding the failure to pass the budget resolution. **Councilperson**
 66 **McNare moved, seconded by Councilperson Gilbreath to reconsider the motion, no discussion.**
 67 **Motion carried 4-0. Councilperson Gilbreath moved, seconded by Councilperson McNare to approve**
 68 **Resolution No. 2090 as presented, no discussion. Motion carried 4-0.**

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70 **Council Action Items:**

71 ***Item 7a. Corrections to Resolution 2084, a Resolution to Vacate and Replat Part of Lot 6, Lots 7-12 Inc:***
 72 ***Block 1, Clearfield Addition No. 2 and Part of Block 4, Clearfield Addition No. 3 and Create the Subway***
 73 ***Subdivision***

74 **Councilperson Gilbreath moved, seconded by Councilperson Bartling to approve Resolution 2084 as**
 75 **corrected and presented, with all references to the "Safeway Addition" corrected to "Safeway**
 76 **Subdivision," no discussion. Motion carried 4-0.**

77

78 ***Item 7b. Appointment of One (1) Historic Preservation Commission Member to serve a Three (3) Year***
 79 ***Term (6/14/2021-12-31-2023)***

80 **Councilperson McNare moved, seconded by Councilperson Gilbreath to appoint Betsy Varland to the**
 81 **Historic Preservation Commission, to serve a Three (3) Year Term Beginning June 14, 2021 and ending**
 82 **December 31, 2023, no discussion. Motion carried 4-0.**

83

84 ***Item 7c. Approval of Voting Delegates for WAM Summer Convention***

85 **Councilperson Bartling moved, seconded by Councilperson Gilbreath to appoint Mayor Kemper as the**
 86 **Official Voting Delegate and Councilperson Pexton as the Official Voting Delegate Alternate for the**

87 **upcoming Wyoming Association of Municipalities 2021 Summer Convention Business Meeting, no**
88 **discussion. Motion carried 4-0.**

89
90 ***Item 7d. Bid Recommendation: Purchase of Lots 8-10, Block 17, City of Douglas***
91 **Councilperson McNare moved, seconded by Councilperson Bartling to approve the bid**
92 **recommendation as presented in the amount of \$142,000 to Mr. Leon E. Towell for the purchase of**
93 **Lots 8, 9, & 10, Block 17, City of Douglas, and further authorize the City Administrator to sign**
94 **associated documentation.** Mayor Kemper inquired if the City knows what the intended use is for the
95 property, discussion followed. **Motion carried 4-0.**

96
97 ***Item 7e. ARPA Funds***
98 **Councilperson Bartling moved, seconded by Councilperson Gilbreath to approve the acceptance of the**
99 **ARPA funds as distributed through the State and further authorize the City Administrator to sign any**
100 **associated documentation, no discussion. Motion carried 4-0.**

101
102 ***Item 7f. Change Order No. 1: Big Horn & Shoshone Drive Miscellaneous Improvements Project***
103 **Councilperson McNare moved, seconded by Councilperson Gilbreath to approve Change Order No. 1**
104 **for the Big Horn & Shoshone Drive Miscellaneous Improvements Project as presented, in the amount**
105 **of \$31,447.50, bringing the total project cost to \$438,754.50, and further authorize the City**
106 **Administrator to sign associated documentation.** Councilperson McNare inquired into breakdown of
107 the change order as he recalled the improvements needed on Shoshone Drive were approximately
108 \$75,000, discussion followed. **Motion carried 4-0.**

109
110 **Council Information: Non-Action Items:**
111 ***Item 8a. Department Reports: Department of Public Works, Administrative Services/Treasurer***
112 ***Department, Clerk Department, Planning & Community Development Department, Police Department***
113 ***Item 8b. Minutes, Converse County Tourism Promotion Board – April 20, 2021***
114 ***Item 8c. Minutes, Douglas Historic Preservation Commission – May 19, 2021***
115 ***Item 8d. Aid to Others – Quarterly Reports***

116
117 **Executive Session:** None.

118
119 **Adjourn:**
120 **Councilperson Bartling moved, seconded by Councilperson Gilbreath to adjourn the June 14, 2021**
121 **Regular City Council meeting. Motion carried 4-0. Meeting adjourned at approximately 6:29 p.m.**

122
123 **ATTEST:**
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126 René Kemper, Mayor

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128 Chaz Schumacher, City Clerk
129 Published June 30, 2021