



# Douglas Historic Preservation Commission

P.O. Box 1030  
Douglas, WY 82633

**Board Members present: Julia Evins, Chairperson; Lee Ann Siebken; Betsy Varland;  
Jacey Bauman; Maureen Morgan; Bill Sinnard and Heidi McCullough,  
Board Members absent: Spencer Pelton  
City of Douglas Liaison: Heidi McCullough**

## MINUTES September 15, 2021

1. Call to Order
  - a. Called to order at 5:20 pm by Chairperson Evins
2. Approve Minutes of the July 17, 2021 meeting
  - a. McCullough moved to approve minutes, Varland seconded, Unanimously approved
3. Old Business:
  - a. Training Updates
    - i. McCullough and Clara Chaffin attended the CLG Lunch and Learn webinar on the Cultural Trust Fund Grant, Evins reported she has done one and will get it submitted.
  - b. Pioneer Cemetery
    - i. The sign at the trail ruts is done and at public works. A contractor has assessed the parking area and will follow up with an estimate. The sign will be installed after the parking area is completed.
  - c. South Douglas District Update
    - i. The first phase involving inventory and boundaries has been completed, after discussion with SHPO, the boundaries were adjusted. The consultants will begin writing the nomination for national historic designation.
    - ii. CLG grant reimbursement and reporting is being coordinated with the finance office.
  - d. Bozeman Trail
    - i. McCullough will contact representative from the Converse County Historical Society to represent at council. The resolution has been written.
  - e. Cemetery Tour
    - i. Discussion was held about changing the date and time from 5:00pm on the first Sunday in October as there had been requests from the community. Another more suitable time and date was not agreed upon, so it was tabled until next year.
    - ii. After much searching, 6 actors have been found to represent our characters this year, we are still hoping for one more man to fill out our cast but can do it with 6.
    - iii. Bauman agreed to be the tour guide again this year, Siebken agreed to help with set-up. Committee members will meet at the cemetery on Wednesday, September 22<sup>nd</sup> to map out the route and find the graves.
    - iv. Refreshments were discussed, hot beverages will be provided, and Bauman said she could order individually wrapped cookies.
4. New Business
5. Meeting was adjourned at 6:15pm. Next meeting will be October 20, 2021 at City Hall