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Work Session, Douglas City Council
June 24, 2021

A Work Session of the Douglas City Council was held on June 24, 2021 at 5:30 p.m. in the Council Chambers, 101 N. 4th Street, Douglas, Wyoming.

Councilmembers Present: Mayor René Kemper, Councilperson Kim Pexton, Councilperson Monty Gilbreath, Councilperson Ron McNare; Councilperson John Bartling was absent.

Also Present: Jonathan Teichert, City Administrator; Chaz Schumacher, City Clerk; Todd Byerly, PD Chief; Mike Armstrong, City Attorney; Hannah Swambom (via phone), Yellow Horse Consulting, LLC.

ACT Work Ready Communities Presentation – Hannah Swambom: Hannah Swambom presented the progress of the ACT Work Ready Communities program within Converse County; they’ve been working with local businesses for just over a year and have completed 24 of the required 28 businesses needed for certification within the county. These businesses can then require potential employees to have a work ready certificate that would indicate their specific skill set. They are working in conjunction with EWC and CCSD#1 to facilitate trainings and classes to help fill in gaps of employee skills and as things are opening back up to the public those will be easier to facilitate. In August they will start a 6-month leadership class that will be held at EWC once a month. They are also working with Workforce Services to ensure job postings state their support of the employee skill set certificates. They have worked with the Sheriff’s office and are hoping to start an apprenticeship program with the school district. There will also be a program offered to high school students that didn’t do as well as they needed to on their ACT’s to qualify for the Hathaway Scholarship. They are working with different agencies within the community to make the ACT Work Ready program as affordable and as accessible as possible. Discussion followed. **Discussion Regarding Public Records Process:** Mayor Kemper stated she would like to review the current public records process the City uses and referenced the current State policy used by A&I. Councilperson McNare referenced other communities and that the electronic information is often free, he thinks the current City policy is excessive. Kemper stated her support that if it can be emailed it should be free but if it takes an excessive amount of time then a fee should be charged. Discussion followed. Council direction was to replicate the State A&I fee structure and establish a modified City Public Records Policy. **Discussion Regarding Proposed Liquor License Ordinance Updates:** Discussion regarding the proposed ordinance language and updates for liquor licensing and permitting within the City of Douglas. **Review of Regular City Council Agenda for June 28, 2021:** Administrator Teichert provided an overview of the upcoming agenda. **Administrator’s Report:** Brief discussion regarding Administrator’s Update Report. **Adjourn – No further discussion and the Work Session was adjourned at approximately 5:25 p.m.**

Chaz Schumacher, City Clerk