



Douglas Planning and Zoning Commission

September 20, 2021

City of Douglas-Council Chambers

101 North 4th Street

Douglas, Wyoming 82633

Call To Order

Chairman Hancock called the Douglas Planning and Zoning Commission to order at 5:30 P.M. In response to the Chairman's request for roll call, the following were found present:

Members Present: Jay Hancock
Blake Palmer
Becky Renstrom
Robin Valsquez

Members Absent: Carol Johnston

City Staff Present: Clara Chaffin, Community Development Director
Heidi McCullough, Planning Technician
Gary Schwarz, IT Director

Agenda

Chairman Hancock introduced the agenda. Commissioner Palmer moved to accept the agenda. Commissioner Velasquez seconded the motion, and the motion carried 4-0.

Minutes

Chairman Hancock introduced the minutes of the August 16, 2021, meeting. Commissioner Renstrom made a motion to accept the minutes. Commissioner Palmer seconded. The motion carried 4-0.

Planning & Zoning Matters

A. SUB 005-21: Application by City of Douglas to replat the properties at Meadow Acres Subdivision #3, Block 7: Lot 14 and Douglas Business Park, Tract B into Pathway Subdivision.

Chairman Hancock opened the public hearing at 5:31. Director Chaffin reviewed the location, zoning data, surrounding land uses, and compliance with the Douglas Master Plan. Staff recommendation was for approval. Director Chaffin represented the City as owner and was available for questions.

Chairman Hancock closed the public hearing at 5:36 and called for a motion. Commissioner Palmer moved to recommend approval to the City Council. Commissioner Velasquez seconded the motion. Commissioner Renstrom asked for and was given clarification of the property lines after the replat, and the transfer of property, the motion passed 4-0.

B. CUP 006-21: Application by Trinity Baptist Church to run a Day Care facility at 1424 Griffith Way (Part of Boardman-Roarke Subdivision).

Chairman Hancock opened the public hearing at 5:38. Director Chaffin reviewed the location, zoning data, surrounding land uses, and compliance with the Douglas Master Plan. Staff recommendation was for approval. Carol Gibson represented Trinity Baptist Church and was available for questions. Chairman Hancock closed the public hearing at 5:41 and called for a motion. Commissioner Renstrom moved to recommend approval to the City Council. Commissioner Velasquez seconded the motion. There was no discussion, the motion passed 4-0.

Staff Report - City Council Action on Forwarded Items

A. ZON 03-21: Application Jerimy Johnson, Marcus Investments, Ryan Gallegos, Alexander Eklund, Wayne Bryan, and Edward Klouda to rezone the properties at 124, 128, 130, 134 South 2nd Street and 119 and 125 Center Street (Original Town of Douglas, Block 14).

At the Chairman's request, Director Chaffin reported that the item from the August 16, 2021 meeting had been approved by the City Council as recommended by the Commission.

Adjournment

There being no other business, Chairman Hancock called for a motion to adjourn the meeting. A motion to adjourn was made by Commissioner Renstrom and seconded by Commissioner Palmer. With a unanimous vote of 4-0, Chairman Hancock adjourned the meeting at 5:43.

Chairman, Planning and Zoning Commission

Planning Commission, Secretary