



Douglas Historic Preservation Commission

**P.O. Box 1030
Douglas, WY 82633**

**Board Members present: Julia Evins, Chairperson; Lee Ann Siebken; Betsy Varland; Jacey Bauman; and Heidi McCullough,
Board Members absent: Maureen Morgan; Bill Sinnard; and Spencer Pelton
City of Douglas Liaison: Heidi McCullough**

MINUTES July 21, 2021

1. Call to Order
 - a. Called to order at 5:20 pm by Chairperson Evins
2. Approve Minutes of the June 16, 2021 meeting
 - a. McCullough moved to approve minutes with corrections, Varland seconded
 - b. Unanimously approved
3. Old Business:
 - a. Training Updates
 - i. No new trainings have been submitted, Evins reported she has done one and will get it submitted.
 - b. Pioneer Cemetery/Sir Barton Signs
 - i. The sign at Washington Park for Sir Barton has been installed.
 - ii. The sign at the trail ruts is done and at Public works. Work is being done on getting a contractor to do dirt work for the parking area. The sign will be installed after the parking area is completed.
 - c. South Douglas District Update
 - i. The first phase involving inventory and boundaries has been completed. The final report had been sent out to commission members. An edited version has since been received. The consultants will begin writing the nomination for national historic designation.
 - ii. CLG grant reimbursement and reporting is being coordinated with the finance office.
 - d. Preservation Award/Presentation to Council – Sherri Mullinnix sent a nice Thank you card to the commission
 - e. Bozeman Trail – Letters of support have been sent. We received correspondence back from the Governors office. Contact information for the Bozeman trail project and the Fort Phil Kearney group will be passed on. Staff is working on drafting a Resolution of support.
4. New Business

- a. Appointment to the Douglas Downtown Historic District Review Panel
 - i. Varland agreed to sit on the panel in Pelton's place. Bauman moved to appoint Sinnard and Varland to the panel. Seibken seconded. Unanimously passed.
 - b. Cemetery tour committee
 - i. Committee will begin meeting to plan the cemetery tour.
5. Conference call with SHPO
- a. Annual Report
 - i. Linda Kiisk with SHPO went over all of the categories of the annual report that was submitted last fall. She was impressed by the minutes submitted, the attendance we regularly have for our meetings, the enthusiasm of our members and the level of activity. SHPO continues to hold up the Douglas Historic Preservation Commission as an example of excellence to other CLGs.
 - b. Trainings
 - i. After reviewing our minutes from last year, she suggested trainings that SHPO offers. One is for realtors that involves dealing with buying and selling historic properties. It was felt by the commission that this may be helpful when the South Historic District is approved. A training was tentatively scheduled for Fall of 2022. Additionally, a training on Site Stewardship was suggested after the damage to the trail ruts. Attending members would be certified as official stewards of our local historic sites. Several members were interested in attending. The presenter for this training will contact us to set it up.
 - ii. Lunch and Learn
 - 1. SHPO will begin a "Lunch and Learn" series starting in September with 30 minute workshops the 2nd and 4th Wednesdays at noon via ZOOM, Google or phone. Commissioners expressed the desire to attend, but hoped the sessions would be available offline after the viewings for those who could not make the live trainings.
 - 2. Due to the success the Douglas Historic Preservation Commission has had in establishing a local historic district and historic review panel, other CLGs would like to have our help establishing their own versions of these. SHPO requested that we host a "Lunch and Learn" to help other entities as they try to establish their own districts and policies. We will attempt to contact the former members of the commission involved in those projects and let SHPO know if it is feasible.

4.Meeting was adjourned at 6:40pm. Next meeting will be August 18st, 2021 at City Hall